

Skagit County Planning Commission's Recorded Motion Recommending Approval of the 2014-2019 Skagit County Capital Facilities Plan

WHEREAS the Board of County Commissioners added the 2014-2019 Capital Facilities Plan update to the County Facilities and Planning Department's 2013 work plan;

WHEREAS the Planning Commission held a work session on September 10, 2013, to review an early draft of the updated plan;

WHEREAS, on September 26, 2013, the Planning Department published a Notice of Availability (including SEPA determination of nonsignificance and notice of written comment period and public hearing) and staff report, and transmitted a 60-day Notice of Intent to Adopt to the Department of Commerce;

WHEREAS the County held a written comment period from September 26 to October 17, 2013;

WHEREAS the Planning Commission held a public hearing on October 15, 2013, and asked that the written comment period be extended an additional week;

WHEREAS the Planning Department published notice that the written comment period was extended through October 24, 2013;

WHEREAS the County received public comments from six people on the draft plan;

WHEREAS the Planning Department published a supplemental staff report and responses to public comments on the County website on October 29, 2013;

WHEREAS the Skagit County Planning Commission met to review the public comments, consider the Department's recommendation, and to deliberate on the proposed action on November 5, 2013.

Now Therefore Be It Resolved, after considering the written and spoken comments and considering the record before it, the Planning Commission enters the following findings of fact, reasons for action, and recommendation to the Board of County Commissioners.

Findings of Fact and Reasons for Action

1. RCW 36.70A.070 requires that a Comprehensive Plan include a capital facilities planning element that provides an inventory of publicly-owned capital facilities, forecast of future needs, identification of the location and capacity of expanded or new facilities, a six-year financing plan for additional projects necessary to support development, and a requirement to reevaluate the land use element if the financing falls short of meeting existing needs.
2. WAC 365-196-415(2)(a)(iv) recommends a jurisdiction "periodically" review and update its inventory, at least at every periodic comprehensive plan update.

3. WAC 365-196-415(2)(c)(ii) recommends a jurisdiction update its six-year financing plan at least biennially.
4. Skagit County's most recent update of its Capital Facilities Plan was the 2012-2017 plan.
5. The proposed Skagit County 2014-2019 Capital Facilities Plan improves upon the 2012-2017 plan with an updated inventory, needs assessment, and six-year financing plan.
6. The proposed Plan is consistent with GMA requirements for capital facilities planning described in RCW 36.70A.070, the Skagit County Comprehensive Plan, and the Countywide Planning Policies, and supports the requirements of SCC Chapter 14.28, Concurrency.
7. The proposed Plan includes the County's best efforts to incorporate capital facilities information from special purpose districts throughout the County.
8. Some additional revisions to the proposed Plan could improve the presentation and readability.

Recommendation

The Planning Commission recommends that the Board of County Commissioners **adopt** the proposed Capital Facilities Plan with the following changes:

1. The schools summary table on page 53 indicates that "BEHS" has 41 portable classrooms. That should read "BESD."
2. The water utilities summary table on page 57 should be replaced with the attachment.
3. The Parks and Trails Inventory table on page 19 should be sorted into "County-Owned" and other ownership groups.
4. The Plan should include explanations of funding sources (e.g. "Drainage Utility," "Road Fund").
5. The Public Waters Providers map on page 56 needs alpha-numerical labeling since the areas are small and the colors too similar to differentiate.
6. Change language for the paragraph on page 10: Because the County's Transportation Systems Plan ("TSP"), which includes an inventory, and the six-year Transportation Improvement Program ("TIP"), which includes a financing plan, are incorporated by reference, roads and non-motorized transportation projects that are included in those plans need not appear in the text of this CFP. Accordingly, trail projects for the purpose of recreation, not transportation, may be included in the CFP rather than the TIP other than those contained wholly within a park must be included in the TIP.
7. Change language for the paragraph on page 31: The Board of County Commissioners has directed through Skagit County Comprehensive Plan Transportation Element policy 8A-6.3

that the TIP fully comply with the statute by including any capital project anticipated in the next six years that is for a trail intended for non-motorized transportation. Parks and Recreation Department capital projects for trails ~~that are intended for recreation rather than transportation, other than those wholly within a park,~~ must be included in the GFP, ~~but need not be included in the TIP.~~

8. Review and correct if necessary, the Community Parks on page 26 and 32: Hansen Creek Park and Hansen Creek Reserve, both are listed as 3 acres.
9. Correct mapping error regarding South Burrow Bay drainage project.
10. Include financial summary table of all assets, listed by revenue source, similar to summary table in previous update. Also include both staff reports to the Capital Facilities Plan.
11. Include 2013 facilities that were planned and financed in the 2014-2017 Capital Facilities Plan update.
12. Include summary row on all tables where not already completed, including table on page 28.
13. Include additional table with most current population data, citing most recent actuals.
14. Adjust formatting of tables so all financials are listed in dollars, with no multiplying factors.

Approved this 5th day of November, 2013:

| Commission Vote | Support | Oppose | Absent | Abstain |
|--------------------------|----------------|---------------|---------------|----------------|
| Annie Lohman, Chair | ✓ | | | |
| Josh Axthelm, Vice Chair | ✓ | | | |
| Jason Easton | ✓ | | | |
| Keith Greenwood | ✓ | | | |
| Dave Hughes | | | ✓ | |
| Matt Mahaffie | ✓ | | | |
| Kevin Meenaghan | ✓ | | | |
| Elinor Nakis | ✓ | | | |
| Robert Temples | ✓ | | | |
| Total | 8 | 0 | 1 | 0 |

SKAGIT COUNTY PLANNING COMMISSION
SKAGIT COUNTY, WASHINGTON

Annie Marie Lohman

Annie Lohman, Chair

11-12-13

Date

Kirk Johnson

Kirk Johnson, Secretary

11/12/13

Date