

Skagit County Community Advisory Group on Agrotourism Policy

Thursday, March 27, 2025

9:00 AM to 12:00 PM

Meeting Summary

Record of meeting

- Meeting transcription Link- coming soon
- Meeting recording Link- coming soon

Skagit County Community Advisory Group Members:

| | |
|--------------------------------------|---|
| Amy Frye, Boldly Grown Farm | Audrey Matheson, Bow Hill Blueberries |
| Darrin Morrison, Morrison Farms | Jennifer Schuh, Schuh Farms |
| Matt Steinman, Foothill Farms | Rob Ashby, Skagit Valley Tulip Festival |
| Kristen Keltz, Skagit Tourism Bureau | |

Skagit County Staff:

Jack Moore, PDS Director

Tara Satushek, PDS Senior Planner

Meeting Facilitator Staff:

Meg Harris, Lead Project Facilitator, Triangle Associates

Alli Morrow, Project Associate, Triangle Associates

| # | Action Item | Timeline | Status |
|---|---|------------------------|-----------|
| | Skagit County | | |
| 1 | County to provide hyperlinks to documents within the Timeline. | April 3 rd | Done 4/3 |
| 2 | County to share access to public comments for members to review | April 3 rd | Done 4/3 |
| 3 | County to share the voluntary compliance agreement language. | April 3 rd | Done 4/3 |
| 4 | County to create a webpage that members can use to share resources | April 10 th | |
| 5 | County to send Outlook invitations for next 5 meetings and coordinate with event venue. | April 3 rd | Done 3/31 |
| 6 | County to compile and distribute resources sent by CAG members regarding the definition of agrotourism. | April 10 th | |
| 7 | County staff to consider their approach to developing code language following recommendations by CAG Members. | April 10 th | |

| # | Action Item | Timeline | Status |
|-----|---|------------------------|----------|
| | CAG Members | | |
| 8. | Members to review the Timeline document; prepare questions and come to the next meeting with a proposal whether the timeline is for internal or external use. | April 10 th | |
| 9. | Members to review public comments between the next two meetings. | April 24 th | |
| 10. | Members to review remand Topics 1-5 and consider if there are any additional topics to discuss. | April 10 th | |
| 11. | Members to find resources related to Topic #1 (the definition of Agrotourism) and send them to Tara for distribution. | ASAP | |
| 12. | Members to review revised CAG Overview document and topic schedule and consider the proposed approach. | April 10 th | |
| | Triangle Associates | | |
| 13. | Triangle and County to capture Action Items and Decision Points and share them with the group as a Meeting Summary. | April 3 rd | Done 4/3 |
| 14. | Triangle to update overview document with edits made during meeting, including an updated topic schedule table. | April 3 rd | Done 4/3 |
| 15. | Triangle and County to draft an agenda for April 10 th Meeting and circulate to CAG Members | April 3 rd | Done 4/3 |

Next Meeting: April 10th 9 -11 AM (Agenda with full times forthcoming)

Summary of Decision Points and Key Agreements:

Decision Points:

- The group will use a modified consensus decision-making process. *Members were in agreement on March 27, but this will be revisited and confirmed with additional members present on April 10.*
- Meetings will start at 9:00 or 9:30 AM and will be hosted at the Skagit Publishing Community Room.
- Meetings dates through June 5th 2025 were confirmed and will be scheduled as Outlook meetings for advisory group members. Meeting dates for the weeks of June 16 and July 1 will be confirmed at the April 10 meeting.
- While in-person attendance is preferred, virtual/hybrid options will be available upon request for members to ensure consistent participation. In-person alternates or delegates are preferred to virtual attendance.

- The April 10th meeting will focus on revisiting elements of the group charter and beginning on remand Topic #1 (agrotourism definitions).

Note: The updated CAG overview document captures specific revisions to the Purpose Statement and desired outcome of the group. This revised document will serve as an informal group charter.

Questions for future consideration by CAG and County staff:

- Will the group make policy recommendations on topics along the way or at the end?
- What will the role of the CAG be in giving feedback on County-drafted planning language once recommendations have been provided? What is the timing/timeline for any such feedback?