

SPILL RESPONSE AND CLEANUP PLAN

Company Name _____

Site Address _____

Number of Employees _____

Phone Number () _____

Outdoor Runoff drains to* _____

*i.e. Duwamish River, Soos Creek, Cedar River, city storm drain

OUTDOOR FACILITY ACTIVITIES (Check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Fueling & fuel transfer
<input type="checkbox"/> Outdoor manufacturing
<input type="checkbox"/> Outside drum or container storage
<input type="checkbox"/> Vehicle, equipment & building washing | <input type="checkbox"/> Loading/unloading of products
<input type="checkbox"/> Landscape construction/maintenance
<input type="checkbox"/> Outside storage of uncovered materials
<input type="checkbox"/> Other: _____ |
|--|---|

OUTSIDE AND INSIDE LIQUID STORAGE (Check all that apply)

Cleaning Products <input type="checkbox"/> Bleach <input type="checkbox"/> Drain cleaners <input type="checkbox"/> Sanitizers <input type="checkbox"/> Soaps <input type="checkbox"/> Other liquids	Solvents & Paints <input type="checkbox"/> Solvents, Citra Solv, degreasers <input type="checkbox"/> Dry cleaning fluids <input type="checkbox"/> Paint thinner, turpentine <input type="checkbox"/> Paint, coatings, oil based <input type="checkbox"/> Paint latex <input type="checkbox"/> Sealers <input type="checkbox"/> Wood preservatives <input type="checkbox"/> Other liquids	Petrochemicals <input type="checkbox"/> Antifreeze <input type="checkbox"/> Brake fluid, transmission fluid <input type="checkbox"/> Gasoline <input type="checkbox"/> Machine oil, cutting oils <input type="checkbox"/> Motor oil <input type="checkbox"/> Hydraulic fluids <input type="checkbox"/> Other liquids
Food Preparation/Waste <input type="checkbox"/> Cooking Oil <input type="checkbox"/> Grease <input type="checkbox"/> Other liquids	Acids, bases, chemicals <input type="checkbox"/> Acid <input type="checkbox"/> Ammonia <input type="checkbox"/> Caustic, base, lye <input type="checkbox"/> Photographic chemicals	Other <input type="checkbox"/> Fertilizers <input type="checkbox"/> Inks, dyes <input type="checkbox"/> Other liquids <input type="checkbox"/> Pesticides, herbicides

CONTACTS (mark N/A, if none)

<u>Title</u>	<u>Name</u>	<u>Phone Numbers</u>
Site Manager		
Environmental Officer		
Onsite Spill Cleanup Coordinator		
Backup Spill Cleanup Coordinator		
Business Owner		
Cleanup Contractor		

Agency Contacts

911

If the spill is dangerous call this number to alert the appropriate agencies.

Local Public Works Department _____

Call this number to report all spills to the storm drain system; including catch basins, drainage ditch, stream, lake, etc.

Dept of Ecology's Regional Office: (425) 649-7000

Call this number to report all spills of hazardous material or oil unless there is no chance the spilled material will leak out of the building, get into a storm or sewer drain, or endanger employees, customers or neighbors.

ACTIONS

The following are the steps to take in the event of a spill

Notification

1. Alert manager/owner of spill.
2. Immediately alert area occupants and supervisor, and evacuate the area, if necessary.
3. Contact Emergency at 911 if there is a fire or medical attention is needed.
4. Evaluate if you are trained, knowledgeable and equipped to handle the incident.
5. If spill gets into storm drain or other water body, call the Department of Ecology then Local Jurisdiction Public Works Department.

Spill Clean Up

1. Obtain personal protective equipment, as appropriate to the hazards. Refer to the Material Safety Data Sheet or other references for information.
2. Stop source of spill (upright container, plug leak, etc).
3. Seal off storm drain with berms or drain cover and stop any spread of the spill.
4. Protect floor drains or other means for environmental release. Spill socks and absorbents may be placed around drains, as needed.
5. Use pads and/or granular sorbent to clean up spilled material.
6. Let pads sit on spill to absorb spilled material.

Spill & Clean Up Material Disposal

- 1. Loose spill control materials should be distributed over the entire spill area, working from the outside, circling to the inside. This reduces the chance of splash or spread of the spilled chemical.
- 2. When spilled materials have been absorbed, use brush and scoop to place materials in an appropriate container.
- 3. Remove spent pads and/or sorbent and dispose of properly.
- 4. Call spill cleanup contractor if necessary.

Spill Material & Spill Kit Locations (list all locations)

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Provide a description of any additional emergency cleanup and disposal procedures not listed above, that you will use at your site or any special conditions that exist:

PLAN MUST BE POSTED IN A VISIBLE LOCATION