

**Skagit County Jail Finance Committee**  
**August 23, 2022**

**Meeting minutes**

The meeting was opened at 8:30 A.M. via Microsoft Teams virtual meeting. Chair Gregg Davidson called the meeting to order at 8:32 AM. The committee members acting on behalf of the respective entities for the meeting in attendance were:

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|-----------------------------------|---------------------------|
| 1) Anacortes- Steve Hoglund       | 6) County- Melinda Miller |
| 2) Burlington- Mayor Steve Sexton | 7) Chair- Gregg Davidson  |
| 3) Mount Vernon- Doug Volesky     |                           |
| 4) SCSO- Chief Don Marlow         |                           |
| 5) Sedro-Woolley- Charlie Bush    |                           |
| 6) County- Commissioner Ron Wesen |                           |

Also in attendance; On behalf of the Sheriff's Office; Jamie Bredstrand, Michelle Long , Elizabeth Christiansen, Chief Annette Lindquist, Undersheriff Chad Clark, Amie Tidrington (Public Health/Sheriff's Office), and Deanna Randall-Secret. Additional Attendees; Susan Musselman (Consultant), and Matt Miller (Anacortes)

**Meeting minutes;** Meeting minutes from previous meetings on 8/24/2021 and 4/21/2022 were reviewed. Mayor Sexton made a motion to approve minutes for both dates. It was seconded by Doug Volesky. Motion passes and carries, and minutes are approved as presented.

**Operations update** (Chief Marlow)- SCCJC is almost back to Pre-Covid inmate population. Currently, staffing is the most pressing issue. The jail is staffed for 58 corrections deputies but is presently down 14. Currently 5 of these deputies are testing for Patrol. There are 3 corrections deputies currently at the academy and the testing process is ongoing. Due to the general nationwide nursing shortage Naphcare is also facing a nursing staff shortage as well. General goods costs are going up contributing to extra expenditures. For example, the cost of bed linens and mattresses has doubled in the last year.

**Financial information:** Michelle Long advised that this is the first year we have to count re-imbursements as revenues which may effect numbers in general. The Guild contract has not been negotiated as of present time. Therefore, it is not possible to predict the increase in the budget. This will most likely require an amendment budget plan when the contract is signed. Commissioner Wesen advised that the budget will be approved by the end of the year whether the Guild Contract is settled or not.

Susan Musselman presented the jail model for 2023. It is based on the 2022 model. Sales tax revenue for 2022 was better than anticipated, but it is not certain if 2023 revenues will be as vigorous. The basis for the 2023 sales tax revenue is 95% of the revenues for 2022.

**Meeting adjourned 9:10 AM. The next meeting will be in March or April of 2023.**