

Skagit County Jail Finance Committee
August 20, 2020

Meeting minutes

The meeting was opened at 9:30 a.m. via Goto Virtual meeting. The committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes- Steve Hoglund | 6) County- Melinda Miller |
| 2) Burlington- Mayor Steve Sexton | 7) County- Trisha Logue |
| 3) Mount Vernon- Doug Volesky | 8) Sheriff's Office- Don McDermott |
| 4) Sedro-Woolley- Doug Merriman | 7) Chair Gregg Davidson |
| 5) County- Commissioner Ron Wesen | |

Also present; Chief Annette Lindquist, Sheriff's Office; Susan Musselman, Consultant; Deanna Randall-Secret, Sheriff's Office; Don Marlow, Sheriff's Office; Amie Tidrington, Skagit County Public Health; Jamie Bredstrand, Elizabeth Christiansen, Michele Long, Sheriff's Office; Mayor Laurie Gere, City of Anacortes; Darcy Swetnam, City of Anacortes Attorney; Mayor Julia Johnson, City of Sedro-Woolley; Eron Berg, City of Sedro-Woolley

Meeting minutes; The minutes from the July 16, 2020 meeting were approved by a unanimous vote.

Draft 2021 budget discussion; Don Marlow led the discussion. The estimated budget is \$18.1 million with \$14.6 million in revenues with a \$3.5 million shortfall (includes the four fewer deputies and \$1.472 million in depreciation). The projection for 2021 includes four to six fewer deputies through attrition. Jail staff can run with those numbers with a jail population of 175 or less before it would have an impact on overtime. Once the courts open back up there will be an overtime issue. The City of Burlington saw \$0.5m in sales tax reduction and going forward budgeting for 10% lower revenues. 2021 projection is flat from 2020 but may have to revise as the year continues. The City of Anacortes is down 16% on average per month. Anticipating using 16% for the 2021 sales tax. The City of Sedro-Woolley saw close to 15% and may go more conservative in 2021 (18%). The City of Mount Vernon in limbo waiting to see what happens; revenues were higher than anticipated. Projection for 2021 will be lower than budgeted for 2020. Budget reports will be available at next committee meeting. Preliminary budgets will be available to the public November 23, 2020. Keep on the agenda for the next meeting.

RSA/Interlocal discussion; Susan Musselman led the discussion. She provided the updated jail model. The jail model does not include depreciation or net pension expense. The model projects the sales tax revenues to be 87% in August and 83% through end of the year. Susan is hoping this is a conservative projection. While some of the cities are seeing greater declines due to lower in-person sales, the impact on the County is somewhat mitigated by online sales which may now

be credited to the County for those in unincorporated areas. Additionally, the 3/10 of 1% sales tax is the only sales tax not applied to sales of motor vehicles.

Update from Jail Policy Committee; Ron Wesen led the discussion. The next meeting is scheduled for Thursday August 27th. Update to be provided at the September 17th committee meeting.

Update on medical contract; Amie Tidrington led the discussion. In the preliminary stages of negotiation with Naphcare. Exploring all cost savings, maintain staffing commitment. Maximum population is approximately 275 before more medical staff is needed. \$2.378m budget includes the 3% increase for 2021. It was suggested to do a press release regarding the accreditation.

Operating expenses; Don Marlow provided the update. Middle of a covid issue, reduced population to 125-135. Working to hire a female deputy. Adjusting shifts, finding critical hours and using staff on site rather than bringing in someone who is off. Lowest overtime rate since 2016.

Future meetings; Chair Davidson led this discussion. Future meetings are scheduled for October 22, November 19, and a December meeting, if needed. Add bed rates and booking fees discussion to agenda for the next meeting.

The next meeting is scheduled for September 17, 2020 at 9:30 a.m.