



Skagit County Department of Public Health

Jennifer Johnson, Director
Howard Leibrand, M.D., Health Officer

Food Service Permit Applications

The following application is a fillable form. You may complete all fields in the form electronically or you may print the form and complete it manually. We require an actual signature on all applications. If you are able to sign using an electronic device please do so in the designated area, otherwise you will need to print the form to sign.

Completed and signed applications can be submitted via:

- E-mail to EH@co.skagit.wa.us
- Fax to 360-416-1501
- Mail to Environmental Public Health, 700 South 2nd Street, #301, Mount Vernon, WA 98273

You may save a copy of your completed form electronically but if you leave this website your changes within the webform will not be saved.

Please note that food service permit applications, for both temporary and annual permits, now require that the permit applicant be the food service owner or an officer of the owner. This is a requirement of Washington State Retail Food Code, Chapter 246-215-08320 (1) WAC. The food service permit will be issued to both the permit applicant (owner or officer of owner) and the manager of the day to day operations of the food service, if different from the owner.

Please make sure that you submit your application within the timeframe specified on the application to avoid a late fee. Operating a retail food service without a permit is illegal and subject to enforcement action. Incomplete applications will be returned to the applicant and not processed.

If you have questions regarding the application or the type of food service permit required for your operation please contact us by phone at 360-416-1500 or via e-mail at EH@co.skagit.wa.us.



Skagit County Department of Public Health
700 South 2nd Street, #301, Mount Vernon, WA 98273
Telephone (360) 416-1500; Fax (360) 416-1501
Internet: www.skagitcounty.net/food

Application for Exemption from Food Service Permit

Application must be received 14 days prior to first event. Upon approval, you will receive copy which must be posted in booth for the duration of event(s). There is no fee for this Exemption from Permit. Exemptions expire December 31.

Applicant Information:

Person in Charge: _____ Contact Phone: _____

Business/Organization Name: _____

Mailing Address: _____ City: _____ Zip: _____

E-mail: _____

Event Location: _____

Date/Time (or attach itinerary): _____

Foods to be served: (refer to exempt food list on other side)

Approved Kitchen or Source of Exempt Food:

Food Safety Information:

Food handlers are required to make sure food safety rules are followed. The applicant agrees to:

- Provide only the food items listed above.
- Obtain all food, water and ice from sources approved by the Health Officer.
- Provide acceptable handwashing facilities for employees.
- Provide suitable utensils, disposable single-use gloves or other barriers to eliminate bare hand contact with ready-to-eat foods and ice.
- Provide a bucket for bleach (or other approved sanitizer) and water for cleaning surfaces.
- Protect food and service items from contamination from the ground, patrons or environmental contaminants.
- Provide a valid food worker card for person in charge on site.
- Assure restrooms are available within 200 feet.
- Dispose of all wastewater (including graywater) in manner approved by Health Officer.
- Send volunteers/employees home if they are ill with vomiting, diarrhea, jaundice or persistent coughing or sneezing.

I understand that I may not operate if food safety rules are violated.

Applicant signature: _____ Date: _____

SCPHD approval: _____ Date: _____

Waiver expires: _____



Temporary Food Service

List of Foods Exempt from Permit in Skagit County
Effective May 1, 2013

There are foods that can be sold in Skagit County that do not require a Skagit County Department of Public Health permit.

Certain foods are exempt from permit because they generally do not support the growth of bacteria and are not handled by food workers as part of their preparation or service. It is important that all people involved in the production and sale of these foods maintain good personal hygiene (washing hands, using clean equipment), use disposable gloves or other barriers and have current Washington State Food Worker's Cards to ensure a safe product. All foods must be from an approved source.

Complete the application on the reverse side to determine if your food product is eligible for waiver of permit fee.

Exempt items:

- **Popcorn and flavored popcorn**
- **Cotton candy**
- **Dried herbs and spices processed in an approved facility**
- **Machine-crushed ice drinks containing non-potentially hazardous ingredients and dispensed from a self-contained machine that makes its own ice. This does not include shaved ice or snow cones.**
- **Corn on the cob or Whole roasted peppers prepared for immediate service.**
- **Roasted nuts, roasted peanuts and roasted candy-coated nuts**
- **Chocolate-dipped ice cream bars prepared from pre-packaged, commercially produced ice cream bars.**
- **Chocolate-dipped bananas prepared from bananas peeled and frozen in an approved facility**
- **Individual samples of non-potentially hazardous sliced fruits and vegetables; (Cut Melons and some other produce are potentially hazardous and require a permit).**
- **Pre-packaged non-potentially hazardous food licensed by another regulating agency (e.g. WSDA, FDA) – *may require additional documentation***

FOODS PROCESSED OR PREPARED IN HOME KITCHENS MAY NOT BE SERVED OR SOLD IN SKAGIT COUNTY

(Exceptions may include licensed cottage food operations, bake sales and food banks.)