



# Skagit County Board of Health Population Health Trust

*Kenneth A. Dahlstedt, Chair*

*Lisa Janicki, Commissioner*

*Ron Wesen, Commissioner*

*"Always working for a safer and  
healthier Skagit County"*

PHT Steering Meeting

**Wednesday August 19, 2015 1:00-2:30 pm**

Skagit County Commissioner's Building, Copper Room

**Attendees:** David Jefferson, Kari Ranten, Andrea Doll, Debra Lancaster, Carol Hawk, Connie Davis, & Jennifer Johnson

**Staff:** Mel Pedrosa

Topic	Action
1. Welcome, Review Agenda, and previous notes <ul style="list-style-type: none"> <li>• The group discussed the possible collaborative opportunities with organizations within the County for data reporting purposes, so as not to bombard the community from many different entities, doing the same work</li> </ul>	
2. Process development for Board Member Replacement Items that were deliberated on and agreed to being priorities are: <ul style="list-style-type: none"> <li>• Seek more culturally diverse members</li> <li>• Important to maintain the skill set and diversity of a new member</li> <li>• Seek people that want to participate, not just because their organization requires them</li> <li>• The prospective member nomination will be routed through the Commissioner's for approval</li> </ul> Membership Sectors still desired: <ul style="list-style-type: none"> <li>• City/Council Representatives (possibly Sector Reps, as suggested by the Commissioner's)</li> <li>• Possibly City Elected Officials, still being deliberated</li> <li>• Education</li> </ul> <p>The Steering Committee agrees that a Nominating Committee needs to be formed For recruitment of new or retiring members.</p> <p>Due to the importance of City Involvement, the group agrees that a one-time presentation be given at a Community Meeting to City/Council Representatives to inform the groups and seek enrollment, as well as, seeking current and future collaborations.</p>	David will schedule a one-time Community meeting for Nov/Dec- City/Council Members- Debra, Andrea, Carol, possibly Liz commits
3. Review of Snohomish Health District Data process	

<p>We have 4 data-specific meetings scheduled for PHT members to attend:</p> <ul style="list-style-type: none"> <li>• Health Behaviors</li> <li>• Physical Environment</li> <li>• Health Care Access &amp; Quality</li> <li>• Social &amp; Economic Environment</li> </ul> <p>These will be facilitated by the Data Sub Committee to decipher what data Indicators to keep for the Data Carousel, or what information is still needed. The goal is to use a defensible weighting process to provide data-driven reasons why some indicators were kept and some were discarded.</p>	
<p>4. Data Carousel Invitations</p> <p>Suggest we ask each board member to invite 2-3 people of their choice to participate in the upcoming Data Carousel, selection should be based on the following criteria established by the Steering Committee</p> <ul style="list-style-type: none"> <li>• Diversity</li> <li>• Understanding what they know/see, at some level able to interpret data</li> <li>• People “on the ground,” direct service</li> <li>• People with a multi-cultural/geographical lens</li> <li>• Specific skill sets</li> <li>• Understand root causes</li> </ul>	<p>David will send the list of desired skills for invites to Members with a Deadline of Sept 30th</p>
<p>5. RWJ Grant Meeting Update</p> <p>This meeting was for a Research Grant through the University of Washington/Latino Health Center to see if the RWJ Program works to decrease the disparities, and to determine if funding is merited for research and minimal technical assistance to PHT. They heard that PHT was working toward the same goal, and wanted to determine if we could evaluate whether our process is yielding effective outcomes for people in the community that suffer from the social determinates of health.</p> <p>➤ The Research group will deliberate, and contact PHT when a decision is made.</p>	
<p>6. Budget</p> <p>Jennifer Johnson gives an overview of how the County’s annual budget process works and updated the group on what was proposed by Public Health for 2016, in regards to PHT. The idea of a Data Indicator website and possibly some software has been deliberated, but any technical support or hardware is routed through Skagit County IS department budget, and what we would need/want for next year exceeds</p>	

what has been secured for 2016. Jennifer explained that she still added into her preliminary budget for a sole owner of a Data Indicator site, which would be \$75,000 + maintenance, software would push it to around \$100,000. Also, an epidemiologist is needed and what was presented in the budget would be a full-time Epidemiologist position that splits time between Public Health and PHT.

The timeline for the county budget process is:

- Preliminary Budget submitted in August
- Reviewed and Revised, meet with Board in October
- Public review and hearing in November
- Final adoption is December

The group agrees that as organizations represented by the PHT membership head into budget season, we should consider what will be the 2016 membership contributions

#### 7. Next Steps

- Next PHT Meeting on September 3, 2015 from 8:30-12:00 pm at NWESD  
Tentative Meeting agenda:
  - ✓ First Count of Data Carousel participants
  - ✓ Form Nomination Committee
  - ✓ Forces of Change Presentations
  - ✓ More detailed survey results
- Data Carousel Info meetings on September 8th and September 14<sup>th</sup>