

SKAGIT COUNTY SHERIFF'S OFFICE REQUEST FOR PUBLIC RECORDS

PURSUANT TO RCW 42.56, WASHINGTON STATE PUBLIC DISCLOSURE ACT, I HEREBY REQUEST TO REVIEW A RECORD MAINTAINED BY THE SKAGIT COUNTY SHERIFF'S OFFICE AND DO ASSERT MY IDENTITY TO BE:

NAME _____ PHONE # _____

MAILING ADDRESS _____
City State Zip

AGENCY/FIRM _____ CLIENT _____

I certify that the records requested will not be used for commercial purposes and that I will not give or provide access to the material to others for commercial purposes, as prohibited by RCW 42.56.070(9).

Signature of Requestor Date

DOB _____ ID _____ VERIFIED BY _____

IDENTIFY/DESCRIBE RECORD(S) REQUESTED

PURSUANT TO RCW 42.56.520, within five business days of receiving a public record request, an agency must respond by either (1) providing the record; (2) acknowledging that the agency has received the request and providing a reasonable estimate of the time the agency will require to respond to the request; or (3) denying the public record request. Denials of requests must be accompanied by a written statement of the specific reasons or exemptions.

REQUESTED: COPY INSPECTION OTHER PURPOSE _____

CASE # _____ TYPE OF OFFENSE _____

DATE/TIME OF INCIDENT _____ LOCATION _____

REPORT INVOLVES SELF OTHERS _____

ADDITIONAL IDENTIFIERS _____

FEES: First 6 pages at no charge, each additional page is \$.15 per page. Our office accepts payments in the form of cash, check or money order. If paying with cash, it is necessary for you to provide exact change.

CRIMINAL HISTORY RECORDS

PURSUANT TO RCW 10.97, I HEREBY REQUEST TO REVIEW A CRIMINAL HISTORY RECORD MAINTAINED BY THE SKAGIT COUNTY SHERIFF'S OFFICE.

NAME _____ DATE OF BIRTH _____
First Middle Last

ALIAS NAME(S) _____

Criminal History Letter: _____ Without Notary \$15.00 _____ With Notary \$20.00 _____ Sealed Envelope Required

SCSO RAP Sheet: _____ \$15.00 _____ Certified No Charge _____ Paid _____ Owed

Government Pre-Employment or Security Clearance Background Check _____ (signed notarized wavier copy required)

Special Instructions _____