



Skagit County Board of Health Population Health Trust

Lisa Janicki, Chair

Kenneth A. Dahlstedt, Commissioner

Ron Wesen, Commissioner

*"Always working for a safer and
healthier Skagit County"*

PHT Membership Meeting

Thursday January 7, 2015 9:00 am -12:00 pm

Northwest Career & Technical Center

Attendees: David Jefferson, Carol Hawk, Andrea Doll, Connie Davis, Andrea Doll, Bill Henkel, Margaret Rojas, Debra Lancaster, Corinne Story, John Miller, Tina Willett, Kari Ranten, Terry Belcoe, Charlie Wend, Randy Elde, Stephanie Morgareidge, Duncan West, Colleen Pacheco, Howard Leibrand, Diane Smith

Absentees: Mark Raaka, Douglas Spingelt, Chris Johnston, Brian Burch, Liz McNett Crowl, Jennifer Sass-Walton, Lisa Janicki, Michael Sharp

Guests: Mo Pettit, Mary Ellen Lykins, Yeshi Tulu, Cheryl Rasar, Barbara Juarez, Yeshi Tulu, Jean Champagne

Staff: Mel Pedrosa

Topic	Action
1. Welcome and introduction of guests, review agenda and approve minutes Note: Minutes were approved by a voice vote	
2. Community Forums Debrief <ul style="list-style-type: none"> • 5 Forums total • In all, we had about 190 participants • There is an upcoming Cities Forum scheduled for March 9 • The Forum presentation are available on a thumb drive for all members <p>David shared the progression through all the forums including the refinements made. At each forum, the participants were given a feedback form to complete. Participants struggled with seeing how the data specifically impacted their community and family but most people were very engaged and provided valuable feedback. The community was almost 100% unanimous in their support of the Trust going forward with their work.</p> <p>*Comments from members*</p> <p>"It seems like it comes down to education and information."</p> <p>"It's part of the PHT assessment process to decide if we need more assessment. We need to take a closer look at the feedback to understand what it means, and how does it affect our process."</p>	

<p>Members discussed the following 3 questions and provided input.</p> <ul style="list-style-type: none"> • Do we need more assessment? • If so, what more should be focus on? • Suggestions? <ul style="list-style-type: none"> ➤ Suggested that once our assessment is complete, we provide more community presentations to educate the public about priorities and next steps. ➤ It may be valuable to cross-walk our assessment information with other available assessments like the one that Community Action did. ➤ Compare our assessment to the Robert Wood Johnson indicators and see how the two match up. ➤ Be good to get input from a younger population to gather their perspective. ➤ Conduct further root cause analysis on priorities that are selected. ➤ At a future date, we need to assess community efforts that are addressing these priorities and uncover gaps in care. ➤ Resource assessment/analysis. ➤ Breakdown the current data by age (seniors), geographic location, social-economic and culture. ➤ Do we know what the needs of parents with young children are? ➤ Do we need to look further at affordable child care? ➤ Members suggested that we review all the data indicators from the original set and verify if we have considered mental health concerns, opiate substance abuse disorders, and dental care. 	
<p>3. Final Assessment Report Draft The Assessment Report is in process and we have a tentative first draft coming in February. Draft format for the final plan was acceptable to all. Drafts will be sent to members before final printing.</p>	
<p>4. Budget 2016 The group approved the proposed budget by voice vote (all in favor). In 2015, Partner Organizations contributed around \$62,000, plus a significant amount of in-kind services. The group asked that we quantify the in-kind contribution the 2015 budget summary. Kari suggested that Skagit Regional Health has a budget for broadcast production and would be willing to contribute which means we can reduce the PHT budget by \$7000.</p>	<p>David will add a quantified in-kind contribution line for the 2015 budget summary</p>

5. 2015 year in review, members were asked:

- How well did we meet our objectives?
 - We need a good communication plan, work toward long term financial stability, and complete the data analysis.
 - Keep momentum moving forward, clear plan to meet objectives, plan for sharing the results, and more efforts to prepare for other stakeholders.
 - Be clear about our place in each step, clear communication and role clarity.
 - More efforts in building relationships and establishing relationships.
 - Review the RWJ suggested task for boundary spanning.
 - Revisit our purpose, “we’re here for the greater good of our community.”
 - Clarify our Mission/Vision in view of our shift from assessment to planning, make it something short that can be shared “on the fly.”
 - No large concerns were noted by any members.

- What do we take forward in 2016 (skills, processes, operating procedures)?
 - Continue to monitor board membership to make sure we are well rounded
 - Continue using work groups and sub groups as needed.
 - More efforts to build recognition and community capital.
 - All members have gained in their understanding of a community assessment process.
 - Continue to make use of creative processes like the data carousel.
 - Keep the breakfast social.
 - Make use of surveys and off-line communication tools.

- Next Steps
Retreat planning, review this feedback in February

6. New Candidates and confirming current candidates

Proposed Members-

Scott Hale (Symmetry Healthcare Management), Kevin Murphy (Skagit Council of Gov), Marilyn Scott (Upper Skagit Tribe), Mary Ellen Lykins (Skagit/Island HS & ECEAP), Cheryl Rasar (Swinomish Indian Tribe), Phil Brockman (SWSD), John Sternlicht (EDASC), Barbara Juarez (Northwest Indian Health Board)

- All year one candidates would like to continue
 - On January 26th, BOH approves new members and re-appoints 1 year

members to 2 year terms	
<p>7. Committees</p> <ul style="list-style-type: none"> • Forming a Policy Advisory Committee <ul style="list-style-type: none"> ○ Volunteers-Andrea Doll, Connie Davis, Margaret Rojas, Diane Smith, Colleen Pacheco, Jennifer Johnson • Forming a Data Indicator Committee <ul style="list-style-type: none"> ○ Volunteers-Duncan West 	
<p>8. Business Items</p> <p>Asked if we should consider a location change? The group agreed to stay at the Northwest Career & Technical Center.</p> <p>Retreat date (March 30th) 8:30-3:30. A planning group needs to be established</p>	
<p>9. Recognition and Thank You's</p> <ul style="list-style-type: none"> • People were given lapel pins (advertising) that read "Health Trust." • Several members made remarks about the Trust's progress. 	
<p>10. Closing remarks and Next steps</p> <ul style="list-style-type: none"> • New Member orientation January 12 from 11:30-1:00 • Steering Committee Meeting January 20 from 1:00-2:30 pm • Next Membership meeting February 4 from 9:00-12:00pm 	