

**Skagit County Jail Finance Committee
May 16th, 2023, via Microsoft Teams**

The meeting was opened at 8:00 a.m. via Microsoft Teams Virtual meeting. Chair Gregg Davidson called the meeting to order at 8:00 AM. The Jail Finance Committee Board Members are as follows;

- 1) Chair Gregg Davidson
- 2) Burlington Mayor Steve Sexton- **not present**
- 3) Anacortes Mayor Matt Miller- **not present**
- 4) County- Melinda Miller
- 5) County- Trisha Logue
- 6) County- Sheriff Don McDermott
- 7) Sedro-Woolley Finance- Kelly Kohnken- **not present**
- 8) Mount Vernon Finance- Doug Volasky
- 9) County Commissioner Peter Browning – **not present**

Also present; Chief Don Marlow, Jamie Bredstrand, Elizabeth Christiansen, Amie Tidrington, Lt. Deanna Randall-Secrest, James Baltus, Ken Hansen, Eric Peterson (FAC), Michele Long, Phillip Steffen (Anacortes Rep), Susan Musselman

Review of previous meeting minutes- Previous meeting minutes were reviewed (meeting date 11-18-2023). Trisha Logue made a motion to approve the minutes. This was seconded by Melinda Miller. Meeting minutes are approved.

Financial reconciliation documents- The financial documents prepared by Michele Long and Elizabeth Christiansen regarding jail expenses, revenue, days served, balance sheet, and sales tax revenue (previously distributed via email to the group) brought no comments or objections from the committee members.

Jail Operations update- (Don Marlow)- Staffing issues are still prevalent. The jail is currently 17 people short. Due to the shortage, one jail pod has been closed down, and time out breaks from cells has been shortened to 2 hours from 4 hours. There has been a jump in applications to work at the jail due to the current recruiting bonus.

The current average daily population is 216. This number tends to trend up as we come into summer. The goal is to be fully staffed by September. The average daily population will be 250-290 when staffing is full. The population may be partially be based on the Blake decision currently being discussed in the state legislature.

Energy audit/Security Issues (Ken Hansen)- See powerpoint distributed with meeting materials.

The next meeting will be Thursday, August 24th at the Sheriff's Office Training room. Susan will have the updated budget model ready for presentation and discussion.

Meeting adjourned 0845 hours