

**Skagit County Jail Finance Committee
July 16, 2020**

Meeting minutes

The meeting was opened at 0930 hours via Goto Virtual meeting. The committee members acting on behalf of the respective entities for the meeting in attendance were:

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| 1) Anacortes- Steve Hogle | 6) County- Melinda Miller |
| 2) Burlington- Mayor Steve Sexton | 7) County- Trisha Logue |
| 3) Mount Vernon- Doug Volesky | 8) Sheriff's Office- Chief Don Marlow |
| 4) Sedro-Woolley- Doug Merriman | 7) Chair Gregg Davidson |
| 5) County- Commissioner Ron Wesen | |

Also present; Chief Annette Lindquist, Sheriff's Office; Susan Musselman, Consultant; Deanna Randall-Secret, Sheriff's Office; Amie Tidrington, Skagit County Public Health; Jamie Bredstrand, Elizabeth Christiansen, Michele Long, Sheriff's Office; Mayor Laurie Gere, City of Anacortes; Mayor Julia Johnson, City of Sedro-Woolley

Meeting minutes: The minutes from the January 16, 2020 meeting were approved by a unanimous vote.

Updated Jail Model: Susan Musselman led the discussion. She displayed input information in the model. The inputs for 2019 were listed on sales tax revenue collection. The first 6 months of 2020 revenue were shown to be 90% of 2019 sales tax revenue. Projecting ahead, it appears that revenue collections may average 76 %. Mayor Sexton advised that he is not only looking at percentages of revenues, but actual dollar amounts. Susan advised that in working with the dollar amounts month-to-month, it was consistent with the percentages she previously had mentioned.

Projected available funding has not changed much between 2019-2020. 85% of total funds for 2020 is the projected rate. The total funding is \$14.39 million. After payment of debt service, there will be \$10.97 million available for costs. \$13.3 million is the amount of actual costs, which will leave a deficit of approximately 2.3 million. The RSA balance will be about \$3.9 million.

Operating expenses: Don Marlow advised the main goal for 2020 was a reduction of overtime. Overtime has been reduced due to declining numbers in the population. The average daily population in the jail is 147. Jury trial commencement in August, one day offender program, Guardian RFID, and staffing levels/needs were also discussed. Mayor Sexton proposed a broader committee to combine both budget and policy ideas to look at management of the jail in the future. Chief Marlow advised that he could head up this committee, and that the Law and Justice group may be able to facilitate this.

Future meetings; Chair Davidson suggested monthly meetings at least until the end of the year due to circumstances due to the impacts of COVID, budget numbers being finalized, and the negotiation of the Naphcare Contract. Amie Tidrington advised that they are working towards extension of this contract.

The next meeting is scheduled for August 20, 2020 at 0930 hours.

Adjourn; 1115 hours