

Skagit County Jail Finance Committee
January 8, 2015

Meeting Minutes

The meeting was opened at 9:00 a.m. and the Committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes – Steve Hoglund | 6) County – Lisa Janicki |
| 2) Burlington – Bryan Harrison | 7) County – Tim Holloran |
| 3) Mount Vernon – Alicia Huschka | 8) Sheriff Will Reichardt |
| 4) Sedro Woolley – Eron Berg | 9) Chair Mark Venn |
| 5) County - Trisha Logue | |

Also present were: *Johanna Roodzant, Public Financial Management, Inc.; Marc Estvold, Project Manager; Dan Fitting, Skagit County; Ryan Walters, Skagit County Prosecuting Office; Melinda Miller, Skagit County Prosecuting Office; Deanna Randall-Seacrest, Sheriff's Office; Charlie Wend, Sheriff's Office; Steve Sexton, City of Sedro Woolley; Mike Anderson, City of Sedro Woolley; and Keith Wagoner, City of Sedro Woolley*

There were introductions of the members and other people present.

Agenda: The agenda was provided.

Action: It was moved and seconded to approve the agenda. Approved by a unanimous vote.

Meeting Minutes: The minutes from the December 11, 2014 meeting were provided. A correction was requested in the Review of Medical Procedure/Cost to change the date of January 21, 2015 to January 28, 2015.

Action: It was moved and seconded to approve the amended minutes from the meeting of December 11, 2014. Approved by a unanimous vote.

Project Update: Marc Estvold provided an update on the project. The County will take possession of the property next week. There was further discussion on proposed energy efficiency systems. The Piranha system was proposed. It is a smaller size prepackaged unit and would meet 65% of the jail's hot water preload demand. A handout was provided that showed the cost estimates, energy savings and life cycle savings. Life expectancy of the Piranha is 25 years and the projected payback is 20 years; there was significant discussion about the payback term.

Action: It was moved and seconded to not increase the budget for the SHARC or Piranha system. The Committee also recognizes if it is within the approved budget amount, the County may elect to put in additional energy projects, but the Committee is recommending that these systems not be used. Approved by a 5 to 3 vote.

Review of Medical Procedure/Cost. Sheriff Reichardt provided an update on the status of the medical procedure/cost dispute. Jackie Brunson is working on collecting statistics. The sub-committee will have a meeting on January 29, 2015 to begin discussions/negotiations on medical bill procedures.

Jail Outsourcing update: The committee received an update on jail outsourcing from Sheriff Reichardt. There are currently 20 to 24 inmates in Chelan County.

Report on Tax Collection into the Jail Fund: Jackie Brunson provided an update on the tax collection into the jail fund.

Update on Information Brochure: A handout was provided with a list of planned points for the information brochure. The plan is to have a simple informative single page brochure and maybe have another brochure once the construction starts.

Chair communication: The next meetings are scheduled for March 19th, May 14th, July 9th, September 10th, and November 12th at 9:00 a.m. in the hearing room.

Proposed Agenda Items for March 19th:

- Approval of Agenda and Minutes
- Project update led by Marc Estvold
- Discussion of medical procedure/cost led by Sheriff Reichardt and Jackie Brunson
- Report from sub-committee on medical costs led by Sheriff Reichardt
- Jail outsourcing update led by Sheriff Reichardt
- Tax collection update led by Jackie Brunson
- Informational brochure led by Tim Holloran
- Chair communication by Mark Venn

APPROVED 3/19/2015