

PARKS AND RECREATION ADVISORY BOARD

MINUTES

THURSDAY, AUGUST 21, 2003  
JACK DAVIS PARKS MAINTENANCE SHOP  
BURLINGTON WA 98233

6:30 P.M.

6:30 p.m. **Roll Call of General Meeting**

**Present**

Carroll Dillan  
John Semrau  
Keith Magee, Chairman  
Liz McNett Crowl

**Absent**

Colleen Fisher, Vice Chair  
Curtis Metz  
Jeri Krampetz  
Lloyd Brown  
Peter Swanson

**Staff**

Bob Vaux  
Dennis Lind  
Patrik Dylan  
Brian Adams  
Mary Ann Dodge

**Guests**

6:30 – 6:45 p.m. **Roll Call and General Meeting** began at 6:40 with no quorum. There were no changes to the agenda.

6:45 – 7:00 **Public Comment Period** – none received.

7:00 – 7:45 p.m. **Staff Reports** – Bob was excited to share that we were awarded full funding for the Sare's Bluff acquisition grant. Keith congratulated the staff on behalf of the Board stating that without the grant the project didn't have a chance. John asked about assessment/appraisal value and discussion followed regarding what the grant is based on.

a) **2004 Budget** – Bob distributed budget comparisons and went over the numbers with board members. Keith requested a foot note to explain the Best Self figures.

b) **Board Appreciation Picnic:**

Friday, September 12 – 1:00 P.M. – Skagit Valley Playfields Picnic Shelter

Wednesday, October 22. Meet at the Jack Davis Shop at 8:00 a.m. for the next Commissioners' Tour.

7:50 – 8:10 p.m. **Current Business**

a) **Comprehensive Plan Update**

1. Phase II Critical Path Review – staff proposes that we produce phase II with a new time line and action plan that involves staff time. We hope that Patrik, along with Susan's staff, can salvage some of the work that has taken place so far. Brian is working on text updates based on committee members input and available data.

i. Patrik – what is the best way to go forward and how can we use the board best?

1. Handouts included a timeline and document showing how to analyze demand and need. We'll take 70-80% of the original plan and bring it up to date. (history plus recent years). The new information includes survey results and what has changed in the demands and needs of the public for parks and facilities. Compare with other like-jurisdictions.

2. Discussion followed on how to use aggregate indicator for what should be done. The level of service used to be a formula of some number/1000. Regional differences make this formula less valuable. Susan Black identified Lynn

County, Oregon not to be very comparable. Look at level of service, existing use patterns and ranking for programs. Evaluate each facility.

According to the time line, September 18 shows service level portion completed. Bob would rather meet on the 25<sup>th</sup>. We'll check to see how many other board members could be here on the 25<sup>th</sup> (or first week in October).

- a. There was discussion on whether or not the CFP should be included in this document.
2. Survey Results Review – Keith distributed survey conclusions and went over each point with comments and discussion. Verify the 85% mentioned in the 5<sup>th</sup> point in survey results; find out how that percentage is obtained.

8:10 – 8:30 p.m. **Board Discussion Period -**

9:00 p.m. **Adjourn** – A motion to adjourn was made by Liz and seconded by John.