

**RESOLUTION # \_\_\_\_\_**

**CALL FOR PUBLIC HEARING TO ADOPT REVISIONS TO SKAGIT COUNTY PUBLIC HEALTH DEPARTMENT SCHEDULE OF CHARGES**

**WHEREAS**, RCW 70.05.060(7) relating to the powers and duties of boards of health provides that such boards shall “establish fee schedules for issuing or renewing licenses or permits, or for such other services as are authorized by law and the rules and regulation of the State Board of Health; PROVIDED, That such fees for services shall not exceed the actual cost of providing any such services.” and,

**WHEREAS**, it is advisable to revise fees for the Environmental Public Health Division to more closely reflect the actual cost for permits for food service establishments, solid waste facilities, on-site septic systems, and other fees including hourly charges; and,

**WHEREAS**, Skagit County Public Health clinics for immunization, communicable disease, family planning and supporting laboratory services are no longer operating and, therefore, the related Schedule of Charges does not apply; and,

**WHEREAS**, the Department Director recommends that the Schedule of Charges is adjusted as in the attached Proposed Public Health Schedule of Charges; and,

**NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED** that a Public Hearing will be called for January 29, 2019 beginning at 9:00 am or as soon thereafter as possible in the Board of County Commissioners Hearing Room, 1800 Continental Place, Mount Vernon, Washington, where oral and written testimony will be heard for or against the adoption of the Skagit County Public Health Schedule of Charges. The Clerk of the Board is hereby directed to publish a notice of public hearing.

**PASSED this \_\_\_ day of \_\_\_\_\_, 2019**

SKAGIT COUNTY BOARD OF HEALTH

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Lisa Janicki, Chair

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Kenneth Dahlstedt, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board

APPROVED AS TO CONTENT:

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Department Head

APPROVED AS TO FORM:

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Prosecuting Attorney

**Proposed  
PUBLIC HEALTH SCHEDULE OF CHARGES  
Effective June 1, 2019**

**ENVIRONMENTAL HEALTH DIVISION**

<b>ANNUAL FOOD ESTABLISHMENT PERMITS</b>	
Risk Level 1 – simple menu and preparation	\$235.00
Risk Level 2 – includes produce prep, hot holding, cook and serve	\$315.00
Risk Level 3 – complex menu, complex preparation	\$400.00
Surcharge for High Volume (> 75 seats) or Catering (Each)	\$ 110.00
Pro-rated permit fees for managers adding new licenses are calculated by multiplying the fee to be added by the quarters of the year remaining until expiration of the initial permit	Prorated fee
<b>TEMPORARY AND SEASONAL FOOD ESTABLISHMENTS</b>	
Exempt from permit – application review	\$25.00
Temporary food service requiring plan review only (limited to list of specific foods)	\$50.00
Temporary food service serving high risk foods	\$145.00
Farmers Market or Seasonal Temporary Food Service Permit (limited to foods on the low risk)	\$127.00
Farmers Market or Seasonal Temporary Food Service Permit (foods <b>not</b> on low risk list)	\$ 210.00
Food Sampler/Demonstrator	\$50.00
Multiple Event Temporary – Low Risk – (up to 12 events/year for 3-day duration)	\$200.00
Multiple Event Temporary – High Risk - (up to 12 events/year for 3-day duration)	\$300.00
Late Fee – application submitted less than 14 days before event	\$50.00
Temporary food vendor operating without permit	\$250.00
<b>FOOD &amp; BEVERAGE WORKER PERMITS</b>	
Food & beverage workers permit	\$10.00
Food & beverage workers permit (Reprint of active card)	\$ 5.00
<b>FOOD ESTABLISHMENT REINSPECTION or CLOSURE</b>	
Reinspection to assure correction of violations – any category	\$250.00
Suspension of permit ( includes office conference, plan of correction and reinspection following reopening)	\$700.00
<b>SWIMMING POOL &amp; SPA</b>	
Risk Level 1 -- Seasonal (6 or fewer consecutive months)single pool/spa/spray park	\$235.00
Risk Level 2 – limited purpose, open entire year	\$335.00
Risk Level 3 --Open entire year (single pool, spa or spray park) permit – general use	\$ 400.00
Additional water feature – seasonal (6 or fewer consecutive months)	\$100.00

Additional water feature – open entire year	\$170.00
Pre-opening inspection of new swimming pool construction	\$300.00
Pool or spa reinspection (after a closure for major violation)	\$250.00
<b>LIQUID WASTE PROGRAM FEES</b>	
Additional fee for licensee with on-site sewage system (5 or less OSS)	\$70.00
On-site sewage system Installer certification	\$200.00
Liquid Waste Pumpers' Certification	\$200.00
Operations & Maintenance Specialist Certification	\$200.00
Late renewal of Certification (30 days past-due)	\$200.00
<i>The following fees are collected through PDS at permit application intake</i>	
Permit design review – New System	\$500.00
Permit design review - Repair	\$300.00
Permit design review – Redesign or Renewal	\$200.00
Site Evaluation	\$285.00
Multiple Evaluations at Same Site (charged per site after first 2)	\$100.00
New Tank Permit	\$240.00
Fee to Process Waiver from 246-272A WAC	\$190.00
<b>LIVING ENVIRONMENT</b>	
Mobile Home Park, Campground , RV Park with <u>5- 25</u> OSS	\$140.00
Mobile Home Park, Campground, RV Park with > 25 OSS	\$195.00
Day or youth camp permit	\$235.00
Reinspection fee	\$250.00
<b>SOLID &amp; HAZARDOUS WASTE PROGRAM</b>	
Fee on municipal solid waste collected in Skagit County & disposed at a public or private solid waste disposal facility or intermodal site. Phased fee structure	\$1.00 per ton in 2018 \$1.75 per ton effective June 2019 \$1.80 per ton starting 2020 \$1.85 per ton starting

	2021 \$1.90 per ton starting 2022 \$2.00 per ton starting 2023
Inert Landfill annual permit	\$3,000.00
<b>Limited Purpose Landfill annual permit</b>	
Category 1 – waste only generated on site and from single source, less than 1,000 tons annually	\$2,000.00
Category 2 – waste from off site and/or greater than 1,000 tons annually	\$5,000.00
Municipal Waste Landfill annual permit	\$6,000.00
Energy Recovery or Incinerator annual permit	\$5,000.00
Post closure municipal solid waste landfill annual permit (per WAC 173-304)	\$1,000.00
Active methane gas extraction system permit	\$1,000.00
Moderate risk waste fixed facility annual permit	\$800.00
Compaction or drop box site annual permit	\$400.00
Transfer station annual permit	\$2,000.00
<b>Composting site annual permit</b>	
Category 1 -- small volume operation -- up to 5,000 cubic yards of compost processed and/or removed from site per year	\$300.00
Category 2 – medium volume operation -- between 5,000 and 25,000 cubic yards of compost processed and/or removed from site per year	\$650.00
Category 3 – large volume operation -- between 25,000 and 70,000 cubic yards of compost processed and/or removed from site per year	\$850.00
Category 4 - Complex Composting site– complex feedstocks and/or greater than 70,000 cubic yards of materials processed or removed from site per year	\$2,000.00
<b>Land Application Site Annual Permit</b>	
Category 1 - Land application - less than 5,000 cubic yards of materials, restricted to yard debris, animal manures, and vegetative wastes feedstocks	\$300.00
Category 2 -- Land application between 5,000 cubic yards and 15,000 cubic yards, restricted to yard debris, animal manures and vegetative waste feedstocks	\$700.00
Category 3 - Land application – greater than 15,000 cubic yards and/or including complex feedstocks annual permit	\$2,000.00

Contaminated soils, vector waste decant, street sweepings and dredge material handling site annual permit	\$700.00
Solid waste piles storage or treatment (putrescible, mixed materials, and municipal solid wastes) annual permit OR greater than 10,000 cubic yards annual permit	\$2,000.00
Solid waste piles storage or treatment (less than 10,000 cubic yards) annual permit	\$800.00
Recycling and material recovery facility (less than 10,000 cubic yards processed)	\$600.00
Recycling and material recovery facility (more than 10,000 cubic yards processed)	\$1,000.00
Waste tire storage annual permit	\$900.00
Septage handling and treatment site annual permit	\$1,000.00
Conditional solid waste permit per Chapter 173-350 WAC and/or SCC 12.16	\$750.00
Other solid waste annual permit not covered above	\$700.00
Solid waste facility reinspection fee	\$250.00
Junk Vehicle affidavit	\$50.00 each
<b>PLAN REVIEW</b>	
<b>FOOD ESTABLISHMENT (INCLUDES ONE PRE-OPENING INSPECTION)</b>	
Remodel or Menu Change	\$300.00
Change in Permit Holder or Operator	\$200.00
New Construction	\$500.00
<b>GENERAL – ALL ENVIRONMENTAL HEALTH PROGRAMS – billed at hourly rate unless otherwise specified.</b>	
Environmental Health Division Hourly Charge	\$95.00 per hour
Environmental Health review of Architectural/engineering (camp, school, recreational water, drinking water supply, or service requested by an owner/operator or mandated by law) First two hours	\$190.00
Additional hours after two	Hourly Rate
Pre-application fee for solid waste handling facilities such as transfer station, compost, land application, and contaminated soils treatment --up to 20 hours	\$1,750.00
Additional hours after initial 20	Hourly Rate
Additional inspections or review required for approval of permit, compliance with regulations, or other meeting by special request.	
Drug-contaminated property clean-up plan review (does not include recording fees and/or sample analysis costs)	
Solid waste handling and disposal sites and septage handling and treatment sites including review of reports, applications, and engineering drawings	

Inspections and report review of conditionally exempt solid waste sites	
Waste designation review and determination – first hour; additional hours at hourly rate	
Technical Assistance, file review,	
Review of public or Individual water system information, or site inspection, not covered by other charges	
<b>MISCELLANEOUS FEES</b>	
Delinquent permit renewal 30 days overdue (monthly charge)	\$50.00
Delinquent fine or other fee 30 days overdue (monthly charge)	\$50.00
NSF check charge (Subject to collection agency referral, where additional fees may apply)	\$25.00
SEPA review, publishing and other public notices as required by law, in addition to permit application and staff hourly fees	Cost of service
Recording Fees	Cost of service
Laboratory sampling and analysis	Cost of service
<b>CIVIL PENALTIES &amp; FINES (FINES MAY BE ASSESSED DAILY)</b>	
<b>FOOD</b>	
Violation of SCC 12.36, Food Establishments	\$250.00
<b>LIQUID WASTE</b>	
Violation of SCC 12.05, On-Site Sewage Code	\$250.00
Failure to complete operations and maintenance inspection	\$75.00
Failing on-site sewage disposal system	\$250.00
Liquid waste/sewage violation involving properties served by municipal sewer system or a sewer district; fine can be applied daily	\$250.00
<b>SOLID AND HAZARDOUS WASTE</b>	
Littering or failure to contain garbage	\$250.00
Minor illegal dumping violation	\$500.00
Major illegal dumping violation	\$1,000.00
Poultry BMP violation	\$300.00
Dead animal disposal violation (per animal)	\$400.00
Solid Waste Code Permit Violation or other code violation not covered above	\$1,000.00
Site clean-up ordered by Health Officer	Cost of clean up
<b>DRINKING WATER</b>	
Public water system violation (where Skagit County has contractual responsibility – each day a separate violation)	\$250.00

<b>OTHER</b>	
Administration Fee (non-refundable)	\$95.00
Violation of RCW 70.160.050 – Washington State Clean Indoor Air Act	\$100.00
Appeal to Skagit County Board of Health of Health Officer Decision	\$750.00
Variance/waiver application to permit or code requirements (first five hours)	\$450.00
Additional hours over 5	Hourly Rate
Food Program variance requests only (first two hours)	\$130.00
Additional hours after two	Hourly Rate

### VITAL RECORDS DIVISION

Sliding Fee Scale Does Not Apply. Fees set according to RCW 70.58.107. Once issued, certificates are not refundable.

Certified copy of birth (cost for each copy)	\$20.00
Certified copy of death (cost for each copy)	\$20.00
Re-issued Corrected Certified copy of death (cost for each copy)	\$10.00
Variance/waiver application to permit or code requirements (first five hours)	\$450.00

### DEPARTMENT OTHER

NSF Check Charge	\$25.00
Subject to referral to collection agency, where additional fees may apply	
Late Fee – Outstanding Invoice Payment (monthly fee)	\$50.00
Subject to referral to collection agency, where additional fees may apply	