

SPECIAL EVENT PERMIT FOR SKAGIT COUNTY ROADS

Please submit with all required items at least 30 days prior to event

The Applicant, _____,

requests that Skagit County Public Works permit the use of the following County Road(s);

_____	_____
_____	_____
_____	_____

for the Special Event known as _____.

The Event will take place on the _____ of _____, 20____,

between the hours of _____ am / pm and _____ am / pm.

Staging for the Event will be located at _____ and will include sufficient off-street parking for all participants, officials, and spectators.

The Applicant has included in this application packet **Proof of Liability Insurance** for a minimum of **\$1,000,000.00** naming **Skagit County, 1800 Continental Place, Mount Vernon, WA 98273** as an additional insured for the event. The Applicant has further included a **Route and Staging Area Map** for the Event.

Skagit County Public Works strongly requests that events adhere to the following guidelines

- Event Officials shall provide adequate traffic control using ANSI Class 2 high-visibility safety vests for the Event and notify the Skagit County Sheriff's Office for possible assistance
- That the Applicant, wherever possible, limit the use of routes that "double-back" along the same roadway for the safety of its participants and Skagit County motorists.
- Participants shall obey the traffic laws in Skagit County (e.g. *No four-abreast bicycle riding*)
- Participants shall allow farm equipment and emergency vehicles to pass quickly and safely
- Participants shall respect all public and private property along the route

For further information and/or questions please contact Traffic Engineering at **360-416-1400** between the hours of 7:30 a.m. and 4:30 p.m. or email **traffic@co.skagit.wa.us**. Please contact the Traffic Unit of the Skagit County **Sheriff's Office** for Deputy assistance at **360-336-9450**.

Signature *

Permit Approved by

Name*

Title

Sponsoring Organization*

Date

Address*

City, ST, Zip*

Phone*

Email

**Required information*

<p style="text-align: center;">For Office Use Only</p> <p><input type="checkbox"/> <i>Proof of Insurance \$1,000,000 min.</i></p> <p><input type="checkbox"/> <i>Route & Staging Area Map</i></p> <p><input type="checkbox"/> <i>Completed & Signed Application</i></p> <p><input type="checkbox"/> <i>Sheriff's Office Notified</i></p> <p><input type="checkbox"/> <i>Operations/Maintenance Notified</i></p>
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