

Skagit County Jail Finance Committee
March 14, 2019

Meeting Minutes

The meeting was opened at 9:00 a.m. and the Committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes – Steve Hoglund | 6) County – Lisa Janicki |
| 2) Burlington – Mayor Sexton | 7) County – Tim Holloran |
| 3) Mount Vernon – Mayor Boudreau | 8) Sheriff's Office – Sheriff McDermott |
| 4) Sedro-Woolley – Doug Merriman | 9) Chair Gregg Davidson |
| 5) County - Trisha Logue | |

Also present were: *Johanna Crane, PFM Financial Advisors LLC; Deanna Randall-Secrest, Sheriff's Office; Elizabeth Christensen, Sheriff's Office; Amie Tidrington, Skagit County Public Health; Doug Volesky, City of Mount Vernon*

There was discussion regarding the agenda items and the Committee's power that are laid out in the interlocal. It was suggested to have meetings between the Cities and Jail staff twice a year to discuss staffing needs and plans for the next year. It was also suggested to change the agenda to differentiate action items from FYI items.

Meeting Minutes: The minutes from the January 10, 2019 and the February 28, 2019 meetings were provided.

Action: It was moved and seconded to approve the minutes from the meeting of January 10, 2019. Approved by a unanimous vote.

Action: It was moved and seconded to approve the minutes from the meeting of February 28, 2019. Approved by a unanimous vote.

Operations update: Deanna Randall-Secrest provided an update. The average jail population is 258. Booking restrictions go into effect May 1st in anticipation of the work to fix the beds. The plan is to keep the population around 250. Work begins May 6th and is expected to take six to eight weeks to complete. Booking restrictions will not effect Partners, if need be non-partner inmates will be outsourced to Snohomish County.

Discussion of pros and cons of contracting with Oak Harbor: Discussion led by Sheriff McDermott. Sheriff is a proponent of moving forward but timing is an issue due to short staff. Any potential contract with Oak Harbor would have to be pushed out to September. Sheriff McDermott will tell Chief Dresker that the decision is on hold for now. It will be up to Chief Dresker to come back to the Committee in September.

Medical cost and accreditation Discussion: Discussion was led by Amie Tidrington. Handouts were provided. NaphCare has a department that manages accreditation. There were changes to standards last year. If inmate kits with a medical need the nurse needs to see the inmate in person within 24 hours. We are meeting with to propose options we feel may work within our current staffing. NaphCare is set up to meet the NCCHC requirements. NaphCare has 16 accredited centers. Accreditation is not required and does not cost anything more. Having accreditation has protected a lot of county's from lawsuits. \$414,000 has been removed from budget due to no need to increase staffing in medical.

To do: Bring to next meeting the total cost of medical including NaphCare costs.

Evaluation of Naphcare and the service delivery model options Discussion: Discussion led by Tim Holloran. The Human Resource department was tasked with hiring a company to review and explore other service delivery options. The first piece is establishing the base line, what level of care does the jail provide. The next phase is to look at all other options available. The next phase is to review NaphCare processes. The final report will be completed by end of the year.

Behavioral health Discussion: Discussion led by Tim Holloran. There was discussion of a situation with an inmate sent to Sedro Woolley from Walla Walla. It was a severe situation requiring multiple responses from multiple agencies. There will be a meeting of the multiple agencies involved to gather the chronological timing and the situation of why he was sent here. The situation needs to be explained to the State. Eastern which has more than 317 beds and Western with more than 800 beds are going to be closed down. The proposed model is to put these types of facilities in smaller communities. This is a State level issue not a local community issue. Mount Vernon has a meeting in Olympia next week on this topic. Look at other options – renovate a location rather than build new.

Report of possibility of contracting third party for background checks: Jail staff is streamlining the hiring process by looking at hiring a company to do the background checks. Budget funds will be moved to cover expense.

Chair communication: The next meeting is scheduled for May 9, 2019 at 9:00 a.m. at the Skagit County Commissioners Hearing room.

MINUTES APPROVED 5/9/2019