



Skagit County Board of Health Population Health Trust

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

*"Always working for a safer and
healthier Skagit County"*

Notes: Population Health Trust Steering Committee #1

Date / time 2/18/2015 1:00 to 2:30 AM

Commissioner's Building - Copper Room

Steering Committee Members

Members Present: Lisa Janicki, Bill Henkel, Carol Hawk, Connie Davis, Debra Lancaster, Jennifer Johnson, Kari Ranten, Mark Raaka, and David Jefferson

Staff Present: Mel Pedrosa and Leslie Goff

Send Regrets: Liz McNett Crowl and Beverly Keyes

Introduction and Review Agenda

David Jefferson called the meeting to order and reviewed the agenda. Since members know one another no introductions were necessary.

Team Blue Print ([Click to see Handout](#)) Using the Handout as a guide the group discussed the purpose of the Steering Committee and how it relates to the purpose of the larger group. Because larger groups are generally more formal and can discourage robust discussion the Steering Committee will have somewhat different roles within the two groups. The General consensus confirmed that the Steering Committee should define a team charter, member roles, core values, language and the processes that will be necessary to move the larger group to action, keep them engaged through assessing community needs, finding solutions, planning strategies that work, establishing methods accountability and tracking outcomes. Four models were researched and the method chosen as the best choice for Skagit County was the Robert Wood Johnson model.

What will we gain from this work? Team Charter and/or bylaws; Cross-training due to the diversity of the group we will be working with in both the steering committee and larger group; glossary of terms; solutions and collective impact.

Team Norms ([Click to see Handout](#)) Much was accomplished during the February 5th meeting and it is important to keep the momentum going to get to action. A discussion ensued about steering committee member roles within the steering committee as well as the larger group. Consensus was reached that suggestions for the March 5th meeting would include not using proxy's and each member must make a commitment to participate, there will be "homework" and small group exercises with at least 1 steering committee member in each group should be utilized to move the group forward. Topics also discussed included communications, decision making (Thumbs up, down or to the side) and how to address conflict.

New and additional members process

The Robert Wood Johnson (RWJ) model was used to determine the original categories; we have 28 members through that process and the discussions of adding Education has been discussed. Although contact has been made with the various districts' superintendents no one has shown interest as yet. EDASC would be another possible player at the table. Members noted that we must close the membership soon for the first year but as the smaller groups meet regarding their specific areas additional expertise will be invited. This should all be defined in the Charter/Bylaws including term periods and process for replacement. The larger group should be given more information about the RWJ County Health Ranking Model and a page discussing why Skagit County's ranking which are; 16/39 for health outcomes and 18/39 for health factors. David Jefferson committed to find a good RWJ summary and send the link with the agenda for the March 5th meeting. It was also requested he send the Regional report as well.

Visions, Values and Mission Statement Pending

Much of this work was accomplished at the February 5th meeting. David Jefferson will send out a survey that will help the group select the Vision, Mission and Naming Effort. Consensus was reached that the Values could be printed on the back side of agendas.

Should a portion of a meeting be dedicated to talking about the Social Determinants of Health

Consensus is yes and time for this discussion should be included on the agenda for the March 5th meeting.

Should we spend time Agreeing on Collective Impact (Channeling Change: Making Collective Impact Work)

All agreed this was important. Debra Lancaster agreed to send a 5-6 slide presentation on the topic to David Jefferson and would be willing to do a presentation if requested.

Review of upcoming PHT Agenda Items

Next PHT meeting on 3/05/2015-

- Vision, Mission and Values statements
- Robert Wood Johnson Model and County ranking
- Group Norms
- Social Determinates of Health
- Group Name
- Momentum via RWJ, where will we be in 2015-2016

Next PHT Steering Committee meeting on 3/18/2015

- Will meet 3rd Wednesdays – 1:00 – 2:30 p.m.
- Budget
- Data/Epidemiologist