



Skagit County Board of Health Population Health Trust

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth Dahlstedt, Commissioner

PHT Steering Meeting

Monday April 25, 2016 12:00 pm-1:30 pm

Skagit County Commissioner's Building

Attendees: David Jefferson, Andrea Doll, Bill Henkel, Kevin Murphy, Jennifer Johnson, Liz McNett Crowl, Carol Hawk, Mark Raaka

Absentees: Connie Davis

Staff: Mel Pedrosa

Topic	Action
1. Welcome Kevin as new attendee, review agenda and approve previous minutes	
2. Direction & Feedback for the next PHT Meeting David shared the need of decision-making, post-retreat. The goal is to decide and complete 3 tasks: <ul style="list-style-type: none"> • Review and clearly define our roles as a planning group • Review what are shared goals and strategies so the group has an understanding of the work that is involved, going forward • What are our shared priorities going forward <p>Role Definition The group discussed what the process should be first, choosing roles or choosing priorities. Through much deliberation the group decided to present the PHT roles to the large group on May 5, via PowerPoint Presentation, to determine how we fall into the following Roles:</p> <ul style="list-style-type: none"> • Backbone Functions <ul style="list-style-type: none"> ➢ Resource Development ➢ Community Health Improvement Plan • Leadership <ul style="list-style-type: none"> ➢ Assurance ➢ Collective Impact • Advisory to the Board of Health <ul style="list-style-type: none"> ➢ Recommend Health Priorities ➢ Recommend Policy Strategies 	David will revise the criteria for priorities list and send it to the group for review

Selection Criteria

David presented the group a list of Selection Criteria for priorities for discussion and dissection. Through much deliberation, the group went through the list item by item to determine what should stay, what should go, what is similar, what can be combined, as well as narrowing the list down to 3-4 criteria items. Also, the group decided that a strong example of an Indicator through this process that shows the overall objectives and goals, specifics, and the strategies to enable those. As well as reminding the larger PHT group of what these indicators are, and how each member is helping us progress.

The group agreed that David should test the process on the Steering Committee to ensure flow and success.

3. Next Steps

- PHT Membership Meeting on May 5th from 8:30am-12:00pm located at NWTC
- Next PHT Steering Meeting on May 23rd from 12:00pm-1:30pm located at the Commissioner’s Building (lunch provided)