

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 27, 2025**

The Skagit County Board of Commissioners met in regular session on Monday, October 27, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair

The purpose of the briefing was for Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair to provide updates.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
Deputy County Administrator Jennifer Johnson
Director of Strategic Initiatives Monica Negrila
Public Works Director Michael See
Public Works Assistant Director Marie Lambert
Natural Resources Division Manager Jenn E. Johnson
Emergency Medical Services Director Josh Pelonio
Planning and Development Services Director Jack Moore
Parks, Recreation and Fair Director Brian Adams
Human Resources/Risk Management Director Bonnie Beddall
Senior Human Resources Representative Jason Lewis
Communications Manager Jenn Rogers

Chair Janicki recessed the proceedings at 10:15 a.m.

Briefings: <https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/10272025.zip>

~~b) *10:30 a.m. - 11:00 a.m. Proclamation Recognizing October as Domestic Violence Awareness Month~~ **Cancelled**

- c) *1:30 p.m. Pledge of Allegiance

Chair Janicki reconvened the proceedings at 1:30 p.m. and led the gallery in the salute to the flag.

- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to the agenda item)

The Commissioners commented on Consent Agenda items 4, 5, 6, 11 and 17.

No one from the public commented on the consent agenda.

2. CONSENT AGENDA FOR MONDAY, OCTOBER 27, 2025 (items 1 through 17):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 17, including all items requiring ratification, vouchers and warrants for Monday, October 27, 2025. Commissioner Browning seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 20, 2025. **(Approved)**
2. Record of the Proceedings for Tuesday, October 21, 2025. **(Approved)**
3. Record of the Proceedings for Wednesday, October 22, 2025. **(Approved)**

b) BUDGET AND FINANCE:

4. Resolution awarding Hotel/Motel Tax Funding for 2026 in the amount of \$895,800. **(Resolution No. R20250246)**

c) HUMAN RESOURCES:

5. Resolution establishing the 2026 compensation and benefits package for non-represented County employees. **(Resolution No. R20250247)**

d) INFORMATION SERVICES:

6. Amendment No. 3 to Personal Services Agreement No. C20220534 with White Rabbit Group, Inc. to perform web site maintenance, design and implementation for Skagit County WordPress web site(s) as directed by Skagit County Government. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$18,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250211)**
7. Cooperative Purchasing Contract Authorization with Axon Enterprise Services to purchase 39 software subscription licenses to Axon Justice Premier Cloud for the Public Defender's Office through a Contract with Sourcewell, Contract No. 101223-AXN, and authorized by Skagit County Contract No. C20250417. Compensation is based on an annual subscription fee schedule and shall not exceed \$649,314.72 plus taxes and fees. The Agreement shall commence on November 1, 2025 and continue for ten years. **(Contract No. C20250526)**
8. Cooperative Purchasing Contract Authorization with Mitel Business Systems for the purchase of phone hardware and software through a Contract with Sourcewell, Contract No. 120122-MBS, and authorized by Skagit County Contract No. C20250417. Compensation is based on supplier's proposal rate and shall not exceed \$130,380.20 plus applicable taxes. The Agreement shall commence on the date of execution and continue until March 8, 2027. **(Contract No. C20250527)**
9. Personal Services Agreement with Firstline Communications, Inc. to provide maintenance and support of the Skagit County phone system. Compensation shall not exceed \$47,000. The Agreement shall commence on the date of execution and continue until October 29, 2026. **(Contract No. C20250528)**

e) PUBLIC WORKS:

10. Resolution amending Skagit County Resolution No. R20250207 to revise the charter for the temporary Technical Advisory Group (TAG) to evaluate replacement options for the Guemes Island Ferry (MV Guemes). **(Resolution No. R20250248)**
11. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Project Numbers 25-1132 for Upper and Lower Butler Fish Passage Corrections, 25-1340 for South Skagit Highway at Mill and Savage Creeks Design, 25-1341 for Gilligan Creek Restoration, 25-1342 for Lower Day Slough Construction, 25-1343 for Sorenson Creek Fish Passage Construction, 25-1344 for Martin Slough Fish Passage Improvement, 25-1345 for Hatchery Creek Fish Passage Improvement, and 25-1346 for Lorenzan Creek Daylight and Fish Passage. **(Resolution No. R20250249)**

12. Vendor Services Agreement with San Juan Marine Freight & Services, Inc. to haul heavy equipment to Sinclair Island for road operations crew to perform necessary road maintenance. Compensation is based on a fee schedule and shall not exceed \$9,900. The Agreement shall commence on the date of execution and continue for three (3) years. **(Contract No. C20250529)**
13. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with David Evans and Associates, Inc. to provide consultant services including topographic surveying, hydrologic and hydraulic modeling, geotechnical investigations, environmental and regulatory compliance review, and preparation of an alternatives analysis report identifying feasible repair options and recommending a preferred method of repair for the Fonk Road Culvert Repair Project #EO221-302; FEMA Project #4682DR-WA-711399. Compensation shall not exceed \$282,562. The Agreement shall commence on the date of execution and continue until December 31, 2026. **(Contract No. C20250530)**
14. Amendment No. 1 to Grant Agreement No. C20230526 with Washington State Recreation and Conservation Office (RCO) Project No. 23-1182P for the Mill Creek at South Skagit Highway Phase 1 Design Project to design a new channel alignment and two (2) new crossings on the South Skagit Highway. This Amendment increases compensation to Skagit County by \$527,000, and Skagit County will contribute an additional \$92,654 to meet funding match requirements which will be funded through a grant with PSE, Skagit County Contract No. C20240251. Total compensation for the project shall not exceed \$985,263. The term remains the same and shall continue until April 30, 2027. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250212)**
15. Amendment No. 2 to Vendor Services Agreement No. C20230071 with MER Equipment, Inc. to provide as needed maintenance, repair, and technical support for the John Deere Generator on the MV Guemes Ferry. This Amendment increases compensation from \$115,000 to \$165,000 and extends the term of the agreement from December 7, 2025 to December 7, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250213)**

f) SHERIFF:

16. Amendment No. 10 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment extends the term of the Agreement to continue until January 31, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250214)**
17. Resolution accepting Firehouse Subs Public Safety Foundation (Firehouse) Automated External Defibrillators (AED) donations for the Skagit County Sheriff's Office. A grant application was submitted and approved by Firehouse for 20 AED's valued at \$39,407.19. **(Resolution No. R20250250)**

3. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$14,754.95 (Transmittal No. C-228-25); and
 - b) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$15,804.94 (Transmittal No. C-230-25); and

- c) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$119,235.13 (Transmittal No. C-231-25); and
- d) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$5,583.39 (Transmittal No. C-232-25); and
- e) Warrants numbered 607744 through 608114 from Clearing Fund 696 in the total dollar amount of \$4,895,482.58 (Transmittal No. C-233-25); and
- f) Payroll warrants numbered 536595 through 537373 in the total dollar amount of \$2,061,539.57 (Transmittal No. P-39-25); and
- g) Junior District Payroll warrants numbered 836462 through 836571 in the total dollar amount of \$186,639.14 (Transmittal No. P-40-25).

Chair Janicki recessed the proceedings at 1:42 p.m.

- e) *2:30 p.m. - 3:00 p.m. Commemoration and Celebration of the Donation of the Hilt Creek Park to Skagit County from the Fillippini Family

Chair Janicki reconvened the proceedings at 2:30 p.m. and introduced Parks, Recreation and Fair Director Brian Adams.

Mr. Adams, Kari Odden with Skagit Land Trust, Parks and Recreation Board Member John Semrau, a neighbor of Hilt Creek Park, Parks and Recreation Board Member Barry Brower, and local trail user Dean Taylor thanked Brenan and Kim Filippini for donating the Hilt Creek Park to Skagit County for the use and enjoyment of the public in perpetuity. Discussion was held regarding Skagit County Parks, the special features at the Hilt Creek Park (a beautiful creek, waterfall, and an old growth cedar tree), and the generosity of Brenan and Kim.

The Commissioners thanked Brenan and Kim Filippini for their gift to the public and presented them with framed photographs of the waterfall on Hilt Creek.

Chair Janicki recessed the proceedings at 2:53 p.m.

- f) *3:15 p.m. - 3:45 p.m. Proclamation Recognizing November 2-8, 2025 as Skagit Kids Read Week

Chair Janicki reconvened the proceedings at 3:15 p.m. and introduced Children's Museum of Skagit County Executive Director Cate Anderson.

Executive Director Anderson and Children's Museum of Skagit County Director of Operations and Education Emily Vander Haak shared information about Skagit Kids Read Week, events occurring at the Children's Museum, and the book *Nearly Exactly Almost Like Me* they were featuring by local author Jennifer Bradbury.

Chair Janicki read the Proclamation declaring November 2 through November 8, 2025 as Skagit Kids Read Week and encouraged residents to get involved in community literacy.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 3:25 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Peter Browning, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board