Skagit County Phase I: Workplan (Living Document)

Key Actions	Responsible Party	March	April	May	June	July	August	September	October	November	December	Phase II (Jan 2023 through Dec 2023)
Leadership Perspective												
Draft key interview questions	Tenfold / Skagit Co.											
Interview selected elected officials and leadership from Anacortes, Burlington, Mt. Vernon, Sedro-Woolley, and Skagit County	Tenfold/Skagit Co. Cities/Stakeholders											
Synthesize feedback from interviews	Tenfold											
Draft a non-binding Call to Action and Workplan	Tenfold											
Confirm a non-binding Call to Action and Workplan	Tenfold/Skagit Co./Cities											
Solidify membership and formation of project Steering Committee	Skagit Co.											
Milestone: Executive Summary Call to Action and Workplan to be shared with local government leaders and stakeholders	Tenfold											
Map Current Resources & Gaps (Client Perspective)												
Review all relevant data (reports, dashboards, results, etc)	Tenfold											
Interview regional subject matter experts and clients (BH and housing)	Tenfold											
Draft a diagram and description of the current state	Tenfold											
Review/edit the current-state diagram and description	Tenfold/Skagit Co. Cities/Stakeholders											
Finalize the current-state diagram and description	Tenfold											
Milestone: Current-state diagram with brief overview/description presented to Steering Committee	Tenfold/Skagit Co. Cities/Stakeholders											
North Star Design: Research & Create												
Research and identify best practices that fit Skagit County	Tenfold											
Identify and map guiding principles to possible options	Skagit Co./ Cities/Stakeholders											
Draft framework for Steering Committee Retreat	Tenfold											
Milestone: Facilitated Steering Committee Retreat discussion on North Star framework	Tenfold/Skagit Co. Cities/Stakeholders											
North Star Design: Engage, Shape & Finalize												
Hold input sessions with interested parties/organizations that have subject matter expertise	Tenfold/Skagit Co. Cities/Stakeholders											
Distill the ideas and themes generated into draft version of the North Star framework	Tenfold											
Further refinement by the Steering Committee	Tenfold/Skagit Co. Cities/Stakeholders											
Organizational Alignment												
Draft county-city compact outlining commitment for Phase II implementation	Tenfold											
County and cities review/edit the compact	Tenfold/Skagit Co. Cities/Stakeholders											
Finalize the compact	Tenfold											
Milestone: Signed compacts from county and city officials	Skagit Co./Cities											