1.0 MEMBERS

The Skagit County Law and Justice Council is composed of government representatives and community members as stated in Skagit County Resolution R20070458. A copy of the Resolution is attached.

1.1 TERMS

Government representative members shall serve for their term of office or for the time of their position, as defined in Resolution R20070458. Community members shall be appointed for a two year term and may be reappointed.

ARTICLE II - MEETINGS

2.0 REGULAR MEETINGS

Regular meetings shall occur at least once every quarter according to a schedule and place established by the Council.

2.1 QUORUM

All meetings of the Council shall define quorum as one-third of the filled voting membership positions.

2.2 OPEN MEETINGS

The Council shall hold regular meetings open to the public in accordance with RCW 42.30, the Open Public Meetings Act.

2.3 DECISION MAKING

All business shall be conducted by consensus, or by a simple majority vote of the quorum. In any issue in which these By-laws are silent, Robert's Rules of Order Newly Revised shall be the governing rules of procedure.
2.4 MINUTES
Minutes shall be taken at all meetings of the Council and its committees, and shall include an accurate summary of all decisions and recommendations. Permanent records of the minutes will be maintained by Council staff and will be made accessible to the public upon request.

ARTICLE III - OFFICERS

3.0 OFFICERS
The chair, vice chair and a Law and Justice Council member selected by the Law and Justice Council shall be elected annually in January by a simple majority vote of a quorum of the voting members.

ARTICLE IV - COMMITTEES

4.0 STANDING COMMITTEES
The Council may designate one or more standing committees to carry out the functions and purposes of the Council. Voting membership to standing committees shall be Council members.

4.1 AD HOC COMMITTEES
The Council may appoint ad-hoc committees and determine membership as the need may arise. Members of the committee whether Council or non-Council, shall be voting members. Ad-hoc committees shall report to the Law and Justice Council.

4.2 EXECUTIVE COMMITTEE
The Executive Committee shall consist of the Chair, Vice Chair, and a Law and Justice Council member selected by the Law and Justice Council. The Executive Committee will carry out the work of the Council between meetings and when directed by the Council will make recommendations for decisions as directed by the Council. The members of the Executive Committee shall set meeting agendas in conjunction with staff and committee work.

ARTICLE V - AMENDING BY-LAWS

5.0 AMENDMENTS
Amendments to these by-laws may be made by a simple majority affirmative vote of the filled voting members at a meeting of the membership, provided that the following requirements have been met: Copies of the amendment or amendments are made available to the voting members at least thirty (30) days in advance of the meeting and
that the notice of the meeting states that amendments to this document will be considered and voted upon.

ARTICLE VI-MISCELLANEOUS ITEMS

6.1 MISUSE OF AUTHORITY
No member of the Council shall take any public action on behalf of the Council or claim to represent the Council unless authorized to do so by the Council.

6.2 CONFLICT OF INTEREST
All Council members shall make a full disclosure of any conflicts of interests. New Council members shall be advised of this policy upon appointment to the Council.