

APPROVED

Skagit County
Solid Waste Advisory Committee (SWAC)
Meeting Minutes
Wednesday, May 11, 2016

Members Present

Andy Hanson
Brian Dempsey
Britt Pfaff-Dunton
Margo Gillaspay
Matt Koegel
Tamara Thomas
Todd Reynolds
Torrey Lautenbach

Representing

representing Scott Sutherland/City of Mount Vernon
City of Burlington
Skagit County Health Department
Skagit County Public Works/Solid Waste Division
City of Anacortes
District 2 Citizens
Skagit Steel & Recycling, Recyclers
Lautenbach Recycling/District 1 Citizen

Members Absent

Diana Wadley
John Doyle
Leo Jacobs
Tim Crosby
Not Represented

Representing

Ex-Officio, Department of Ecology
Town of La Conner
City of Sedro-Woolley/SWAC Chair
Haulers
District 3

Visitors

David Bader
Elena Pritchard
Larita Humble
Rick Hlavka

Representing

Lautenbach Recycling
Skagit County Public Works/Solid Waste/recorder
Visitor/Lake Cavanaugh
Green Solutions

Call to Order

Rick Hlavka, Acting Chair, called the meeting to order at 5:10 p.m. at the Continental Building Crane Room at 1800 Continental Place, Mount Vernon.

Introductions

Rick Hlavka, Acting Chair, requested introductions of all in attendance. Names and business title introductions were offered by each attendee prior to addressing agenda items.

Public Comments

Comments will be announced and addressed as the subject matter surfaces.

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Review and Approve Minutes

Mr. Hlavka opened the floor to discuss the March 9, 2016 minutes. A motion was made by Mr. Reynolds to approve the March 9, 2016 minutes as written. The motion was seconded by Mr. Koegel. The minutes were unanimously approved as written.

Agenda Items

Mr. Hlavka moved forward to begin discussion of agenda item(s):

- a. *Introduction of the Solid Waste Manager*
- b. *Election of Officers*
- c. *Review CSWMP Chapter 10*

a. Introduction of Solid Waste Manager

Margo Gillaspy introduced herself as the new Public Works Solid Waste Division Manager. Previously, she worked for Public Works for the last 9 years as a Hydrogeologist Technician monitoring the closed county landfills. In that time she also permitted county owned gravel pit sites, as well as environmental sampling activity on other county sites. She worked with the Health and Planning Departments assisting in drinking water for single family homes.

b. Election of Officers

Ms. Pritchard offered an update on the Membership resolution; which is renewed yearly. The Resolution Appointing 2016 Solid Waste Advisory Committee Membership was executed on April 18, 2016 and will be effective through May 1, 2017. Sandi Anderson was removed and Matt Koegel of the City of Anacortes was added as a Voting Member. Kevin Renz was removed and Margo Gillaspy of Skagit County Public Works was added as his replacement as a Non-Voting Member.

Mr. Hlavka moved forward to address the Election of Officers for Chair and Vice-Chair.

Mr. Reynolds recommended Leo Jacobs for the position of SWAC Chair. Ms. Thomas nominated Matt Koegel for the position of Chair. Mr. Reynolds rescinded his original recommendation for Leo Jacobs, and nominated Tamara Thomas. Ms. Thomas recommended Matt Koegel for the position of Chair. Ms. Thomas declined the nomination.

Leo Jacobs and Matt Koegel received the final nominations for the position of Chair. Mr. Lautenbach seconded the vote for Matt Koegel. Discussion followed. Following a second, the vote was taken with the majority of hand votes nominating Matt Koegel for the position of SWAC Chair. Mr. Koegel accepted the office.

Matt Koegel, Chair asked for recommendations for the position of SWAC Vice-Chair. Mr. Lautenbach nominated Leo Jacobs for the position of SWAC Vice-Chair. Ms. Thomas offered a second for Leo Jacobs for Vice-Chair. Discussion followed.

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Following a second, the vote was taken with the majority of votes nominating Leo Jacobs for the position of SWAC Vice-Chair.

2016-2017 Solid Waste Advisory Committee Officers
Matt Koegel, City of Anacortes, Chair
Leo Jacobs, City of Sedro-Woolley, Vice-Chair

c. Review of CSWMP Chapter 10, Implementation Plan

Mr. Hlavka commented that this is a summary of recommendations from previous chapters and also shows the implementation details. This chapter gives one place to visit for all of the recommendations.

10.6 Transfer and Disposal Recommendations

High-Priority Recommendations for Waste Export and Disposal, D1)

Ms. Thomas asked about the likelihood of this recommendation not materializing if it is not recommended.

Mr. Hlavka commented that it needs to be done and should be included in the Plan to recognize that it is necessary due to its impact on other things. It would not need to be an RFP process, but could instead negotiate to extend the current contract.

Mr. Hlavka commented that changes in wording in this chapter can be addressed now.

10.4 Organics Recommendations

Medium-Priority Recommendations, O4)

Mr. Lautenbach suggested expanding on the detail of the language.

Mr. Hlavka commented that there are more specifics in the Chapters.

10.7 Special Waste Recommendations

Medium-Priority Recommendations for Special Wastes, SW6)

Mr. Lautenbach suggested that this recommendation receive a higher rating due to the health and safety of the community.

Mr. Hlavka commented that the feasibility rating is based on the difficulty in coordinating multiple agencies and jurisdictions.

Mr. Bader commented that the material is not being accepted without an asbestos survey, so then customers transport it illegally to the Transfer Station, exposing the public and employees. There is no screening at the Transfer Station.

Mr. Reynolds suggested that an on-site inspector at the facility entrance, whose job it is to search through every load, is not realistic.

Mr. Bader suggested that assigning a higher priority, would initiate a discussion for a way to address it.

Mr. Hlavka suggested that the friable materials are recognizable.

Ms. Thomas commented that those materials are recognizable, if you know what you are looking for.

Mr. Hlavka commented that Mr. Nersten indicated that the employees at the Transfer Station have received sufficient training to identify hazardous materials.

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Ms. Tamara commented that she heard different comments from Mr. Nersten at the meeting.

10.8 Administration and Public Education Recommendations High-Priority Recommendations, A&PE3)

Mr. Bader suggested some language change, which will be reflected in Chapter 9 as well.

10.3 Recycling Recommendations High-Priority Recommendations, R2)

Mr. Reynolds asked for a clarification in the language. Mr. Hlavka explained that if everyone subscribing to garbage would also get curbside recycling, it would lessen the concern about that scale because you would have that many subscribers for curbside recycling too.

Ms. Humble commented that many Lake Cavanaugh residents have garbage collection only, and would like to have curbside recycling as well. Some residents who have minimal garbage, and who do not subscribe to garbage collection, bring their garbage and recycling to Snohomish County. Residents would like to see more recycling opportunity, which would also help with the litter control problem, due to no recycling.

Ms. Thomas suggested that curbside recycling would reduce the need to travel to the Clear Lake compactor site.

Table 10-1, Implementation Schedule for Recommendations

Mr. Hlavka will implement some language changes to this table, and to other sections as they apply.

Mr. Bader commented on the County Procurement Policy and how it would be expanded on in Chapter 10. The County Procurement Policy is similar to what the State of WA has and some other counties contains broad language such as, "The County encourages the staff to include within proposals, the use of recyclable commodities whenever practical." He suggested encouraging the use of roofing, asphalt and crushed concrete. The language needs to be more clearly recognizable within the Plan to encourage recycling these materials.

Ms. Thomas commented that it generally takes a very narrow view and is limited to only things that the Solid Waste Division can do as opposed to reaching out to other things that other divisions within the County, Commissioners or Cities could do. This link is a missing link. She suggested an added chapter to assist in reach out and make the communications with the broader County, in order to implement such things as demolition permits and use of compost in bid documents for County projects. Ms. Thomas requested any thoughts or ideas.

Mr. Hlavka commented that the Plan does mention other departments of the counties and cities.

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Mr. Lautenbach commented that it is his understanding that the Implementation Chapter is the reference to learn about the Solid Waste Plan. He asked if everyone was in agreement that there is enough information in this Chapter to provide direction to find answers in other chapters.

Mr. Hlavka suggested that it attempts to do that by providing tables showing lead agency, schedules, etc. Most information will need to be gathered from individual chapters.

Table 10-2, Implementation Responsibilities for Recommendations

The table was reviewed by each section, with some change in language and responsibility indications.

Table 10-3, Funding Strategies for Recommendations

The table was reviewed, with some changes to be implemented by Mr. Hlavka.

10.12 Twenty-Year Implementation Schedule

This section is needed to complete the Department of Ecology's checklist for Plan requirements.

10.13 Procedures for Amending the Plan

This section gives the SWAC the ability to determine how the Plan will be amended in the future, if required. Otherwise, the Department of Ecology will determine what the procedures are and how the Plan will be amended.

Now that the review of the final Chapter of the County Solid Waste Management Plan has been completed, Mr. Hlavka will put together a draft of the complete version of the Plan revision with track changes, which will be provided at the end of this month.

Due to scheduling conflicts, the next SWAC meeting will need to be moved to June 15, 2016 or July 13, 2016. Mrs. Gillaspay will send out a pole to gather attendance availability for both dates. A notice will be sent out with the decided date for the next meeting.

Announcements/New Business

Mrs. Gillaspay requested that the Cities provide advance notice to the Transfer Station for their planned free trash day, to enable the Transfer Station to schedule extra staff on site.

Public Comments

Matt Koegel, Chair, opened the floor to address any public comments.

Ms. Humble emphasized her desire to have curbside recycling in Lake Cavanaugh.

Mr. Hanson requested that Mrs. Gillaspay add his e-mail address information to receive SWAC communications.

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Unfinished Business

Matt Koegel, Chair, opened the floor to address any unfinished business. There was no unfinished business.

Adjourn

Mr. Hlavka, Acting Chair, made a Motion to Adjourn. The Motion was seconded by all in attendance. By a vote of the membership, the Motion passed unanimously. Mr. Hlavka and Mr. Koegel thanked everyone for attending the meeting. The meeting was adjourned at approximately 6:45 p.m.