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TITLE 14
SKAGIT COUNTY CODE

CHAPTER 14.28

CONCURRENCY

Sections:

- 14.28.010 Purpose.
- 14.28.020 Development Exempt from Project Concurrency Review.
- 14.28.030 Concurrency Facilities and Services.
- 14.28.040 Project Concurrency Review.
- 14.28.050 Phased Development.
- 14.28.060 Transportation Concurrency.
- 14.28.070 Non-Transportation Concurrency.
- 14.28.080 Certificate of Capacity.
- 14.28.090 Facility Capacity Fees.
- 14.28.100 Development within Municipal UGAs.
- 14.28.105 Development in Bayview Ridge UGA
- 14.28.110 Annual Concurrency Assessment.

1 **Section 1: Skagit County Code Section 14.28 is hereby amended to read as follows:**
2

3 **14.28.010 Purpose.**

4 Pursuant to the State Growth Management Act, RCW 36.70A, after the adoption of its
5 Comprehensive Plan, Skagit County is required by RCW 36.70A.070(6)(e) to ensure that
6 transportation improvements or Transportation Systems Management strategies to accommodate
7 the impacts of development are in place at the time a project is first occupied, or that a financial
8 commitment is in place to complete the improvements or Transportation Systems Management
9 strategies within 6 years. The County is also bound by the planning goals of RCW 36.70A.020
10 to ensure that public facilities and services necessary to support development are adequate to
11 serve the development at project occupancy.

12 Concurrency for certain urban and rural public facilities and services is assured by the
13 implementation of the Capital Facilities Plan, the County's monitoring and annual review of that
14 plan and the County's response in the absence of concurrency. Certain public facilities and
15 services also need to be analyzed before the County can issue a project permit for a specific
16 development. This Chapter addresses both the annual concurrency review process and the
17 system whereby individual development projects are examined for concurrency and development
18 permits are issued only after it is demonstrated that the levels of service will not be degraded
19 below the adopted level of service standards for these facilities and services.
20

21 **14.28.020 Development Exempt from Project Concurrency Review.**

22 All development shall undergo Project Concurrency Review unless specifically exempt as
23 follows:

24 Exempt Development Permits. The following development permits are exempt from Project
25 Currency Review:

26 Boundary Line Adjustment.

27 Final Subdivision (if a concurrency test was conducted for the corresponding Preliminary
28 Subdivision).

29 Rezone (but not including a contract rezone which establishes a specific timeline for constructing
30 the specific use and a deadline for such construction after which the contract rezone expires).

31 Shoreline Substantial Development Variance.

32 Street Vacation.

33 Temporary Use Permit.

34 Variance.

35 Exempt Types or Levels of Development. Permits for the following types or levels of
36 development are exempt from Project Concurrency Review:

37 Single-family home.

38 Duplex.

39 Accessory Dwelling Unit.

40 Any addition to, renovation or replacement of a structure with no change in use and no more than
41 one additional dwelling unit added, such as re-roofing.

42 Any accessory structure with no change in use and no more than one additional dwelling unit
43 added.

44 Interior completion of a structure for a use with the same or less intensity as the existing use or a
45 previously approved use.

46 Temporary construction trailers.

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Proposed Bayview Ridge Subarea Development Standards

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1 Driveway, resurfacing or parking lot paving.
2 Demolition.

3 (a) Any other permit or approval that the Administrative Official determines has no
4 impact on a concurrency facility or service.

5 Exemption from obtaining Concurrency Determination for Roads. Any development generating
6 a total of 4 or less peak-hour trips from the total project shall be exempt from obtaining a
7 Concurrency Determination for Roads, but shall not be exempt from obtaining a Concurrency
8 Determination for Non-Transportation Facilities and Services and shall also not be exempt from
9 providing appropriate transportation improvements or mitigation for traffic impacts in the
10 immediate vicinity of the project as may be required by SCC 14.16, SCC 14.18, or SCC 14.36.

11 (2) Exemption for projects in Municipal Urban Growth Areas. Any proposed project within
12 a Municipal Urban Growth Area shall conform to the concurrency requirements set forth
13 in the applicable city ordinance and shall not be subject to Concurrency Review under
14 this Chapter.

15 (3) Tracking Exempt Development. Concurrency facility and service providers shall
16 establish a tracking system to account for exempt development in the same manner as
17 Certificates of Capacity are used to maintain an accounting of traffic impacts on County
18 Roads and capacity for non-transportation concurrency facilities and services that has
19 been reserved.
20

21 **14.28.030 Concurrency Facilities and Services.**

22 The following Concurrency Facilities and Services, if used by the proposed development, must
23 be evaluated during Project Concurrency Review:

24 In Rural Areas - County Roads, Public Water Systems, Police, Fire.

25 In Big Lake Rural Village - Sanitary Sewer.

26 In Bayview Ridge and Swinomish UGA - County Roads, Public Water Systems, Sanitary Sewer,
27 Police and Fire.

28 In Municipal Urban Growth Areas - city ordinances. *See* SCC 14.02.
29

30 **14.28.040 Project Concurrency Review.**

31 Timing. All Applicants for development permits, except those exempt, shall apply for Project
32 Concurrency Review at the time applications for development project permits are submitted.
33 Inquiries about availability of capacity on concurrency facilities and services may be made prior
34 to development permit applications, but responses to such inquiries are advisory only and
35 available capacity can only be reserved through a certificate of capacity as set forth in this
36 Chapter.

37 Procedures.

38 Applications for Project Concurrency Review shall be submitted on forms provided by the
39 Planning and Permit Center.

40 Project Concurrency Review shall be performed for the specific property, uses, densities and
41 intensities based on the information provided by the Applicant. The Applicant shall specify
42 densities and intensities that are consistent with the uses allowed or to be vested for the property.
43 If the Project Concurrency Review is being requested in conjunction with a contract rezone, the
44 Applicant shall specify the densities and intensities consistent with the proposed contract zoning
45 for the property.

1 Upon receipt of a complete application for a development permit, there shall be a tentative
2 reservation of traffic impacts on County roads and a tentative reservation of capacity for Non-
3 Transportation Concurrency Facilities and Services that will serve that development in order to
4 account for the potential future traffic impacts and future use of capacity by that development.
5 That tentative reservation shall convert to a final reservation of traffic impacts/capacity upon
6 issuance of a Certificate of Capacity or shall become void in the event that project permits for the
7 development are not issued.

8 The Planning and Permit Center shall notify the Concurrency Facility and Services Providers of
9 all applications received requiring Project Concurrency Review and request a Concurrency
10 Determination.

11 The Concurrency Facility and Services Providers shall notify the Applicant and the Planning and
12 Permit Center of the results of the Concurrency Determination within 30 days. If additional
13 information is needed to determine concurrency, such additional information may be requested
14 by the concurrency facility and service provider, but such request shall not make the original
15 application to be deemed incomplete.

16 The decision maker for the project permit(s) shall make a Final Concurrency Decision as part of
17 the development permit decision(s) based on the Concurrency Determination and all relevant
18 evidence presented in the public record on the project permit. The development permit may be
19 conditioned as necessary to ensure that an improvement relied upon to demonstrate concurrency
20 will be completed or a Transportation Systems Management strategy will be implemented in the
21 required time frame. The Final Concurrency Decision shall be a part of the permit decision
22 which is appealable pursuant to SCC 14.06.

23 If the decision maker concludes that there is no concurrency and the project permit cannot be
24 conditioned to accomplish concurrency, the project permits shall be denied.

25 If the decision maker concludes that there is concurrency and issues project permits, the Planning
26 and Permit Center shall issue a Certificate of Capacity to the Applicant with a copy sent to each
27 Concurrency Facility and Service Provider. The Certificate of Capacity shall be used to maintain
28 an accounting of traffic impacts on County Roads and capacity for Non-Transportation
29 Concurrency Facilities and Services that has been reserved.

30 If the development permit for a project is withdrawn, expires or is otherwise cancelled, the
31 Certificate of Capacity for that development shall automatically be voided. The Planning and
32 Permit Center shall send notice of all voided Certificates of Capacity to each Concurrency
33 Facility and Service Provider.

34 Administrative Rules. The Administrative Official may, by administrative order, establish
35 administrative rules to manage Project Concurrency Review.

36 Relation to Other Requirements. Compliance with or exemption from the requirements of this
37 Chapter shall not exempt a development project from compliance with all other requirements of
38 the Uniform Development Code including, but not limited to, compliance with SCC 14.12
39 (SEPA), SCC 14.30 (Impact Fees), SCC 14.36 (Public Works Standards), and SCC 14.32
40 (Drainage).

41 42 **14.28.050 Phased Development.**

43 When a development is proposed in phases or construction is expected to extend over some
44 period of time, the Applicant may offer a schedule of occupancy that limits the occupancy during
45 any given period of time. When there is such an offer, the schedule of occupancy shall be used
46 in identifying the improvements or Transportation Systems Management strategies that will be

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Proposed Bayview Ridge Subarea Development Standards

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1 required to be implemented with each phase or time period of the development to comply with
2 Project Concurrency Review. All permits based upon a schedule of occupancy shall be
3 conditioned so that the improvements or Transportation Systems Management strategies
4 identified as being necessary to comply with Project Concurrency Review are completed prior to
5 each identified development phase (e.g. final plat approval, phased building permit). When an
6 Applicant is relying on Funded Projects to demonstrate Transportation Concurrency, the Funded
7 Projects necessary for concurrency with the level of service standards must be identified at the
8 time of the Final Concurrency Decision.
9

10 **14.28.060 Transportation Concurrency.**

11 A project concurrency determination for roads must demonstrate concurrency with the County
12 road segment and road intersection level of service standards.

- 13 (1) The Highway Capacity Manual type methods selected by the County Engineer shall be
14 used to assess Individual Road Segments and Intersections Capacity.
- 15 (2) The Annual Concurrency Report for County Roads (see SCC 14.28.110.) will provide the
16 basic starting information for this assessment.
- 17 (3) Traffic information used for the annual Report shall be updated as necessary to account for
18 traffic levels from the following development projects if these projects were not considered
19 in the last Annual Report:
 - 20 (a) traffic from newly constructed development projects;
 - 21 (b) projects for which traffic impacts have been tentatively reserved; and
 - 22 (c) projects for which a Final Concurrency Decision has been made.
- 23 (4) The traffic information used for the Annual Report shall also be updated and reserved
24 traffic impacts removed as necessary as a result of any discontinued Certificates of
25 Concurrency and any Funded Projects after the last Annual Report.
- 26 (5) Each Affected County Road Segment and Affected County Intersection shall be reviewed
27 and if necessary analyzed. The Applicant may be required to provide a traffic analysis if
28 existing information does not provide adequate information for this assessment.
- 29 (6) There is concurrency with the Individual Road Segment and Intersection level of service
30 standards if, taking into account funded projects:
 - 31 (a) The level of service on each Affected County Road Segment and each Affected
32 County Intersection will meet or exceed the standards adopted in the Comprehensive
33 Plan; or
 - 34 (b) The Applicant agrees to modify the project or provide transportation improvements or
35 Transportation Systems Management strategies and/or other binding financial
36 commitments that will result in the level of service on each Affected County Road
37 Segment and each Affected County Intersection meeting or exceeding the standards
38 adopted in the Comprehensive Plan.

40 **14.28.070 Non-Transportation Concurrency.**

41 Development projects required to obtain a Concurrency Determination for Non-Transportation
42 Facilities and Services shall demonstrate that there is concurrency with each Non-Transportation
43 Facilities and Services as follows:

44 For Water - If the project is within the service area for a public water system as identified in the
45 Coordinated Water Services Plan (CWSP), the Applicant has a letter of water availability from
46 the applicable water system purveyor and the project is conditioned as appropriate to provide

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1 water system improvements necessary to meet the applicable urban or rural standards as set forth
2 in Appendix A.
3 For Sewer - If the project is within an area approved for public sanitary sewer pursuant to the
4 applicable sewer purveyor's Comprehensive Plan and complies with all requirements of that
5 purveyor for obtaining sewer service, including any conditions as appropriate for improvements
6 necessary to meet the applicable standards set forth in sewer requirements adopted by that
7 purveyor.
8 For Police -
9 In Urban Growth Areas - 1 officer per 1,000 population served or per 100 acres of developed
10 commercial or industrial property, whichever is higher.
11 In Rural Areas - 1 officer per 2,000 population served.
12 For Fire -
13 In Urban Growth Areas - The project provides fire flow in accordance with the CWSP (Section
14 4, Minimum Design Standards) and Uniform Fire Code; the provider has the capability for
15 annual inspections of all commercial and industrial facilities and has the ability to comply with
16 the following 90% of the time:
17 Within 5 minutes response time, delivering up to 200 gallons per minute (gpm) fire flow in an
18 offensive (interior) attack, with a minimum of 4 firefighters for responses to structural fires,
19 vehicle fires, other outside fires, motor vehicle accidents, activated fire alarm systems or other
20 hazardous conditions; capable of delivering a minimum of Basic Life Support including
21 defibrillation with a minimum of 1 First Responder or Emergency Medical Technician for
22 medical responses.
23 Within 10 minutes response time, supporting the interior structural fire attack with teams which
24 may include a ventilation team, a search & rescue team, a team for a backup line and standby
25 firefighters totaling between 8 and 12 firefighters on-scene; providing Heavy Rescue capability,
26 including heavy hydraulics, at motor vehicle accidents.
27 Within 20 minutes response time, delivering 1500-gpm fire flows in a sustained defensive attack
28 mode for structural fire responses. For buildings larger than 10,000 sq. ft., delivering 2000 gpm
29 and have an elevated master stream capability.
30 In Non-Urban Growth Areas - The project provides fire flow in accordance with the CWSP
31 (Section 4, Minimum Design Standards) and Uniform Fire Code; and the provider has a
32 Washington Surveying and Rating Bureau (WSRB) public protection classification #8 or better.
33 Within an IF-NRL designation, the project must also be within 5 road miles from a recognized
34 Community A fire station, or within 10 road miles to a recognized Community A fire station and
35 within 5 road miles of a fire station having an Initial Attack Fire Apparatus.
36 Non-Transportation Facility and Services Providers shall be responsible for maintaining and
37 monitoring the available capacity for their facility for the purpose of responding to requests for
38 project concurrency determinations and for responding to requests by the County during the
39 annual concurrency determination. The providers shall take into account existing use of their
40 facility, additional use from anticipated growth, new projects for which capacity has been
41 tentatively reserved and new projects for which a Final Concurrency Decision has been made,
42 and additional capacity available as a result of any discontinued certificate of capacity and
43 capacity improvements that are funded and under construction.
44 To demonstrate concurrency with each of the Non-Transportation Facilities and Services the
45 Applicant may:
46 demonstrate that the development will have a lower need for capacity than usual; or

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1 modify the application to reduce the need for capacity; or
2 offer binding mitigation measures that will provide additional capacity necessary to maintain the
3 level of service standard upon project occupancy.
4

5 **14.28.080 Certificate of Capacity.**

6 A certificate of capacity shall only be issued upon payment of any concurrency fee due and
7 performance of any precondition established in the permit decision as a prerequisite for obtaining
8 such certificate.

9 A certificate of capacity shall apply only to the specific land uses, densities, intensities and
10 development project described in the application and development permit.

11 A certificate of capacity is not transferable to other property, but may be transferred to new
12 owners of the same property.

13 A certificate of capacity shall remain valid so long as the accompanying development permit has
14 not expired or been revoked.

15 A certificate of capacity is valid for any modification of the permits for which the certificate was
16 issued so long as such modification does not require the Applicant to obtain a new development
17 permit.

18 Any capacity that is not used because the full extent of the development is not built shall be
19 returned to the pool of available capacity.
20

21 **14.28.090 Facility Capacity Fees.**

22 Concurrency Facility and Service Providers may charge concurrency fees based upon an adopted
23 fee schedule.
24

25 **14.28.100 Development within Municipal UGAs.**

26 Project Concurrency Review for development within the unincorporated portion of a city/town's
27 Urban Growth Area shall be the responsibility of that city or town pursuant to the concurrency
28 regulations of that city or town. The County, in its Annual Concurrency Review, shall assess
29 concurrency within the unincorporated portions of all Urban Growth Areas.

1 **14.28.105 Development within the Bayview Ridge UGA shall be governed by the**
2 **following levels of service standards and development agreements.**

3
4 **1) Street Standards for Bayview Ridge UGA.**

- 5
6 a) As a condition of any development approval, including but not limited to, subdivision
7 approvals, for any of the listed permitted, accessory or special uses, within the Bayview
8 Ridge UGA, other than for interim agricultural uses, the property owner shall construct
9 streets consistent with the Skagit County Road Standards. In addition, as a condition of
10 development approval and for all property owned by the same owner in the UGA, the
11 owner shall sign an agreement not to protest a future Local Improvement District (LID)
12 or other pro rata sharing of costs to upgrade or install additional urban standard street
13 improvements, street lights and/or sidewalks within 20 years, if such are determined
14 necessary as part of urban level of service standards in the Subarea Plan process for the
15 Bayview UGA. Credit for prior contributions and improvements that are included in the
16 Subarea facilities plan shall be provided as set forth in subsection (6).
17 b) The Administrative Official may grant an exception to the requirements for curb, gutter
18 and sidewalk on property if it is determined that such exception is necessary to protect
19 wetlands and their required buffers under the County's Critical Areas Ordinance and if,
20 as an alternative to sidewalks along the street, the Port of Skagit County (Port) and/or
21 landowner has constructed or will have constructed prior to occupancy, a pedestrian trail
22 system consistent with and augmenting the trail system adopted by the Port in Resolution
23 No. 99-09 on August 3, 1999, pursuant to Ordinance #18264, Attachment 1, Appendix 2.
24

25 **2) Water Service in the Bayview Ridge UGA.**

26
27 As a condition of any development approval for any of the listed permitted, accessory or
28 special uses within the Bayview Ridge UGA, other than for interim agricultural uses, the
29 property owner shall obtain a certificate of water availability for the proposed use from
30 Skagit PUD #1 and connect to the PUD #1 water system. Fire flow requirements shall be as
31 specified in the Skagit County Coordinated Water System Plan. In addition, as a condition of
32 development approval, and for all property owned by the same owner in the UGA, the owner
33 shall sign an agreement not to protest a future LID or other pro rata sharing of costs to
34 upgrade the water system in the future or to install additional urban standard water lines or
35 facilities within 20 years, if such are determined necessary as part of water level of service
36 standards in the Subarea Plan process for the Bayview Ridge UGA or are required to meet
37 the owner's water capacity demands based on PUD #1's development regulations (design
38 criteria). Credit for prior contributions and improvements that are included in the Subarea
39 facilities plan shall be provided as set forth in subsection (6) below.
40

41 **3) Storm Drainage in the Bayview Ridge UGA.**

42
43 As a condition of any development approval for any of the listed permitted, accessory or
44 special uses, other than for interim agricultural uses, the property owner shall construct
45 surface and storm water management improvements as determined by the County to be
46 consistent with the surface water management standards found in Skagit County Code 14.32,

1 Drainage Ordinance. Proposed residential subdivisions shall construct surface and
2 stormwater management improvements consistent with the adopted Bayview Watershed
3 Stormwater Management Plan. In addition, as a condition of development approval, and for
4 all property owned by the same owner in the UGA, the owner shall sign an agreement not to
5 protest a future LID or other pro rata sharing of costs to upgrade the surface water
6 management system or install additional urban standard storm water management
7 improvements within 20 years, if such are determined necessary as part of surface or
8 stormwater management standards in the Subarea Plan process for the Bayview Ridge UGA.
9 Credit for prior contributions and improvements that are included in the Subarea facilities
10 plan shall be provided as set forth in subsection (6) below.
11

12 **4) Sanitary Sewer Service in Bayview Ridge UGA**

13

14 As a condition of development approval for any of the listed permitted, accessory or special
15 uses, other than for interim agricultural use, if the property on which a proposed use is
16 located is within 200 feet of an existing City of Burlington sewer line, the owner must obtain
17 confirmation of sewer availability from the City of Burlington prior to development approval
18 and must connect to the existing sewer line. If the proposed use is located beyond that 200-
19 foot limit, the use may apply for a waiver to operate on an approved holding tank, pursuant to
20 the requirements of Skagit County Code 12.05.130 and .260 and the Washington State
21 Department of Health Standards and Guidance for Holding Tank Sewage Systems, in the
22 interim, subject to the following:
23

- 24 a) the owner's management plan submitted to the County Health Officer pursuant to SCC
25 12.05.130(3)(b) must contain a provision for proper disposal of holding tank contents at a
26 certified facility;
- 27 b) owners utilizing holding tanks shall record a covenant that if the property is sold, the
28 tanks will be certified to be empty and non-hazardous unless the new owner gives written
29 agreement to accept responsibility for any tank contents;
- 30 c) the required holding tank sewage system for the proposed industrial use is sized for no
31 more than 2 Units Volume of Sewage Flow, as defined by Skagit County Code 12.05.030
32 (900 gpd); per 20 acres of existing legal parcel area, provided that any existing legal lot
33 of record within the Bayview Ridge UGA smaller than 10 acres as of the date of the
34 ordinance shall be entitled to construct a holding tank sewage system sized for no more
35 than 1 Unit Volume of Sewage Flow (450 gpd), as long as all requirements of Skagit
36 County Code 12.05 can otherwise be met;
- 37 d) Between 6 and 12 months after commencement of the operation and once approximately
38 every 2 years thereafter until public sewer is connected the County shall evaluate either
39 public water record use or all holding tank pumping records to evaluate the actual
40 Sewage Volume and verify its consistency with the limits of subsection (4)(c) above. If
41 the County relies on holding tank pumping records, the County shall require the property
42 owner to certify that the records constitute all of the holding tank pumping services for
43 the property. Allowed sewage volume shall be calculated as equal to water use unless the
44 property owner requests separate metering of domestic water and irrigation water to
45 insure a more accurate accounting of water use that will end up in the sewage system.

- 1 i) The County shall make the results of this monitoring available for public review and
- 2 inspection.
- 3 ii) The costs of this monitoring may be charged to the property owner or industrial user.
- 4 iii) If the results of any monitoring reflect a problem with the permitted quantity
- 5 described in this section, then the County shall:
- 6 (1) immediately commence enforcement actions pursuant to existing state and local
- 7 regulations and expeditiously pursue enforcement actions in Superior Court;
- 8 (2) commence an increased frequency monitoring program to more closely monitor
- 9 the user and the system for compliance consistent with Skagit County Code
- 10 12.05.170 and with subsection (4)(c) above;
- 11 (3) shall pursue any other remedies that are available at law to an entity as if it were
- 12 providing public sewer service to the site; and
- 13 (4) if deemed necessary to protect the public health and safety, the County may
- 14 advance the schedule to install public sewer to the site.
- 15 e) as a condition of any development approval, and for all property owned by the same
- 16 owner in the UGA, the property owner agrees for all property owned in said UGA not to
- 17 protest an LID or other pro-rata sharing in any costs to upgrade and extend public sewer
- 18 to the property within 20 years. Credit for prior contributions and improvements that are
- 19 included in the Subarea facilities plan shall be provided as set forth in subsection (6)
- 20 below;
- 21 f) as a condition of development approval, and for all property owned by the same owner in
- 22 the UGA, the property owner shall agree to convey any necessary utility easements for
- 23 future installation of public sewer; and
- 24 g) no expansion of the industrial use or operation shall be permitted that would be
- 25 inconsistent with the limitations imposed by subsection (4)(c) above.

26
27 **5) Other Public Facilities and Services in Bayview Ridge UGA**

28 As a condition of any development approval for any of the listed permitted, accessory or
29 special uses, other than for interim agricultural uses in the Bayview Ridge UGA, and for
30 other property owned by the same owner in the UGA, the property owner shall sign an
31 agreement not to protest a future LID or other pro rata sharing of costs to upgrade or install
32 additional urban standard public facilities and services identified in the Subarea Plan process
33 for the Bayview Ridge UGA within 20 years, including, but not limited to fire/emergency
34 and police/sheriff services and facilities. Credit for prior contributions and improvements
35 that are included in the Subarea facilities plan shall be provided as set forth in subsection (6)
36 below.

37 **6) Credit for Prior Contributions and Infrastructure Improvements**

38
39 All of the agreements not to protest a LID or other pro rata cost sharing arrangement
40 described in subsections (1) through (5) above shall include credit for any contributions or
41 facility construction already made or completed by the individual property owners (or their
42 predecessor in interest) for the particular urban public facility or service contemplated by the
43 Subarea Plan or LID, including, but not limited to construction of urban standard roads,
44 stormwater drainage facilities, or utilities or dedication of property for public facilities.

1
2 **14.28.110 Annual Concurrency Assessment.**

- 3 (1) Annual Concurrency Assessment for Roads. The County Engineer shall produce an
4 Annual Concurrency Report for County Roads, which will update the status of
5 County roads with respect to concurrency. Individual Road Concurrency. By July 1
6 of each year, the Skagit County Public Works Department, under the direction of the
7 County Engineer, shall evaluate the High Traffic County Road Segments and High
8 Traffic County Road Intersections using a Highway Capacity Manual type method (as
9 selected by the County Engineer) to determine whether these road segments and
10 intersections comply with the level of service standards adopted in the
11 Comprehensive Plan. This evaluation shall be based on existing traffic levels plus
12 traffic impacts from development plus traffic impacts from development projects
13 anticipated for completion within the next year based upon a growth projection, upon
14 consideration of projects for which traffic impacts have been tentatively reserved and
15 upon projects for which a Final Concurrency Decision has been made. In addition, a
16 projection of those County road segments service standards adopted in the
17 Comprehensive plan over the next 5 years shall be made to help in the planning for
18 road system improvement projects. Any County road segment or County road
19 intersection, which has fallen below the level of service standards adopted in the
20 Comprehensive Plan, shall be considered concurrent if an improvement project will
21 cause that road segment or intersection to meet or exceed the adopted level of service
22 standards has been designated on the 6-Year TIP as a Funded Project. The results of
23 the annual update for individual road concurrency shall be included in the Annual
24 Report.
25 (2) Annual Concurrency Assessment for Non-Transportation Concurrency Facilities and
26 Services.

27 By January 31st of each year, the following Concurrency Facility and Service Providers shall
28 report to the County the total available capacity of their facility or service in units that are
29 directly comparable to the level of service standards established for these facilities and services.
30

Facility/Service	Provider	
	Unincorporated Urban Growth Area	Rural
Water	Water purveyors identified in Coordinated Water System Plan	
Sanitary Sewer	Municipal sewer service providers Skagit County Sewer District - 1 for portions of Swinomish UGA City of Burlington- Bayview Ridge UGA	Big Lake Sewer District for Big Lake Rural Village only Whatcom County Water District #12 pursuant to existing sewer service contracts only
Stormwater	County Public Works	
Police	County Sheriff	
Fire	Fire Districts	
Fairgrounds	County Parks Dept.	
General Government	County Administrator	

Facility/Service	Provider	
	Unincorporated Urban Growth Area	Rural
Parks	County Parks Dept.	
Public Safety (jails)	County Sheriff	
Senior Centers	County Senior Services	
Solid Waste	County Public Works	

1
2 The annual information submitted by each provider shall take into account current capacity
3 usage, capacity tentatively reserved for pending permit applications, capacity reserved for
4 permitted projects that are not yet fully occupied based upon Final Concurrency Decisions,
5 capacity available as a result of expired, withdrawn or revoked Final Concurrency Decisions and
6 capacity that has been added by the implementation of improvements and strategies.
7 By July 1 of each year, the capacity of the facilities and services set forth above shall be
8 evaluated by the Administrative Official to determine if the level of service standards for each of
9 these Facilities and Services is being met. The level of service standards to be used in this
10 annual review are as follows:
11

Facility/Service	LOS	
	Urban	Rural
Water	As established in Appendix A	
Sewer	As determined by each sewer provider	
Stormwater	As established in Public Works Standards per SCC 14.36 and the Bayview Watershed Stormwater Management Plan	
Police	1 officer per 1,000 population served or per 100 acres of developed commercial or industrial property, whichever is higher.	1 officer per 2,000 population served.
Fire	<p>1. For cities and their adjacent urban growth areas, an ISO grading of 5 or better, shall be maintained otherwise.</p> <p>2. Within 5 minutes of being dispatched, the Fire Department shall arrive and be able to deliver up to 200 gallons per minute (gpm) fire flow in an offensive (interior) attack, with a minimum of 4 firefighters, for responses to structural fires, vehicle fires, other outside fires, motor vehicle accidents, activated fire alarm systems or other hazardous conditions. The Fire Department</p>	<p>A Washington Surveying and Rating Bureau (WSRB) with a public protection classification #8 or better and fire flow in accordance with the Coordinated Water Supply Plan (Section 4, Minimum Design Standards).</p> <p>Within an IF-NRL designation, a Washington Surveying and Rating Bureau (WSRB) with a public protection classification #8 or better</p>

Facility/Service	LOS	
	Urban	Rural
	<p>shall also be capable of delivering a minimum of Basic Life Support including defibrillation, with a minimum of one First Responder or Emergency Medical Technician for medical responses.</p> <p>Within 10 minutes of being dispatched, the Fire Department shall be able to support the interior structural fire attack with teams which may include: a ventilation team, a search & rescue team, a team for a backup line, and standby firefighters, totaling between 8 and 12 firefighters on-scene. The Fire Department shall also be capable of providing Heavy Rescue capability, including heavy hydraulics, at motor vehicle accidents.</p> <p>Within 20 minutes of being dispatched, the Fire Department shall be capable of delivering 1500 gpm fire flow in a sustained defensive attack mode for structural fire responses. For buildings larger than 10,000 sq. ft., delivering 2000 gpm, and have an elevated master stream capability.</p> <p>The above requirements shall be met for 90% of all incidents.</p> <p>Mutual aid requested under the Mutual Aid Contract may be used to provide relief to the initial operating crews, but shall not be used to provide initial attack capability, support functions, or sustained attack capability. This does not preclude automatic aid agreements under separate</p>	<p>and must be within 5 road miles from a recognized Community A fire station, or within 10 road miles to a recognized Community A fire station and within 5 road miles of a fire station housing an Initial Attack Fire Apparatus. Fire flow in accordance with the Coordinated Water Supply Plan (Section 4, Minimum Design Standards).</p>

Facility/Service	LOS	
	Urban	Rural
	<p>contract, which does provide these capabilities or functions from other agencies.</p> <p>Times are considered to be "Response Time," which shall be measured by the sum of turnout time (the time from dispatch until the first arriving unit is en route to the incident), plus travel time. Dispatch time shall be allocated a maximum of 1 additional minute, which is measured from the time the 9-1-1 call is received until the Fire Department is dispatched.</p> <p>All operations shall be conducted in compliance with State and Federal regulations, including training requirements for firefighters, and maintenance requirements for equipment and apparatus.</p> <p>All commercial and industrial facilities shall be inspected for compliance with the Uniform Fire Code at least annually. Water systems shall be installed in accordance with the Skagit County Coordinated Water System Supply Plan, with a fire flow meeting the requirements of the Uniform Fire Code.</p>	

- 1 (3) Results of Concurrency Assessment.
- 2 (a) The Administrative Official shall present the Annual Concurrency Assessment to the
- 3 Board of County Commissioners prior to the start of the annual budget process
- 4 along with recommendations on actions to take in response to the assessment.
- 5 (b) The results of the Annual Concurrency Assessment shall be used to update the Capital
- 6 Facilities Plan and establish the annual budget.
- 7 (c) In the event that the Annual Concurrency Assessment determines that concurrency is
- 8 not being met for one or more Concurrency Facilities and Services, the County
- 9 shall, as necessary, evaluate the need for modifications to adopted levels of

1 service standards, reassess the land use element of the Comprehensive Plan or
2 impose additional requirements or limitations on development until concurrency
3 is obtained.

**APPENDIX A
Minimum Fire Flow Design Standards For
New And Expanding Water Systems⁽¹⁾**

Land Use Designations Or Densities	Minimum Fire Flow (Gallons Per Minute)	Minimum Duration (Minutes)	Maximum Hydrant Spacing (Feet)
Urban Growth Areas ⁽²⁾			
Industrial	1500 ⁽⁴⁾	60	⁽³⁾
Commercial	1500 ⁽⁴⁾	60	⁽³⁾
Multi-Family Residential	1500 ⁽⁴⁾	60	500
Single-Family & Duplex Residential	1000	60	500
Non-Urban Growth Areas			
Commercial / Industrial	1500 ⁽⁴⁾	60 ⁽⁴⁾	⁽⁴⁾
1 Dwelling Unit Per Lot Less Than 2.5 Acres	500 ⁽⁵⁾	30 ⁽⁵⁾	900 ⁽⁵⁾
1 Dwelling Unit Per Lot 2.5 Acres Or Larger	NONE ⁽⁵⁾	NONE ⁽⁵⁾	NONE ^{(5), (6)}
Natural Resource Lands	NONE ⁽⁵⁾	NONE ⁽⁵⁾	^{(5), (6)}

- (1) The design standards may be amended to reflect changes to Comprehensive Plan land use designations and/or their densities. Proposed amendments will be presented to the Skagit County CWSP WUCC for approval.
- (2) These criteria establish a minimum water system design standard. Each water system in an urban growth area must comply with the standards of the local government with jurisdiction. When there are different or conflicting standards, the most stringent standard shall apply. Prior to the issuance of a development permit, the approving authority shall establish fire flow, duration and hydrant spacing requirements.
- (3) As determined by the appropriate fire official.
- (4) Fire flow for individual buildings or groups of buildings is to be determined by the Skagit County Fire Marshal per Uniform Fire Code Appendix IIIA and the Skagit County Fire Marshal policy on fire flow. The application of lesser or alternative standards shall be in accordance with Section 4.3.5 (Interpretation of Standards).
- (5) Fire flow will be required for a Conservation and Reserve Development (CaRD) land division as follows.

CaRD Characteristics	Fire Flow Requirement
5 or more lots	Option 1: Fire flow of 500 gpm for 30 minutes with hydrant spacing of 900 ft. or, Option 2: Fire Marshal approved fire prevention water system that provides adequate pressure and flow to support NFPA 13D sprinkler systems is required for all residential dwellings. In addition, if the property is located in an Industrial Forest, Secondary Forest, or Rural Resource designated land the fire protection requirements as listed in Skagit County Code 14.16.850 (6)(b)(iii)(b-e) also apply.
4 or fewer lots	None required, unless the property is located in an Industrial Forest, Secondary Forest, or Rural Resource designated land. If the property is located in such designated land the fire protection requirements as listed in Skagit County Code 14.16.850 (6)(b)(iii)(b-e) apply. However, NFPA 13D sprinklers are only applicable to residential dwellings.

As of the effective date of the CWSP, where in-fill development or extension of an existing water system occurs to serve an existing platted lot, the Skagit County Fire Marshal may limit the requirement for fire flow or fire suppression in accordance with Table 4-1 to the newly developed lot only. Group B public systems may choose to separate the fire flow from water flow. Separate tank and hydrant(s) location is subject to Skagit County Fire Marshal approval.

- (6) Hydrants shall be installed when water lines are installed or replaced and are capable of supplying a tanker truck with a minimum of 500 gallons per minute at a minimum residual pressure of 20 psi. Tanker truck filling hydrants are to be located at major roadway intersections and along roads at a spacing not to exceed 1 mile to assist in fire protection.

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