



History Trunk Reservation Request

Skagit County Historical Museum Education Program

Please complete the form below and we'll be in touch to confirm your request.

Please note that all requests must be submitted at least two weeks prior to the requested reservation period.

Questions? Call us at 360-466-3365 or email tricias@co.skagit.wa.us

CONTACT INFORMATION

Today's Date:	Requestor's Name:
E-mail:	Phone:

GROUP INFORMATION

What type of organization are you reserving the trunks for? <input type="checkbox"/> Classroom <input type="checkbox"/> Grade Level Partners <input type="checkbox"/> Multiple Grades <input type="checkbox"/> Library <input type="checkbox"/> Non-profit <input type="checkbox"/> Other:
School, Organization, or Group Name:
What is your role within the organization (teacher, parent, etc.):
What age groups will participate in this program? <input type="checkbox"/> Early Learners (Pre-K - 1st Gr) <input type="checkbox"/> Elementary (Gr 2-5) <input type="checkbox"/> Middle School (Gr 6-8) <input type="checkbox"/> Other:

HISTORY TRUNK SELECTION

Do you want to schedule a trunk presentation by one of our museum staff at your school? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what date and time options are preferred?
Are you requesting more than one trunk? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many?
<input type="checkbox"/> Cedar, Stone, and Bone: Native Cultures of Skagit County <input type="checkbox"/> Early School Days in Skagit County <input type="checkbox"/> Function and Fashion: Early Lifestyles in Skagit County <input type="checkbox"/> Over Here, Over There: Memories of WWII in Skagit County

TRUNK RESERVATION PERIOD

Please note: Trunks must be requested at least two weeks in advance of pick-up date. One week reservation minimum.

Start Date:	Return Date:
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DELIVERY INFORMATION

How do you want to receive the trunk? <input type="checkbox"/> I'll pick up at the museum <input type="checkbox"/> I'd appreciate a volunteer drop-off
While we will do our best to accommodate, volunteer drops-off are not guaranteed and subject to availability. If you select a drop off, please provide detailed instructions for drop off including time, location, special instructions like call-ahead or check-in requirements:

RESPONSIBILITY ACKNOWLEDGMENT	FOR SCHM OFFICE USE ONLY
<p>Items in the trunk have insured value but many are irreplaceable. Loss and damage to trunk and contents will result in a billing to borrower's school, organization, or responsible party at the item(s) estimated fair market value.</p> <p>Do not clean or alter any artifacts. Please strictly abide by the handling guide found in the teacher's manual provided inside the trunk.</p> <p>Signature of understanding required upon trunk check-out.</p>	<p>Approved by Staff: _____</p> <p>Changes/Notes:</p> <p>_____</p> <p>_____</p>

PLEASE RETURN COMPLETED FORM TO tricias@co.skagit.wa.us or by mail to P.O. Box 818, La Conner, WA 98257