

**2017 SKAGIT COUNTY FAIR  
Food Concession Space Application**

**Dates:** August 9 – August 12, 2017    **Hours:** 10:00 am - 10:00 pm daily

**Contact Number:** 360-416-1350    **Email:** [aricg@co.skagit.wa.us](mailto:aricg@co.skagit.wa.us); [fairgrounds@co.skagit.wa.us](mailto:fairgrounds@co.skagit.wa.us)

**Note:** This application does **NOT** guarantee space for the Fair. **DO NOT SEND MONEY WITH APPLICATION.**  
PLEASE TYPE OR PRINT CLEARLY. All information must be completed or application WILL NOT be accepted.  
**Mail completed application to: Skagit County Fair, P.O. Box 1326, Mt. Vernon, WA 98273**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

(Name to be used throughout the Fair)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Cell: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_ Company Website: \_\_\_\_\_

**SIZE OF FOOD VENDOR SPACE REQUESTED:**

- \_\_\_\_\_ \$1,025 Outside 12' deep' x 20' and under front
- \_\_\_\_\_ \$1,125 Outside 12 deep' x 30' front'
- \_\_\_\_\_ \$1,225 Outside 12' deep x 40' front'

<b>Amount of Power Required (no extra cost)</b> <b>circle one</b> <input type="checkbox"/> 125v/250v 50A <input type="checkbox"/> 125v/250v 50A <input type="checkbox"/> 120v 20A <input type="checkbox"/> 120v 30A
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**(Flat Fee- no % of gross sales will be collected):**

If you want two food vendor booths in different locations, please use a separate form for each food booth space needed.

Have you or your company, ever exhibited at the Skagit County Fair?    Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when \_\_\_\_\_ with what company? \_\_\_\_\_

**\*\*\*\*RETURNING VENDOR FROM 2016 Fair\*\*\*??:  YES     NO    FOR RETURNING VENDORS FROM 2016: TO RECEIVE PRIORITY CONSIDERATION FOR YOUR SPACE FROM LAST YEAR, APPLICATIONS MUST BE RECEIVED BY April 14, 2017.**

**FOOD LIST:** Products not listed on this application will not be allowed. Include photograph(s) of booth set-up, product(s), and menu WITH PRICING. (These items will become the property of the Fairgrounds and will not be returned.) All requests for changes to original product list must be approved by fairgrounds staff.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES:** List all fairs, festivals, or consumer trade shows in which you have participated. \_\_\_\_\_

\_\_\_\_\_

I have read the General Rules and Regulations and agree to abide by the rules and regulations stipulated in the actual contract should space be available. By signing this application, I hereby authorize the Skagit County Fair to secure information concerning any of the above facts from companies listed.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

## GENERAL RULES AND REGULATIONS – FOOD VENDORS

**Selection Process:** All applications go through a selection process – and are dated as they are received.

**Exclusivity:** THE SKAGIT COUNTY FAIRGROUNDS DOES NOT OFFER EXCLUSIVITY ON PRODUCTS OR SERVICES.

**Payment Schedule:** Final Contracts issued are due with your space fee no later than **July 7th, 2017**. Payment may be made by cash, check, MasterCard, or Visa. Failure to pay the space fee in full by the due date may result in cancellation of the contract and forfeiture of any fees paid.

If accepted, vendor's agrees that:

1. Subletting or apportioning space is prohibited.
2. Food sales or giveaways MUST apply for permit or exemption from the Skagit County Health Department.
3. They will comply with all federal, state, and local laws, including but not limited to laws relating to sanitation and health.
4. They will report and pay all federal, state, and local taxes due as a result of operation under this agreement.
5. They will attend and keep booth open the entire time the Fair is in operation.
6. They will keep all activities and advertising in their assigned space, within established parameters.
7. They will abide by all conditions, rules, and regulations, written or oral, made by Fairgrounds Management at any time.
8. The Fairgrounds Management may, at their sole discretion, close any booth deemed inappropriate, hazardous, or in violation of Fair rules and regulations including those established by the County Risk, Health Department and City of MV Fire Departments.

**Food Vendors MUST provide:**

**Food Vendors shall provide proof of insurance for general comprehensive liability in an amount not less than \$1,000,000.00 per occurrence** to cover their activities during the term of their Contract. Proof of insurance shall be in a form acceptable and approved by the County. Please send your certificate of insurance to the Parks/Recreation/Fairgrounds Department as follows via Email: [aricg@co.skagit.wa.us](mailto:aricg@co.skagit.wa.us); fairgrounds@co.skagit.wa.us

The Certificate of Insurance **requires a CG 20 10 ; CG 20 26 or equivalent endorsement page. The endorsement page will include the policy number and 'Skagit County' listed under the section: Additional Insured or Organization.**

**We require the following clause on the certificate:**

**"Skagit County, its officials, employees and agents are additional insureds with regards to the attached endorsement page"(please list the identifying number of the endorsement page).**

The following information must be the only information shown in the **"CERTIFICATE HOLDER"** box:

**Skagit County  
Attn: Pauli Mickelson  
1800 Continental Place  
Mount Vernon, WA 98273**

**Additional Requirements for Food Vendors:**

**Post your menu with prices of all items in a prominent place.**

**Provide own commercial grade extension cords where necessary.**

**We would appreciate all Trailers being skirted but it is not required.**

**Mail completed application to:  
Skagit County Fair, P.O. Box 1326, Mt. Vernon, WA 98273  
DO NOT SEND ANY PAYMENT WITH APPLICATION!**

**Once you have been 'accepted' as a vendor in our Fair, you will receive a contract which you will return signed along with your full booth payment no later than 7/7/17.**