

**RESOLUTION NO.**

**APPROVAL OF CONTRACT PROVISIONS AND SPECIFICATIONS AND CALL FOR BIDS  
FOR TRANSFER STATION TIRE COLLECTION AND RECYCLING SERVICES**

**WHEREAS**, the Board of Skagit County Commissioners deems it advisable to provide for tire recycling services at the Skagit County Transfer and Recycling Station at 14104 Ovenell Road; and

**WHEREAS**, Skagit County Public Works finds it necessary to pursue the formal bidding process in the pursuit of tire recycling services; and

**WHEREAS**, it is the duty of the Board to instruct the Clerk of the Board to issue a Call for Bids for this project, with a bid opening on Monday, October 25, 2021, at 2:00 p.m., or as soon thereafter as possible.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the contract provisions and specifications with its endorsement thereon.

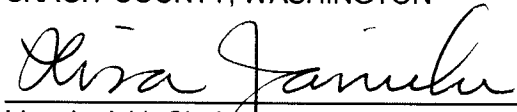
**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board hereby instructs the Clerk of the Board to issue a Call for Bids for the following project:

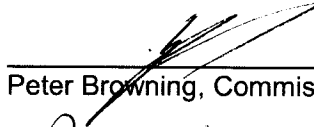
**TRANSFER STATION TIRE COLLECTION AND RECYCLING SERVICES**

PASSED this 4 day of October, 2021.



BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
\_\_\_\_\_  
Lisa Janicki, Chair

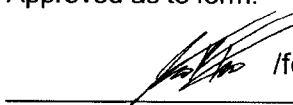
  
\_\_\_\_\_  
Peter Browning, Commissioner

  
\_\_\_\_\_  
Ron Wesen, Commissioner

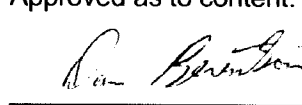
Attest:

  
\_\_\_\_\_  
Linda Hamma  
Clerk of the Board

Approved as to form:

 for/ 9/27/21  
\_\_\_\_\_  
Skagit County Prosecuting Attorney

Approved as to content:

  
\_\_\_\_\_  
Department Head

## NOTICE OF CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that sealed bids will be received and publicly opened on **Monday, October 25, 2021, at the hour of 2:00 p.m.**, or as soon thereafter as possible, for the following work for Skagit County:

### **PROJECT TITLE: Transfer Station Tire Collection and Recycling Services**

Attendance will be remote by computer, tablet or smartphone:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>

or by telephone: 1 (253) 215-8782; Meeting ID: 871 8000 1980 Passcode: 143573

Skagit County is interested in obtaining services from qualified service providers to provide assistance in the collection and proper disposal of tires.

Skagit County Public Works (County) currently operates the Skagit County Transfer and Recycling Station (Transfer Station), located at 14104 Ovenell Road, Mount Vernon, WA. In 2020, 163 tons of tires were collected at the transfer station. The Transfer Station handles the bulk of tires generated in Skagit County through drop-off by self-haul customers. Customers are limited on the number of tires per load to be disposed.

In 2020, 163 tons of tires were collected, the majority were light truck/passenger car tires. The tire vendor made 19 trips to collect tires from the Transfer Station in 2020, with an average of 8.6 tons of tires per trip.

Skagit County estimates the value of the contract shall not exceed \$250,000.00. The estimate is based on past experience, and the actual value of the contract may vary. Skagit County will not guarantee the Contractor/Owner any amount of work for this contract period.

Bid documents, specifications and addenda for this project may be obtained beginning **October 8, 2021**, from the office of the Skagit County Public Works Department, 1800 Continental Place, Mount Vernon, Washington 98273-5625. You may receive the bid information electronically; copies are available at: <http://www.skagitcounty.net/rfp>.

All questions or correspondence relating to this contract shall be in writing and submitted **no later than 5:00 p.m., Thursday, October 14, 2021** to Margo Gillaspay, Solid Waste Division Manager, or by e-mail to [margog@co.skagit.wa.us](mailto:margog@co.skagit.wa.us) with the subject line reading, "Transfer Station Tire Collection". **All addenda will be posted online for this project by 5:00 p.m., Tuesday, October 19, 2021.**

All bid envelopes must be clearly marked on the outside, "**Sealed Bid, Transfer Station Tire Collection and Recycling Services**". Sealed bids shall be received by one of the following delivery methods no later than **Monday, October 25, 2021** at the hour of **2:00 p.m.**:

1. **Hand delivered:** Bids delivered in person shall be received only at the office of the SKAGIT COUNTY COMMISSIONERS, Reception Desk, 1800 Continental Place, Suite 100, Mount Vernon, WA 98273.
2. **Via mail:** Bids shall be mailed to the SKAGIT COUNTY COMMISSIONERS, 1800 Continental Place, Suite 100, Mount Vernon, WA 98273.

Proposals are to be submitted on the forms provided in the bid proposal packet. Incomplete proposals and proposals received after the time fixed for opening cannot be considered. Oral, telephonic, telegraphic, electronic or faxed proposals will not be accepted.

**INSURANCE**

Commercial General Liability Insurance, Business Automobile Liability Insurance, and Industrial Insurance (Worker's Compensation) are a requirement of this project.

**BID GUARANTY**

No bid will be considered unless accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in an amount equal to five percent (5%) of the total estimated contract amount of \$250,000.

**WITHDRAWAL OF BID**

After the date and hour set for the opening of bids, no bidder may withdraw its bid unless the award of the contract is delayed for a period exceeding forty-five (45) calendar days following the bid opening. All bidders agree to be bound by their bids until the expiration of this stated time period.

**TITLE VI**

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling Grace Kane, P.E. at (360) 416-1456, or email her at [gracek@co.skagit.wa.us](mailto:gracek@co.skagit.wa.us).

"Skagit County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252,42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, handicap/disabled, age in consideration for an award."

For questions regarding Skagit County's Title VI Program, you may contact the Public Works Department's Title VI Liaison, Grace Kane, P.E., at (360) 416-1400.

**NOTICE GIVEN BY ORDER OF THE BOARD OF SKAGIT COUNTY COMMISSIONERS** this

4 day of October, 2021.



Clerk of the Board

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