

Skagit County Jail Finance Committee
July 9, 2015

Meeting Minutes

The meeting was opened at 9:00 a.m. and the Committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes – Steve Hoglund | 6) County – Lisa Janicki |
| 2) Burlington – Bryan Harrison | 7) County – Melinda Miller |
| 3) Mount Vernon – Alicia Huschka | 8) Sheriff Will Reichardt |
| 4) Sedro Woolley – Eron Berg | 9) Chair Mark Venn |
| 5) County - Trisha Logue | |

Also present were: *Johanna Roodzant, Public Financial Management, Inc.; Charlie Wend, Sheriff's Office; Jackie Brunson, Sheriff's Office; Kera Wanielista, Skagit Valley Herald; Darcy Swetnam, City of Anacortes; and Rich Weyrich, Skagit County Prosecutor.*

There were introductions of the members and other people present.

Agenda: The agenda was provided.

Action: It was moved and seconded to approve the agenda. Approved by a unanimous vote.

Meeting Minutes: The minutes from the May 7, 2015 meeting were provided.

Action: It was moved and seconded to approve the amended minutes from the meeting of May 7, 2015. Approved by a unanimous vote.

Project Update: Marc Estvold provided a memorandum giving an update to the project. The revised floor plan was explained to members who were not in attendance at the previous meeting. The jail project is high on the Department of Ecology's list.

Review of Medical Procedure/Cost. Melinda Miller provided an update on the status of the medical procedure/cost dispute. The draft subsequent agreement was presented. The Cities of Mount Vernon, Sedro Woolley, and Anacortes had no further edits to the agreement, Leif had a few edits to the agreement, but Melinda hasn't received them yet. Bryan Harrison had concerns that the agreement didn't address the underlying concern of the existing practice. There was discussion regarding the existing practice. The County wants to ratify the agreement back to July 1, 2015. The Cities agreed with that date.

To do. Melinda Miller will make the requested edits and send the revised draft out to the group.

Jail Outsourcing update: Sheriff Reichardt reported that there are currently 2 inmates in Chelan County.

Jail Transition Team: Charlie Wend led a discussion regarding forming a jail transition team. There was discussion regarding the transition team for the benefit of members that were not in attendance at the last meeting. The Sheriff's office has approval from the County Commissioners to hire two sergeants. There was discussion regarding what jail model included for staff numbers.

Discussion on new amendment regarding County's contribution: Trisha Logue led a discussion regarding a new amendment regarding the County's contribution. There was discussion of amending the agreement to say the change from year A to B is payable in year C to say the change in year A to B is payable in year D.

To do. Melinda Miller to draft the amendment for review at next meeting.

Report on Tax Collection into the Jail Fund: Jackie Brunson provided an update on the tax collection into the jail fund.

Chair communication: The next meeting is scheduled for August 27th at 9:00 a.m. in the hearing room.

Proposed Agenda Items for August 27th:

- Approval of Agenda and Minutes
- Project update led by Marc Estvold
- Jail Model update led by Susan Musselman
- Mental Health Facility discussion led by Tim Holloran
- Update on medical cost agreement led by Sheriff Reichardt and Melinda Miller
- Jail Transition Team led by Charlie Wend
- Jail outsourcing update led by Sheriff Reichardt
- Tax collection update led by Jackie Brunson
- Chair communication by Mark Venn

APPROVED 8/27/2015