

## **RECORD OF THE PROCEEDINGS**

### **SKAGIT COUNTY LAW LIBRARY BOARD OF TRUSTEES**

**Thursday, July 14, 2022**

The Skagit County Law Library Board of Trustees met on Thursday, July 14, 2022. Due to the ongoing COVID-19 pandemic, the meeting was available both in person and remotely via Zoom. Present at the library were Trustee Judge Elizabeth Neidzowski and Ex-Officio Member Michelle Cook. Present via Zoom were Trustees Jeri Chavez and Melissa Simonsen.

- I. **Call to Order:** The meeting was called to order at approximately 8:35 am. The Standing Agenda was acknowledged.
- II. **Approval of Minutes:** Minutes from the June 6, 2022 meeting approved. Judge Neidzowski motioned and seconded by Ms. Chavez. The motion passed unanimously.
- III. **Update from Law Librarian:**
- IV. **Old Business**
  - A. **Law Library Staffing:**

Moved to Executive Session – Discussion of the HR matter of hiring new staff.  
Moved out of Executive Session – On Monday Cindy Adams will begin as the new Law Librarian and will complete training for the first week with Leslie O’Bannon. Michelle Cook will be her direct supervisor with this being the beginning of this new split position between the law library and the court clerk’s office.  
Discussion of the Skagit County Bar Association event scheduled for July 21, 2022. It will be attended by local attorneys and it may be a good opportunity to introduce Ms. Adams to our bar. Melissa Simonsen will attend and we will check with the event organizers to confirm that we can invite Ms. Adams as well and it would be an optional event for Ms. Adams.
- V. **New Business:**
- VI. **Adjournment:** A motion to adjourn was made by Judge Neidzowski and seconded by Jeri Chavez. The motion passed unanimously. The meeting was adjourned at approximately 9:00 am.