



Special Use Permit Application

Planning & Development Services · 1800 Continental Place · Mount Vernon WA 98273
voice 360-416-1320 · inspections 360-416-1330 · www.skagitcounty.net/planning

Permit #:
Received by:

Use this form for both administrative and hearing examiner special use permit applications. Before you apply for a special use permit, it is generally required that you participate in a pre-application meeting. See the Pre-Dev/Pre-App Meeting Request form for details.

Project Information

Site Address	City	Zip
Parcel No(s)		
Zoning	UGA	<input type="checkbox"/> No <input type="checkbox"/> Yes, which:
Project Description		

Request

What type of special use permit are you requesting? Check as many as apply.

- | | |
|--|--|
| <input type="checkbox"/> Bed and breakfast | <input type="checkbox"/> Personal wireless facility |
| <input type="checkbox"/> Home-based business 2 | <input type="checkbox"/> Rural Business Expansion Beyond 1,500 sq ft |
| <input type="checkbox"/> Home-based business 3 | <input type="checkbox"/> Rural Business Change of Use |
| <input type="checkbox"/> Kennel | <input type="checkbox"/> Temporary events |
| <input type="checkbox"/> Marijuana production or processing facility | <input type="checkbox"/> Temporary manufactured home—accessory to farm dwelling unit |
| <input type="checkbox"/> Marijuana retail facility | <input type="checkbox"/> Temporary manufactured home—elderly or disabled family member |
| <input type="checkbox"/> Mineral extraction and processing | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Outdoor outfitters enterprises | |

Required Attachments

Include all of the following with your application:

- Contact Information & Signature Form
- Site plan consistent with site plan requirements checklist
- Lot certification¹ recorded under Auditor's File Number _____ (required unless the proposed development itself does not require lot certification)
- Critical areas approval letter
- Water review approval letter
- Pre-application meeting letter or pre-application meeting waiver
- Landscape plan (if required by pre-app meeting letter)
- Parking plan (if required by pre-app meeting letter)
- Any other documents requested at your pre-application meeting

¹ SCC 14.06.045(2).

① Requirements for ALL Special Use Permits

All types of special use permits require the following:

- A narrative that includes numbered responses to the following:
 1. Describe your proposal/business.
 2. Describe what days and hours will your operation be open.
 3. How many employees will you have?
 4. What will your employees' working hours be?
 5. Will employees work on site?
 6. How many employees will work off-site?
 7. Describe the location and size of any signs you propose to advertise your operation.
 8. How do you propose to screen your operation from public view? E.g., plants, shrubs, fences.
 9. Describe your proposed parking area.
 10. Describe your schedule, including any phasing, for development of your operation.
 11. Describe the expected traffic impact of your operation on public roads.
 12. Describe any internal road system your operation will have.
 13. Describe how your operation will be accessed.
 14. Describe any heat from machinery or equipment that your operation will generate.
 15. Describe any noise your operation will generate.
 16. Describe any odors your operation will generate.
 17. Describe any steam, smoke, or dust your operation will generate.
 18. Describe any vibrations your operation will generate.
 19. Describe any heavy equipment or machinery your operation will use.
 20. Describe any chemicals, waste oil, solvents, fuel, etc, your operation will store.
 21. Describe your plan for disposal of any chemicals.
 22. Describe your plans to prevent trespassing by employees, customers, or visitors to adjoining property.
 23. If your operation will use a building please describe the size, height and construction type. This building must be shown on the site plan.
 24. Describe the sewage disposal plan for employees and the public.
 25. Describe the water supply for employees and the public.
 26. Address any fire flow issues.
- A narrative that includes numbered responses to the following General Special Use Permit Evaluation Criteria.² The burden of proof is on the applicant to provide evidence that the use complies with the criteria.
 27. Demonstrate that the proposed use is compatible with the neighboring properties.
 28. Demonstrate that the proposed use complies with Skagit County Code. Please cite code section.
 29. Demonstrate that the proposed use will not create undue noise, odor, heat, vibration, and air or water pollution on surrounding, existing, or potential dwelling units, based on the performance standards of SCC 14.16.840.
 30. Demonstrate that the proposed use will not generate intrusions on privacy of surrounding uses.
 31. Demonstrate that proposed use will not cause potential adverse effects on the general public health, safety, and welfare.
 32. For special uses in the Industrial Forest-NRL, Secondary Forest-NRL, Agricultural-NRL, and Rural Resource-NRL zones, demonstrate that the impacts on long-term natural resource management and production will be minimized.
 33. Demonstrate that the proposed use is not in conflict with the health and safety of the community.
 34. Demonstrate that the proposed use will be supported by adequate public facilities or services and will not adversely affect public services to the surrounding areas, or conditions can be established to mitigate adverse impacts on such facilities.
 35. Demonstrate the proposed use will maintain the character, landscape and lifestyle of the rural area. For new uses, proximity to existing businesses operating via special use permit shall be reviewed and considered for cumulative impacts.

² SCC 14.16.900(1)(b)(v).

② Additional Requirements for Specified Special Use Permits

Find the specific special use permit(s) you are applying for below, and attach the additional information listed.

A. Bed and Breakfast

Attach all of the following:

- A narrative that includes numbered explanations for how your proposal will comply with the following requirements:³
 - A1. The bed and breakfast must be owner-occupied and managed.
 - A2. Parking is on-site and a minimum of 10 feet away from neighboring residences.
 - A3. All lighting is directed away from neighboring residences.
 - A4. The impacts will be no more obtrusive than a residence.
 - A5. Five bedrooms or less are available for guest use.

B. Home-Based Business 2⁴

The intent of this Special Use is to allow home based businesses to operate with the limitations listed below. When the business grows beyond the criteria established and/or the conditions included in any approval, the business should relocate to a zone that would permit the activity. Attach all of the following:

- SEPA Checklist (unless categorically exempt).
- A narrative that includes numbered explanations for how your proposal will comply with the following requirements:
 - B1. Is carried out by a member or members of a family residing in the dwelling;
 - B2. Is clearly incidental and secondary to the use of the property for dwelling purposes (business activity may be conducted in buildings other than the dwelling; provided, that the size of such use does not exceed 50 percent of the living area of the dwelling unit);
 - B3. Has no outside storage nor other exterior indication of the home occupation or variation from the residential character of the property with the exception of one sign not to exceed four square feet, provided such sign shall not be illuminated;
 - B4. Does not require the installation of heavy equipment, large power tools or power sources not common to a residential dwelling;
 - B5. Does not create a level of electrical interference, line voltage fluctuation, noise, vibration, smoke, dust, odors, heat, glare, traffic and other environmental impacts beyond that which is common to a residential area;
 - B6. Does not create a level of parking demand beyond that which is normal to a residential area;
 - B7. May have clients come to the site.

C. Home-Based Business 3⁵

The intent of this Special Use is to allow home based businesses to operate with the limitations listed below. When the business grows beyond the criteria established and/or the conditions included in any approval, the business should relocate to a zone that would permit the activity. Attach all of the following:

- SEPA Checklist (unless categorically exempt).
- A narrative that includes numbered explanations for how your proposal will comply with the following requirements:
 - C1. Is carried out by a member or members of a family residing in the dwelling and up to three additional employees;
 - C2. Is clearly incidental and secondary to the use of the property for dwelling purposes;
 - C3. The business activity may be conducted in buildings other than the dwelling; provided, that the size of such building shall be consistent with the residential area and such building is properly permitted for the use;
 - C4. Has no outside storage nor other exterior indication of the home occupation or variation from the residential character of the property with the exception of one sign not to exceed four square feet, provided such sign shall not be illuminated;
 - C5. Does not create a level of electrical interference, line voltage fluctuation, noise, vibration, smoke, dust, odors, heat, glare, traffic and other environmental impacts beyond that which is common to a residential area;
 - C6. Does not create a level of parking demand beyond that which is normal to a residential area;
 - C7. May have clients come to the site.

³ SCC 14.16.900(2)(c).

⁴ SCC 14.16.730(3).

⁵ SCC 14.16.730(4).

D. Kennels⁶

Identify which type of kennel you are applying for:

- Day-Use Kennel:** any premises at which 1 or more dogs, cats, or both are kept during daytime hours for a commercial purpose including but not limited to grooming, training, and/or boarding. Note these limitations:
 - A day-use kennel shall not exceed 25 dogs or cats on site at any one time.
 - No commercial breeding or selling of dogs or cats shall occur at a day-use kennel.
 - No overnight boarding of animals shall occur at a day-use kennel.
- Limited Kennel:** any premises at which 1 or more dogs, cats, or both are kept overnight for a commercial purpose including but not limited to breeding or selling. A single, incidental litter in a 12-month period is not a commercial purpose. Note these limitations:
 - A limited kennel shall not exceed 25 dogs or cats over 16 weeks of age on site at any one time.
 - At no time shall there be more than 50 dogs or cats of any age on site.
 - No dogs or cats shall be commercially boarded at a limited kennel.
 - A limited kennel may have animals kept during daytime and overnight hours and may also include additional related services including but not limited to selling, training, grooming, and daily care.
- Overnight Boarding Kennel:** any premises at which 1 or more dogs, cats, or both are kept overnight for the commercial purpose of boarding. Note these limitations:
 - An overnight boarding kennel shall not exceed 150 dogs or cats on site at any one time.
 - No commercial breeding or selling of dogs or cats shall occur at an overnight boarding kennel. A single, incidental litter in a 12-month period is not commercial breeding or selling.
 - An overnight boarding kennel may have animals kept during daytime and overnight hours and may also include additional related services including but not limited to training, grooming, and daily care.

Attach all of the following:

- SEPA checklist.
- An evacuation plan for the dogs or cats in the event of an emergency.
- An exercise plan for the dogs or cats.
- A narrative that includes numbered explanations for how your proposal will comply with the following criteria:
 - D1. Areas used as part of a dog kennel operation shall be composed of at least one-half of 1 acre for every 5 dogs (i.e. 2.5 acres of kennel area would be required for 25 dogs).
 - D2. Any indoor or outdoor area to be occupied by kennel animals shall be located at least 50 feet from any property line. A solid-wood fence or continuous, non-deciduous vegetative barrier shall be required, each at least 6 feet in height, between any outdoor kennel use area and the subject property lines. Fences and continuous barriers will not be required in cases where kennel use areas are at least 500 feet from all subject property lines.
 - D3. Parking for all kennel customers and employees shall be fully contained on the subject property and shall not include the use of any road right-of-way.
 - D4. All lighting shall be directed away from neighboring residences or businesses.
 - D5. An approved waste disposal plan that complies with Chapter 12.16 SCC shall be required.
 - D6. Kennel animals must be contained on the subject property. Outdoor kennel areas shall be constructed with adequate materials and height so as to prevent animal escapement.
 - D7. Any outdoor kennel use areas shall be configured such that impacts to surrounding properties are minimized. All animals must be contained in enclosed buildings between the hours of 9:00 p.m. and 8:00 a.m. daily.

⁶ SCC 14.16.900(2)(i).

E. Marijuana Production or Processing⁷

Attach all of the following:

- SEPA checklist.
- A copy of your current license from the State Liquor and Cannabis Board.
- A narrative that includes numbered explanations for how your proposal will:
 - E1. Address impacts on surrounding properties, including but not limited to the appropriate distance of the facility from residences, schools, daycare facilities, public parks, other public facilities, and other marijuana facilities;
 - E2. Include appropriate controls on odor;
 - E3. Include appropriate screening or other requirements to avoid lighting impacts and the visual impacts of security fencing;
 - E4. Include requirements for appropriate disposal of the waste and byproducts of production and processing;
 - E5. Include protections against security cameras infringing on neighbors' privacy;
 - E6. Include any additional controls on hazardous processing methods with potential to injure neighboring properties;
 - E7. Mitigate other impacts.

F. Marijuana Retail Facility⁸

Attach all of the following:

- SEPA checklist.
- A copy of your current license from the State Liquor and Cannabis Board.
- A narrative that includes numbered explanations for how your proposal will:
 - F1. If the facility will use security cameras, ensure those cameras are aimed so as to view only the facility property, not public rights-of-way or neighboring properties.
 - F2. Avoid customer use of marijuana on site or in adjacent areas (e.g., security cameras, fences, or site design).
 - F3. Mitigate other impacts.

G. Mineral Extraction or Processing

Please see SCC 14.16.440(10) for the operating standards and requirements for all mining special uses. Attach all of the following:⁹

- SEPA checklist.
- A narrative that includes numbered responses to all of the following:
 - G1. The estimated quantities of all materials to be extracted.
 - G2. Identification of any possible Scientific Resource Sites that may be located on the proposed site. Scientific Resource Sites include unique or rare occurrences of rocks, minerals, or fossils that are of outstanding scientific significance. These areas must be delineated on the vicinity map below and the proposal for preservation of the identified area(s) must be addressed.
 - G3. An on-site study to determine appropriate mitigation requirements for noise, vibration and dust levels. The study should specify what levels the Applicant deems satisfactory to mitigate off-site disturbances.
 - G4. An operations proposal detailing estimated frequency of blasting, estimated truck loads per day, what provisions for screening and fencing are proposed, and estimated hours of operation.
 - G5. Identification and description of those critical areas designated and regulated by SCC 14.24, together with any critical areas studies that may be required by SCC 14.24.
- All of the following maps on 11x17" paper:
 - A vicinity map with a north arrow indicating the area on which the extraction operation is proposed including a legal description, showing right-of-way width of access roads to the proposed site from the nearest community and any roads proposed on the site, and showing zoning of adjacent properties and land uses within 5 miles of the area proposed for mineral extraction and related activities;
 - A pre-mining map drawn to scale with an appropriate scale bar showing the permit area and buffers, elevations and contours, natural slopes and other drainage patterns, boundaries of municipalities, boundaries of property ownership,

⁷ SCC 14.16.855.

⁸ SCC 14.16.855.

⁹ Required by SCC 14.16.440(8).

names and addresses of adjacent property owners, locations of nearby mines, locations of all railroads, bridges, utility lines or other rights of way, locations and names of any streams and natural or artificial drain ways on or adjacent to the site, locations of parks and other significant features;

- A reclamation sequence map drawn to scale with an appropriate scale bar covering the same area as the pre-mining map showing the permit area border and buffers, excavation areas, location of all proposed access roads to be built, location of types of setbacks and beams, numbered segments and the direction of the sequence of mining, soil storage areas and sequence of stripping, storing and replacement of mined segments, overburden storage areas and sequence of stripping, storing and replacement of overburden on mined segments, waste rock piles and how they will be reclaimed and stabilized, operation plant and processing areas, measures to be taken to adjacent surface area to prevent slumping or landslides on adjacent lands, location and description of storm-water and erosion control systems including drainage facilities and settling ponds and estimated runoff served by individual facilities; and
- A final reclamation map drawn to scale with an appropriate scale bar covering the same area as the pre-mining map permit area and buffers, final elevations and contours, adjacent natural ground slopes, reclaimed drainage patterns, general topography, locations and names of any roads, utility lines, rights-of-way, streams, bridges, lakes, springs, wetlands, location and depth of topsoil to be replaced after seedbed preparation, permanent drainage and water control systems, area to be re-vegetated and proposed species, 2 cross-sections (at right angles) with horizontal and vertical scales the same that show the original and final topography and the water table.
- A report by a qualified geologist, hydrologist, or licensed engineer characterizing the area's ground water including, but not limited to, the following information:
 - A description of the geology and hydrogeology of the area including the delineation of aquifer, aquitards, or aquicludes (confining layers), hydrogeologic cross-sections, porosity, and horizontal and vertical permeability estimates;
 - Determination of the direction and velocity of ground water movement, water table contour and potentiometric surface maps (for confined aquifers) if applicable; and
 - A map containing the limits of the mine, buffer zones, location of all ground water wells within one-mile distance down gradient from the property boundaries, location of all perennial streams and springs, and definition or specification of locations of aquifer recharge and discharge areas.
- Attach a transportation analysis from Skagit County Public Works Department or Washington State Department of Transportation demonstrating that roads or bridges are capable of sustaining the necessary traffic for the proposed mineral extraction operation, and that the proposed operation meets level-of-service, safety, and other standards as outlined in the Skagit County Comprehensive Plan or its Transportation Technical Appendix and applicable state and local regulations.

H. Outdoor Outfitters¹⁰

Attach all of the following:

- SEPA checklist.
- A narrative that includes numbered explanations for how your proposal will comply with the following requirements:
 - H1. Temporary lodging may be allowed at temporary primitive campgrounds as regulated in each district, existing lodges/cabins, or approved bed and breakfasts.
 - H2. No more than five self-contained RVs shall be allowed with such enterprises at any one time.
 - H3. Temporary lodging in a single location shall not exceed 14 days for any one individual, group, or party.
 - H4. At least seven days must pass before registered guests may return for lodging.
- A site plan that includes location, size, access of proposed primitive campsites, existing lodges/cabins, and RV sites.

I. Personal Wireless Facilities

See SCC 14.16.720 for a description of all standard personal wireless facilities requirements. Attach all of the following:

- SEPA checklist.
- Photo simulations. Photo simulations of the existing site and proposed facility from all adjacent properties and public rights-of-way at a radius of 1 mile from the proposed personal wireless service facility, including additional height of 20 feet for possible co-location. Photo simulations shall be made from a range of elevations of surrounding residential areas. The photo simulation shall be coded to a scaled vicinity map.

¹⁰ SCC 14.16.900(2)(d).

- Site plan. A scaled site plan showing the location, point of reference, type, height and longitude and latitude of the proposed towers and antennas, existing buildings, on-site land uses and zoning, adjacent land uses and zoning, adjacent roadway right of ways, parking areas if applicable, proposed means of access, setbacks from property lines and the approximate distance between the proposed tower and the property lines. The method of fencing and, if applicable, the method of camouflage, noise screening, and illumination shall be indicated. The application shall also include elevation drawings of the proposed tower and any other proposed structures. A vicinity map shall be included.
- Landscaping plan. A landscaping plan shall be prepared indicating the specific placement of the facility on the site. Trees and other significant site features, the type and location of plant materials used to screen the facility, and the proposed color(s) of the facility shall also be indicated.
- Service area map. A current map showing the location of the proposed tower, the locations and service areas of other personal wireless service facilities operated by the Applicant and those proposed by the Applicant that are close enough to impact service within the County.
- Co-location statements. A statement by the Applicant as to whether construction of the tower will accommodate co-location of additional antenna(s) for future users. In addition, a signed statement shall be included indicating that: (i) the Applicant and landowner agree they will diligently negotiate in good faith to facilitate co-location of additional personal wireless service facilities by other providers on the Applicant's structure or within the same site location; and (ii) the Applicant and/or landowner agree to remove the facility within 60 days after abandonment.
- Environmental documentation. Copies of any environmental documents if required by any Federal or State agency.
- Compliance letter. A letter signed by the Applicant stating the tower and antenna will comply with all applicable Federal, State and local laws and regulations, EIA standards and SCC 14.16.720.
- Co-location attempt. A narrative of the attempt to co-locate shall be included which lists names and dates of parties contacted for potential co-locations. A statement by the Applicant has made a diligent attempt to mount the facilities on an existing tower or structure that is within a 2,500-foot radius of the chosen site.
- Interference certification. Certification that the antenna usage will not interfere with other adjacent or neighboring transmission or reception functions of other communications facilities.
- Licenses. The personal wireless service provider must demonstrate that the FCC licenses it, if required to be licensed under FCC regulations for the provision of service within the County.
- Lease agreements. The Applicant, if not the personal wireless services provider, shall submit proof of lease agreements with an FCC-licensed personal wireless services provider, if such provider is required to be licensed by FCC regulations.
- E911 compliance. All providers shall attest to and demonstrate compliance with FCC and Washington State laws relating to Emergency 911 regulations.
- Financial security. The application for any tower shall be accompanied by a letter of credit, performance bond, or other security in an amount to be determined by the County, which may be drawn upon by the County as necessary to cover the costs of removal of the facility.
- Historic documentation. If applicable, a letter of permission from the designated County Official if the site is on a National Landmark or located in a Historic District.
- County recommendation. If the Applicant proposes to use County-owned property, a letter of recommendation from the Director of the Skagit County Parks and Recreation Department, Public Works Department or other applicable official.

J. Rural Business Expansion Beyond 1,500 Square Feet

A special use permit is available for a use in the Rural Business zone established prior to July 1, 1990, to expand more than 1,500 sq ft if certain other conditions are met.¹¹ Attach all of the following:

- SEPA checklist.
- A narrative that includes numbered explanations for how your proposal will comply with the following requirements:
 - J1. Except for agricultural support services, the expansion may not exceed 50 percent of the gross floor area dedicated to the Rural Business use as of July 1, 1990, up to a maximum of 5,000 square feet.
 - J2. The expansion must occur on the same lot upon which the existing use is located.
 - J3. The expansion must be visually compatible with the surrounding neighborhood and rural area.
 - J4. Detrimental impacts to adjacent properties or to existing easement rights on the property may not be increased or intensified.
 - J5. The expansion may not result in a formerly small operation dominating the area.
 - J6. The expansion may not constitute new urban growth in the rural area, except that uses may utilize urban services that are historically available to the site.
 - J7. Public services and facilities are limited to those necessary to serve the isolated nonresidential use and are provided in a manner that does not permit low density sprawl.

K. Rural Business Change of Use

A special use permit is available for a use in the Rural Business zone to change to another use that is not substantially similar to the pre-existing use in terms of the type of commercial activity performed.¹² Attach all of the following:

- SEPA checklist.
- A narrative that includes numbered explanations for how your proposal will avoid a substantially increased impact on any one of the following criteria, or result in smaller impacts across a number of criteria that cumulatively result in a substantially increased overall impact. Information in parentheses defines "substantial impact" for that particular measure.
 - K1. Traffic generation (more than 10% increase in vehicle trips per day). How will this remain under 10%?
 - K2. Parking requirements (the need to expand existing parking facilities or the likelihood that parking would overflow to adjacent roads or properties). Will you be increasing your parking spaces?
 - K3. Hours of operation (10% increase in hours of operation, or any measurable increase in evening and weekend hours). What are the current hours? Will they increase?
 - K4. Visitors/customers visiting the site (10% increase in visitors to the site). How many customers visit the site now? How many after the expansion?
 - K5. Is there a need for expanded septic, sewer, water, power or other services?
 - K6. Will there be a need for increased infrastructure, such as road widening or access improvements?
 - K7. Noise, light, glare and related impacts from business operations on adjacent properties. What is the impact now? What will it be after?
 - K8. Will your proposal impact productive use of surrounding natural resource lands? How?
 - K9. Will your proposal have detrimental impacts to surrounding critical areas? How?
 - K10. Describe how your proposed change to the visual character of the structure or property would not significantly and negatively affect the visual character of the surrounding rural area.
 - K11. Your proposal must be consistent with any applicable community development plan, if one has been adopted. Is there an applicable plan, and how is your proposal consistent with it?

¹¹ SCC 14.16.150(4)(d).

¹² SCC 14.16.150(4)(e).

L. Temporary Events¹³

“Temporary events” is “commercial use of a property for any musical, cultural, or social event held either indoors or out of doors.”¹⁴

Attach all of the following:

- SEPA Checklist.
- A narrative that includes numbered explanations of how your use will comply with the following requirements:
 - L1. Events may occur on no more than 24 calendar days per year.
 - L2. Parking for all events shall be fully contained on the subject property and shall not include the use of any road right-of-way.
 - L3. Does not create a detrimental level of electrical interference, line voltage fluctuation, noise, vibration, smoke, dust, odors, heat, glare, traffic or other environmental impacts on the surrounding area.
 - L4. All lighting is directed away from neighboring residences or businesses.

M. Temporary Manufactured Home—Accessory to a Farm Dwelling Unit¹⁵

A temporary manufactured home accessory to a farm dwelling unit on property meeting the definition of a farm in RCW 84.34.020 may be used to accommodate agricultural workers and their families employed on the premises. Attach all of the following:

- A narrative that includes numbered answers to the following questions:
 - M1. Demonstrate that your property meets the definition of “farmland” in RCW 84.34.020 (Open Space Taxation).
 - M2. Demonstrate that your operation is in compliance with the temporary worker standards in Washington State Law, including RCW 19.27, RCW 70.114a, RCW 49.17, RCW 43.22 and RCW 43.70.
 - M3. Demonstrate that the nature of the employee’s work requires said employee to be immediately available to the job site is required by the farm owner/operator.

Please note: a building permit is required for the manufactured home. A building permit requires review of septic and road access. If you propose to use an existing septic system, you should contact the Public Health Department to determine whether it has sufficient capacity before you apply for the special use permit. Any dwelling in Ag-NRL must comply with the Ag-NRL siting criteria.

Any temporary manufactured home special use permit will be conditioned that if the farm employee stops residing in the manufactured home, the home must be removed.¹⁶

N. Temporary Manufactured Home—Elderly or Disabled Family Member¹⁷

A temporary manufactured home may be placed on the property to accommodate the housing needs of disabled or elderly family members. Attach all of the following:

- Documentation that the need for nearby care is required by a doctor and/or physician.

Please note: a building permit is required for the manufactured home. A building permit requires review of septic and road access. If you propose to use an existing septic system, you should contact the Public Health Department to determine whether it has sufficient capacity before you apply for the special use permit. Any dwelling in Ag-NRL must comply with the Ag-NRL siting criteria.

Any temporary manufactured home special use permit will be conditioned that if the disabled or elderly family member stops residing in the manufactured home, the home must be removed.¹⁸

¹³ SCC 14.16.900(2)(h).

¹⁴ SCC 14.04.020.

¹⁵ SCC 14.16.900(2)(b).

¹⁶ SCC 14.04.020, definition of “temporary manufactured home.”

¹⁷ SCC 14.16.900(2)(a).

¹⁸ SCC 14.04.020, definition of “temporary manufactured home.”



Contact Information & Signature Form

Planning & Development Services · 1800 Continental Place · Mount Vernon WA 98273
voice 360-416-1320 · inspections 360-416-1330 · www.skagitcounty.net/planning

Permit #:

Received by:

Attach this form to an application that requires it. An application will not be accepted without this form.

By signing this form, the undersigned certifies that the statements, answers, and information both on this form and the remainder of this permit application are true and correct to the best of his or her knowledge and belief.

Applicant/Contact

Name _____ Mailing Address _____

City, State _____ Zip _____ Phone _____

Email _____

Property Owner

Same as applicant Multiple owners (attach additional page)

Name _____ Mailing Address _____

City, State _____ Zip _____ Phone _____

Email _____

Contractor

None Same as applicant Same as property owner

Name _____ Mailing Address _____

City, State _____ Zip _____ Phone _____

Email _____ License # _____ Expires _____

Financing¹

None Lender below is providing construction financing Firm below has issued payment bond

Name _____ Mailing Address _____

City, State _____ Zip _____ Phone _____

Signature

- I am the owner of the subject property and I grant permission to field staff to enter the site to verify the presence or absence of critical areas and perform inspections of work proposed by this application; OR
- I have the consent of the owners of the subject property and have attached Agent Authorization Form(s) (SCC 14.06.090); OR
- This is a mechanical/plumbing permit or pre-development/pre-app meeting request; ownership certification is not required.

Signature(s): _____

Date: _____

Printed Name: _____

Title: _____

Company: _____

¹ Required by RCW 19.27.095(2)(d) for building permit applications.



Agent Authorization Form

Planning & Development Services · 1800 Continental Place · Mount Vernon WA 98273
voice 360-416-1320 · inspections 360-416-1330 · www.skagitcounty.net/planning

Permit #:
Received by:

Use this form to authorize someone other than the property owner to apply for permits for the subject property.

Project Site

Property Address: _____

City, State, Zip: _____

Authorization Statement

I/we, as the owners of the property identified above, authorize _____ to act as agent to submit applications, receive correspondence regarding the application, and sign title notices on my behalf.

I/we grant permission to field staff to enter the site to verify the presence or absence of critical areas and perform inspections of work proposed by this application.

Property Owner Signature(s)

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Date: _____

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Date: _____

Notarization

I certify that I know or have satisfactory evidence that _____ is/are the person(s) who appeared before me, and said person(s) acknowledged that he/she signed this instrument and acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: _____

(Notary seal or stamp above)

Signature of Notary Public

Printed Name of Notary Public

My appointment expires _____