

The Skagit County Board of Commissioners met in regular session on Monday, April 14, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health

The purpose of the briefing was for Planning and Development Services, Facilities Management, and Public Health to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Planning and Development Services Director Jack Moore
Facilities Management Director Ken Hansen
Human Resources/Risk Management Director Bonnie Beddall
Senior Human Resources Representative Jason Lewis
Public Health Director Keith Higman
Communications Manager Jenn Rogers
Member of the public Patrick Donnelly

Chair Janicki recessed the proceedings at 9:36 a.m.

Link to briefing documents:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/04142025.zip>

- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works

Chair Janicki reconvened the proceedings at 10:00 a.m.

The purpose of the briefing was for Public Works to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Interim Public Works Director Mike See
Acting County Engineer Tom Weller
Human Resources/Risk Management Director Bonnie Beddall
Communications Manager Jenn Rogers
Natural Resources Division Manager Jenn Johnson
Ferry Division Manager Rachel Rowe
Accounting Division Manager/Controller Marie Lambert
Member of the public Larita Humble

Chair Janicki recessed the proceedings at 10:33 a.m.

Link to briefing document:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/04142025.zip>

c) 11:00 a.m. - 11:30 a.m. Briefing - Central Services

Chair Janicki reconvened the proceedings at 11:00 a.m.

The purpose of the briefing was for Central Services to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Central Services Director Russell Walker
Central Services Assistant Director Brian Young
Human Resources/Risk Management Director Bonnie Beddall
Senior Human Resources Representative Jason Lewis
Communications Manager Jenn Rogers

Chair Janicki recessed the proceedings at 11:26 a.m.

Link to briefing document:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/04142025.zip>

d) 11:30 a.m. - 12:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

1. Call Public Meeting to Order

Chair Janicki reconvened the proceedings at 11:32 a.m. and announced that they would be entering into an executive session until 12:30 p.m.

Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning were present. The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Richard Weyrich, Chief Civil Deputy Prosecuting Attorney Erik Pedersen, Senior Civil Deputy Prosecuting Attorney Will Honea, and Senior Civil Deputy Prosecuting Attorney Stephen Fallquist. Other attendees: County Administrator Trisha Logue, Deputy County Administrator Jennifer Johnson, Interim Public Works Director Mike See, Natural Resources Division Manager Jenn Johnson, DEM Chief Julie de Losada, and Acting County Engineer Tom Weller.

2. Executive Session

The executive session began at 11:32 a.m. and ended at 12:28 p.m.

3. Reconvene Public Meeting for the sole purpose of Adjournment

Chair Janicki reconvened the proceedings at 12:28 p.m., announced that no action had taken place and adjourned the executive session.

Chair Janicki recessed the proceedings at 12:28 p.m.

e) *1:30 p.m. Pledge of Allegiance

Chair Janicki reconvened the proceedings at 1:30 p.m. and led the attendees in the salute to the flag.

f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to the agenda items)

None provided.

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Janicki announced that Consent Agenda item 3 was pulled for consideration at a later date.

The Commissioners discussed Consent Agenda items 6, 7, 8, 11, and 12.

3. CONSENT AGENDA FOR MONDAY, APRIL 14, 2025 (items 1 through 13):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1, 2, and 4 through 13 including all items requiring ratification, vouchers and warrants for Monday, April 14, 2025. Commissioner Browning seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 7, 2025. **(Approved)**
2. Record of the Proceedings for Tuesday, April 8, 2025. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Personal Services Agreement with Columbia Policy Advisors LLC to act as Skagit County's principal state lobbyist to develop and maintain ongoing relationships with appropriate state elected and appointed officials and staff. Compensation is based on a fee schedule and shall not exceed \$231,632 for the entire term of the Agreement. The Agreement shall commence on May 1, 2025 and continue until December 31, 2027. **(This item was pulled from the Consent Agenda for consideration at a later date.)**

c) ASSIGNED COUNSEL:

4. Personal Services Agreement with Berton Law, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20250183)**

d) PARKS, RECREATION, AND FAIR:

5. Vendor Services Agreement with VECA Electric and Technologies LLC to provide electrical services, including anticipated annual maintenance at Skagit County Park Facilities and Fairgrounds. Compensation is based on a fee schedule and shall not exceed \$20,000 including all applicable taxes. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20250184)**
6. Resolution to call for a public hearing to consider testimony regarding a proposal to dispose of Skagit County real property located at 59968 State Route 20 in Marblemount, Parcel Number P45245. The public hearing is scheduled to take place on Monday, June 9, 2025, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250089)**
7. Resolution to award a bid solicited through the Small Works Roster for Skagit County Parks - CXT Fairgrounds project to Trico Companies in the amount of \$196,910. **(Resolution No. R20250090)**

e) PUBLIC WORKS:

8. Resolution for the approval of maps, plans, and specifications and to call for bids for the Barrel Springs and Dry Creek Restoration Project #WA402222. The bid opening is scheduled to take place on Monday, May 12, 2025, at 12:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250091)**

9. Personal Services Agreement with Materials Testing & Consulting, Inc. for as-needed inspection testing services on non-federally funded capital projects. Compensation is based on a rate sheet and shall not exceed \$75,000. The Agreement shall commence on the date of execution and continue for an initial two (2) year term with the option to extend for an additional two (2) year term. **(Contract No. C20250185)**
10. Vendor Services Agreement with Skagit Ready Mix / Smokey Point Concrete for the procurement of road maintenance materials such as gravel and concrete products as listed in “Exhibit A”. Compensation shall not exceed \$150,000 and was awarded per Resolution No. R20250028. The Agreement is ratified to commence on April 1, 2025 and continue until March 31, 2026. **(Contract No. C20250186)**
11. Preliminary Engineering Services Agreement for project review and diagnostic evaluation with BNSF Railway Company, Contract No. BF-20537055 for the Cook Road Intersection Improvements Project #ES63000-11. Compensation is based on a reimbursement rate and estimated not to exceed \$28,000. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20250187)**
12. Resolution to call for bids for Cleaning of One (1) Oil Tank owned by the Public Works Equipment Division. The bid opening is scheduled to take place on Monday, May 5, 2025, at 1:45 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250092)**
- f) SHERIFF:
13. Resolution authorizing the closure of the Interlocal Drug Imprest Flash Cash Fund and transferring the funds from that account to the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) Investigative Cash Fund for use in drug investigation activities. **(Resolution No. R20250093)**
4. VOUCHERS AND WARRANTS:
 - a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$121,844.38 (Transmittal No. C-78-25); and
 - b) Warrants numbered 598462 through 598498 from Clearing Fund 696 in the total dollar amount of \$100,111.53 (Transmittal No. C-79-25); and
 - c) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$17,551.17 (Transmittal No. C-80-25); and
 - d) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$15,233.58 (Transmittal No. C-81-25); and
 - e) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$8,879.06 (Transmittal No. C-82-25); and
 - f) Warrants numbered 598499 through 598896 from Clearing Fund 696 in the total dollar amount of \$6,288,401.94 (Transmittal No. C-83-25); and
 - g) Payroll warrants numbered 526229 through 527013 in the total dollar amount of \$2,040,098.20 (Transmittal No. P-13-25); and

- h) Junior District Payroll warrants numbered 835192 through 835280 in the total dollar amount of \$189,111.88 (Transmittal No. P-14-25).

5. MISCELLANEOUS AGENDA ITEM FOR FURTHER DISCUSSION:

Agricultural Lands Coordinator Sarah Stoner provided additional information about Miscellaneous Agenda item 1.

6. MISCELLANEOUS AGENDA (item 1):

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 1. Commissioner Wesen seconded the motion. The vote passed unanimously.

a) PUBLIC WORKS:

1. Farmland Legacy Program Grant Deed of Conservation Easement with John Peth and Sons, Inc. (Grantor) and Skagit County (Grantee) for Parcel Nos. P34523, and P34524 for compensation in the amount of \$185,000. The Conservation Easement protects 82.24 acres of agricultural land and eliminates two (2) residential development rights. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on the date of mutual execution and continues in perpetuity. **(Contract No. C20250188)**

Chair Janicki recessed the proceedings at 1:40 p.m.

- g) *2:00 p.m. - 2:30 p.m. Proclamation Recognizing April 9, 2025 as Washington State Arbor Day

Chair Janicki reconvened the proceedings at 2:00 p.m.

Skagit Conservation District Manager Emmitt Wild was present to introduce the agenda item.

Skagit Conservation District Forrester Nicholas Kunz provided historical information about Arbor Day which was originated by J. Sterling Morton of Nebraska City, Nebraska, at an annual meeting of the Nebraska State Board of Agriculture held in Lincoln, Nebraska on April 10, 1872, an estimated one million trees were planted in Nebraska. He noted that Washington State celebrated Arbor Day on the second Wednesday in April, and that National Arbor Day was always celebrated on the last Friday in April. Mr. Kunz provided information about the benefits of Arbor Day and planting trees which included reducing the erosion of topsoil by wind and water, reducing heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife.

Mr. Kunz also provided information about various resources and events that the District provided.

Commissioner Browning read the Proclamation recognizing Monday, April 9, as Washington State Arbor Day and Friday, April 25 as National Arbor Day, and urged all Skagit County residents to celebrate Arbor Day and to support our trees, woodlands and forests.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 2:24 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Peter Browning, Commissioner

ATTEST:

Clerk of the Board