

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 10, 2025**

The Skagit County Board of Commissioners met in regular session on Monday, November 10, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 10:00 a.m.

II. AGENDA:

- a) 10:00 a.m. - 10:45 a.m. Briefing – Planning and Development Services, Facilities Management, and Public Health

The purpose of the meeting was for Planning and Development Services, Facilities Management, and Public Health departments to provide an update.

Attendees:

Chair Lisa Janicki  
Commissioner Ron Wesen  
Commissioner Peter Browning  
County Administrator Trisha Logue  
Planning and Development Services Director Jack Moore  
Facilities Management Director Ken Hansen  
Public Health Director Monica Negrila  
Human Resources/Risk Management Director Bonnie Beddall  
Communications Manager Jenn Rogers  
Member of the public Patrick Donnelly

Link to briefings:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11102025.zip>

Chair Janicki recessed the proceedings at 10:52 a.m.

- b) \*11:00 a.m. Pledge of Allegiance

Chair Janicki reconvened the proceedings at 11:00 a.m. and led the attendees in the salute to the flag.

- c) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to the agenda item)

The Commissioners discussed Consent Agenda items 5, 7, 8, 9, 10, 11, 12, 16, 18, and 19.

No public comment provided.

2. CONSENT AGENDA FOR MONDAY, NOVEMBER 10, 2025 (items 1 through 22):

A motion was made by Commissioner Browning to approve Consent Agenda items 1 through 22 including all items requiring ratification, vouchers and warrants for Monday, November 10, 2025. Commissioner Wesen seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 3, 2025. **(Approved)**

2. Record of the Proceedings for Tuesday, November 4, 2025. **(Approved)**
  3. Record of the Proceedings for Thursday, November 6, 2025. **(Approved)**
  4. Resolution to reappoint Brian Wilbur and Sarah Christensen to the La Conner Regional Library Board of Trustees for a five-year term. Brian Wilbur's term will expire on September 30, 2030, and Sarah Christensen's term will expire on October 31, 2030. **(Resolution No. R20250253)**
  5. Resolution to reappoint Mark Venn and Amelia Cook to the Civil Service Commission for a six-year term. Mr. Venn's term shall expire on October 31, 2031, and Ms. Cook's term shall expire on December 31, 2031. **(Resolution No. R20250254)**
- b) ADMINISTRATIVE SERVICES:
6. Amendment No. 1 to Personal Services Agreement No. C20250199 with Communication Resources Northwest, LLC to assist Skagit County with communications, organizational development and leadership consulting services. This Amendment increases compensation from \$100,000 to an amount not to exceed \$125,000 and extends the term from December 31, 2026 to December 31, 2027. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250222)**
- c) BUDGET AND FINANCE:
7. Resolution authorizing an interfund loan to Emergency Management Fund #105 from the General Fund #001 in the amount of \$1,500,000. **(Resolution No. R20250255)**
  8. Funding Agreement with Skagit Bicycle Club to award \$3,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026. **(Contract No. C20250549)**
  9. Funding Agreement with Heritage Flight Museum to award \$12,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026. **(Contract No. C20250550)**
  10. Funding Agreement with Celtic Arts Foundation to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026. **(Contract No. C20250551)**
  11. Funding Agreement with Burlington Historical Society to award \$3,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026. **(Contract No. C20250552)**
- d) CORONER:
12. Amendment No. 2 to Professional Services Agreement No. C20230254 with Amanda Maskovyak, LLC for forensic pathology services. This Amendment increases compensation from \$200,000 to an amount not to exceed \$300,000 for continued provision of services. The term remains the same and shall automatically renew from year to year. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250223)**
- e) EMERGENCY MEDICAL SERVICES:

13. Amendment No. 4 to Service Agreement No. C20220395 with TargetSolutions Learning, LLC d/b/a Vector Solutions to allow for the implementation of training and tracking software. This Amendment increases compensation by \$17,600 including sales tax for a new total compensation amount not to exceed \$107,575.73 and extends the term of the Agreement from November 30, 2025 to November 30, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250224)**

f) FACILITIES MANAGEMENT:

14. Personal Services Agreement with JTK Engineering LLC to provide engineering consulting services for site environmental, site specifications and technical expertise for the repair of the sewer system at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$58,440 plus applicable sales tax. The Agreement shall commence on the date of execution and continue until December 31, 2026. **(Contract No. C20250553)**

g) PARKS AND RECREATION:

15. Amendment No. 2 to Personal Services Agreement No. C20220177 with Cowling & Company LLC dba Widener & Associates to assist with the completion of the required procedures and documentation for Federal Emergency Management Agency (FEMA) Public Assistance Washington Flooding and Mudslides (DR-4635) Projects. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$35,306.40. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250225)**

h) PLANNING AND DEVELOPMENT SERVICES:

16. Resolution to call for a public hearing to consider testimony regarding establishing the annual assessment for the Edison Subarea of the Clean Water (Shellfish Protection) District. The public hearing is scheduled to take place on Monday, November 24, 2025, at 10:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> **(Resolution No. R20250256)**

i) PROSECUTING ATTORNEY:

17. Resolution to provide legal defense to Skagit County employees Tana Lin, Heather Shand, Elizabeth Neidzwski, Thomas Verge, Richard Weyrich, Erik Pedersen, and Skagit County in a lawsuit identified by case number 25-cv-02062-GJL, Steven Michael Rindal v. Skagit County. **(Resolution No. R20250257)**

j) PUBLIC WORKS:

18. Resolution for the approval of contract provisions, plans, and calling for bids for the South Osterman Creek Culvert Repair Project #EO214-5; FEMA Project #4650DR-WA-674680. The bid opening is scheduled to take place on Monday, December 15, 2025, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> **(Resolution No. R20250258)**

19. Personal Services Agreement with Maul Foster & Alongi, Inc. to facilitate the Temporary Advisory Group (TAG) meetings for the Guemes Island Ferry and provide a final TAG report and presentation. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on October 27, 2025 and continue until December 31, 2026. **(Contract No. C20250554)**
20. Amendment No. 7 to Personal Services Agreement No. C20230430 with Eurofins Environmental Testing Northwest LLC to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document. This Amendment adds aluminum sampling/testing packages to the Scope of Work. Compensation remains the same and shall not exceed \$475,000. The term remains the same and shall continue until September 30, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250226)**
21. Supplemental Agreement No. 3 to Local Agency A&E Professional Services Hourly Rate Consultant Agreement No. C20230240 with Transpo Group USA Incorporated for professional engineering, environmental, and right of way services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11. This Amendment updates consultant ANTE tables, ICR rates, and extends the term of the Agreement from December 31, 2027 to December 31, 2028. Compensation remains the same and shall not exceed \$1,120,856.60. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250227)**

k) RISK MANAGEMENT:

22. Personal Services Agreement with Stop Claims Corp. to provide professional services and administration of workers' compensation claims. Compensation is estimated to not exceed \$70,000. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026. **(Contract No. C20250555)**

3. MISCELLANEOUS AGENDA (1 item):

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 1. Commissioner Wesen seconded the motion.

The vote passed unanimously.

The Commissioners discussed Miscellaneous Agenda item 1.

a) COMMISSIONERS:

1. Ordinance establishing a new Chapter 3.15 of the Skagit County Code related to a new 0.1% Sales and Use Tax for criminal justice purposes. **(Ordinance No. O20250010)**

4. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$3,429.20 (Transmittal No. C-238-25); and

- b) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$84,531.19 (Transmittal No. C-239-25); and
- c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$16,721.68 (Transmittal No. C-241-25); and
- d) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$143,433.54 (Transmittal No. C-242-25); and
- e) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$6,158.90 (Transmittal No. C-243-25); and
- f) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$101,717.80 (Transmittal No. C-244-25); and
- g) Warrants numbered 608390 through 608767 from Clearing Fund 696 in the total dollar amount of \$3,547,649.64 (Transmittal No. C-246-25); and
- h) Payroll warrants numbered 537374 through 538164 in the total dollar amount of \$2,142,597.81 (Transmittal No. P-41-25); and
- i) Junior District Payroll warrants numbered 836572 through 836672 in the total dollar amount of \$214,921.15 (Transmittal No. P-42-25).

Chair Janicki recessed the proceedings at 11:15 a.m.

d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Janicki reconvened the proceedings at 11:30 a.m.

1. Public Comment Period

Elke Macartney of Anacortes shared comments regarding battery energy storage systems and public safety.

Rebecca Peck of Bow shared comments regarding Veterans' Day and fascism.

2. County and Individual Success Stories

No success stories were shared.

3. Miscellaneous (announcements, letters, etc.)

The Commissioners discussed a Volunteers of America ribbon cutting event, United Way, a Skagit Domestic Violence and Sexual Assault Services fundraiser event, a Skagit Tourism Bureau filmmaker event, the Veterans Day holiday, a Marine Resources Committee Conference, a Joint North Star meeting, and the 2026 Skagit County budget.

Chair Janicki recessed the proceedings at 11:49 a.m.

e) 12:50 p.m. - 1:20 p.m. Briefing – Central Services

Chair Janicki reconvened the proceedings at 12:50 p.m.

The purpose of the meeting was for Central Services to provide an update.

Attendees:

Chair Lisa Janicki

Commissioner Ron Wesen

Commissioner Peter Browning  
County Administrator Trisha Logue  
Central Services Director Russell Walker  
Central Services Assistant Director Brian Young  
Human Resources/Risk Management Director Bonnie Beddall  
Communications Manager Jenn Rogers  
Members of the public: Patrick Donnelly, iPhone (86), and Cindy Kamp

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11102025.zip>

Chair Janicki recessed the proceedings at 1:06 p.m.

- f) 1:20 p.m. - 1:50 p.m. Briefing – Public Works

Chair Janicki reconvened the proceedings at 1:20 p.m.

The purpose of the meeting was for Public Works to provide an update.

Attendees:

Chair Lisa Janicki  
Commissioner Ron Wesen  
Commissioner Peter Browning  
County Administrator Trisha Logue  
Public Works Director Mike See  
Public Works Assistant Director Marie Lambert  
County Engineer Tom Weller  
Human Resources/Risk Management Director Bonnie Beddall  
Human Resources Representative Rachele Stohl  
Communications Manager Jenn Rogers  
Natural Resources Division Manager Jenn Johnson  
Ferry Operations Division Manager Rachel Rowe  
Ferry Operations Division Assistant Manager Lee Fisher  
Administrative Coordinator Shayna Campbell  
Members of the public: Patrick Donnelly and iPhone (86)

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11102025.zip>

Chair Janicki recessed the proceedings at 1:52 p.m.

- g) \*2:00 p.m. - 3:00 p.m. Public Works – Mike See, Director:

Chair Janicki reconvened the proceedings at 2:00 p.m. and introduced Public Works Director Mike See and Ferry Operations Division Manager Rachel Rowe.

Mr. See introduced the agenda items and noted that the process to evaluate the target revenue report began August 15, 2025. He said that a work session was held on September 9, 2025, a presentation to the Board was held on September 16, 2025, and a public hearing had taken place on October 21, 2025. Mr. See also noted that public comment had been accepted from August 15 through October 21, 2025.

Mr. See introduced Ferry Operations Division Manager Rachel Rowe who shared that the goal remained to meet the 65% fare recovery requirement by December 2028. She said a fare increase had been implemented in 2023 and 2025 following a rate study. Ms. Rowe shared that the 2026 proposal would continue the path toward financial stability, and if approved the rate increase would begin January 1, 2026.

Discussion ensued regarding the oversize vehicle fare for 2026.

1. Discussion/Possible Action: Resolution Amending Resolution No. R20230152 and Establishing the 2026 Ferry Fare Schedule

A motion was made by Commissioner Browning to approve a Resolution amending Resolution No. R20230152 and establishing the 2026 Ferry Fare Schedule. **(Resolution No. R20250259)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Discussion/Possible Action: Resolution Amending Resolution No. R20250009 and Providing a Method to Convert Paper Punch Cards Sold During Covid Without Expiration

A motion was made by Commissioner Wesen to approve a Resolution amending Resolution No. R20250009 and providing a method to convert paper punch cards sold during Covid without expiration. **(Resolution No. R20250260)** Commissioner Browning seconded the motion.

The vote passed unanimously.

3. Miscellaneous

County Engineer Tom Weller discussed the National Environmental Policy Act (NEPA) process, updated requirements, and reviewed federally funded project updates.

- h) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of November 10, 2025.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 2:28 p.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Lisa Janicki, Chair

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Peter Browning, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board