

**Skagit County Jail Finance Committee**  
**October 5, 2017**

**Meeting Minutes**

The meeting was opened at 8:15 a.m. and the Committee members acting on behalf of the respective entities for the meeting in attendance were:

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| 1) Anacortes – Steve Hoglund    | 6) County – Lisa Janicki             |
| 2) Burlington – Bryan Harrison  | 7) County – Tim Holloran             |
| 3) Mount Vernon – Jill Boudreau | 8) Sheriff’s Office – Jackie Brunson |
| 4) Sedro Woolley – Eron Berg    | 9) Chair Mark Venn                   |
| 5) County - Trisha Logue        |                                      |

Also present were: *Johanna Crane, PFM Financial Advisors LLC; Deanna Randall-Secrest, Sheriff’s Office; Elizabeth Christensen, Sheriff’s Office; Jessica Neill Hoyson, Skagit County; Melinda Miller, Skagit County Prosecutor’s Office; Doug Volesky, City of Mount Vernon Finance Director; Jennifer Johnson, Skagit County; Susan Musselman, PFM Financial Advisors LLC (by phone)*

There were introductions of the members and other people present.

**Jail Model Update:** Susan Musselman led a discussion on the jail model. The assumptions sheet with three versions of the model were handed out. It was requested to change the direct services model to reflect 275 inmates in 2019, add \$400,000 to operating costs in 2019 to represent four FTE’s and add in the \$900,000 left in the project fund. There was robust discussion on the constitutional minimum standard of correctional health, level of risk to the County and the cities, and due diligence. There was discussion about the idea of approving NaphCare for the short term and continue to look into other options. The County is planning on hiring an outside agency to look at other models for correctional health. It was requested that the expense of the NaphCare contract to be excluded from the financial significant threshold for budget review. The County is hiring a staffing agency to hire health care workers. NaphCare will start providing services February 1, 2018.

**To-do:** Trisha to provide to the Finance Committee the project review in a finance director format to compare revenues versus expenses.

**Motion:** It was moved and seconded to approve the NaphCare proposal for three years, excluding the NaphCare contract expense from the financial significant threshold. The Board of County Commissioners is to maximize the use of the 1/10th mental health sales and use tax in the jail for the good of the whole. In 18 months the County will provide the committee an update on the status of the outside team working on other models for healthcare. The motion passed with 7 voting yes, 1 no.

*MINUTES APPROVED 11/9/2017*