



**POPULATION
HEALTH TRUST**
ADVISORY COMMITTEE

Board of Health
Lisa Janicki, Chair
Ron Wesen, Commissioner
Kenneth Dahlstedt, Commissioner

PHT Steering Committee Meeting

Monday November 28, 2016 from 12:00pm-1:15pm
Skagit County Commissioner's Building, Copper Room

Members: Connie Davis, Kari Ranten, Debra Lancaster, Carol Hawk, Kevin Murphy, Bill Henkel, David Jefferson & Kristen Ekstran

Absent: Liz McNett Crawl, Jennifer Johnson

- **Welcome & Agenda Review**
- **Review and approve previous notes**
- **Priority Items**

David shared the Priority Indicator Survey results from the PHT Membership in order to determine the next steps in choosing priority or priorities to work on. We had a total of 19 members participate, but no clear consensus. David asks for thoughts and suggestions from the group.

After robust discussion, the group agrees that an inventory list be compiled to do a gaps analysis to see where needs are and where PHT could provide assistance, and determine how many could be worked on consecutively.

David and Kristen will create a document for the membership to document their knowledge of current efforts in their service sectors for each of our Indicators, for our PHT meeting on Thursday December 1st.

- **Elevator Speech**

David shared the survey results provided by the PHT Membership on word association to create the elevator speech. Due to the low number of response, the group agrees that asking Bronlea to come up with some sample speeches from the current list and bringing those to the PHT Membership meeting on December 1st for the Membership to deliberate and assess will maximize input.

- **OWLTT Update**

Kristen shared a short update on the OWLTT workgroup. They have met once again to work on creating some action steps . David, Kristen, and a couple of the OWLTT workgroup members will

be doing a presentation, including some family members to share, on Tuesday December 13th from 10:00am-11:00am to the Board of Health on the Opioid work through the PHT. All PHT members are invited and encouraged to come to the presentation.

- **2017 Budget Requests**

David has received 3 confirmations of budget pledges for 2017, and will include the Budget request page in the packet at the next PHT meeting on Thursday.

- **Letter of Support Processes**

David shares with the group the need for this process to be established and asks if it should be added to the PHT Membership Agenda for the next meeting. The group agrees.

David and Kristen will create a draft of the process for Letters of Support for the Trust and present on Thursday at the next meeting.

- **Next Steps**

- David announces that Kari Ranten will be resigning from the Steering Committee and we thank her for her service.
- David then asks the group to consider opening up the Steering Meeting for new members in the new year.
- Next PHT Meeting scheduled for Thursday December 1, 2016 from 8:30am-11:00am, located at Skagit EMS 2911 E. College Way, Mount Vernon
- BOH Presentation on Tuesday December 13, 2016 from 10:00am-11:00am