

Skagit County Jail Finance Committee
March 8, 2018

Meeting Minutes

The meeting was opened at 9:00 a.m. and the Committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes – Philip Steffen | 6) County – Lisa Janicki |
| 2) Burlington – Bryan Harrison | 7) County – Tim Holloran |
| 3) Mount Vernon – Doug Volesky | 8) Sheriff's Office – Sheriff Will Reichardt |
| 4) Sedro-Woolley – Eron Berg | 9) Chair Gregg Davidson |
| 5) County - Trisha Logue | |

Also present were: *Johanna Crane, PFM Financial Advisors LLC; Deanna Randall-Secret, Sheriff's Office; Elizabeth Christensen, Sheriff's Office; Don Marlow, Sheriff's Office; Jackie Brunson, Sheriff's Office; Don McDermott, Sheriff's Office; Amie Tidrington, Skagit County Corrections*

Agenda: The agenda was provided.

Action: It was moved and seconded to approve the agenda. Approved by a unanimous vote.

Meeting Minutes: The minutes from the January 11, 2018 meeting were provided.

Action: It was moved and seconded to approve the minutes from the meeting of January 11, 2018. It was requested to amend the second "to do" under Discussion of Capital Component for outside agencies. Approved as amended by a unanimous vote.

Booking report update: Sheriff Reichardt led a discussion on the booking report update. Handouts were provided. Sheriff's office is looking at the booking versus release discrepancy. Currently there are 30-40 inmates in alternative programs.

Jail facilities discussion: Sheriff Reichardt led a discussion on the jail facilities. The metal bunks were not welded to spec. Jail staff is working with Lydig to figure out what is the fix and how long the fix will take. There was discussion about who would cover the cost for the fix and what the process will be to fix each pod. Booking restrictions will be in place until fixed.

Jail Operations presentation: The presentation was given by Don Marlow, Amy Tidrington and Deanna Randal-Seacrest.

Discussion about Swinomish Police Department's request to be a jail partner: Sheriff Reichardt led this discussion. Met with the Swinomish police chief who tentatively wants to put some of their inmates in the jail. They agreed to pay the bed rate of \$190 or \$250 (high maintenance inmate) for up to 14 days. If something changes or they come back with a new idea it would come back to this committee for discussion.

Chair communication: The next meeting is scheduled for May 10, 2018 at 9:00 a.m. at the Skagit County Commissioners Hearing room.

Proposed Agenda Items for May 10th:

- o Approval of agenda and minutes
- o Project/Operations update led by Marc Estvold
- o Jail Model update led by Susan Musselman
- o Booking Report led by Sheriff Reichardt
- o Chair communication by Gregg Davidson

MINUTES SUBMITTED 5/10/2018

[FOR APPROVAL 5/10/2018]