

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 7, 2025**

The Skagit County Board of Commissioners met in regular session on Monday, April 7, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

**I. CALL TO ORDER:**

Chair Janicki called the proceedings to order at 9:00 a.m.

**II. AGENDA:**

**a) \*9:00 a.m. Pledge of Allegiance**

Chair Janicki led the gallery in the salute to the flag.

**b) \*9:00 a.m. - 9:45 a.m. Proclamation Recognizing April as Skagit Volunteer Appreciation Month**

Chair Janicki introduced Community Action of Skagit County Director of Community Engagement Liz Jennings.

Ms. Jennings thanked the Board for recognizing April 2025 as Volunteer Appreciation Month. She discussed the importance and impact of volunteers in the community and the contributions made by volunteers in leadership positions on government boards and commissions and on non-profit boards. There were many ways to volunteer to protect the environment, agricultural land, promote arts and culture, and much more. The Skagit Volunteer Center had over 200 agencies that posted volunteer opportunities at [www.SkagitVolunteerCenter.org](http://www.SkagitVolunteerCenter.org) and they enjoyed matching new volunteers to organizations.

Ms. Jennings and guest speakers from partner agencies provided additional information about volunteer opportunities and impacts made by volunteers through their organizations. Other speakers included Renee Nelson from Skagit County Public Health, Cathy Smith from Mt. Baker Planned Parenthood, Paige Schmelzer from Hospice of the Northwest, and Lucy DeGrace from Skagit Fisheries Enhancement Group.

Further discussion was held about volunteering which benefited the community as well as the individual who was volunteering. Studies found that volunteers lived longer, were more socially connected, and had more fun. Young adults and youths who volunteered had a risk reduction, felt more connected, and felt good about contributing to their communities.

The Commissioners expressed appreciation for volunteers and the good work they did in Skagit County. Commissioner Wesen read the proclamation recognizing April as Skagit Volunteer Appreciation Month.

Chair Janicki recessed the proceeding at 9:31 a.m.

**c) \*9:45 a.m. - 10:00 a.m. Planning and Development Services – Jack Moore, Director:**

Chair Janicki reconvened the proceedings at 9:46 a.m. and introduced Senior Planner Robby Eckroth.

**1. Overview/Public Comment/Possible Action: Nomination and Appointment to Fill Seat 1 in District 1 on the Skagit County Planning Commission**

Mr. Eckroth provided an overview of the process recently completed by the Commissioners. Following the appointment by the Board, all vacant seats on the

Planning Commission would be filled. Mr. Eckroth and the Board expressed their appreciation for the dedicated Planning Commission members.

A motion was made by Commissioner Wesen to approve for the Chair of the Board of County Commissioners to appoint Patricia Good to fill Seat 1, in District 1, to the Skagit County Planning Commission. Commissioner Browning seconded the motion.

The vote passed unanimously.

A motion was made by Chair Janicki to approve appoint Patricia Good to fill Seat 1, in District 1, to the Skagit County Planning Commission. **(Resolution No. R20250085)** Commissioner Browning seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 9:51 a.m.

d) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs

Chair Janicki reconvened the proceedings at 10:32 a.m.

The purpose of the meeting was for Gordon Thomas Honeywell Governmental Affairs consultants to discuss updates from the legislative session.

Attendees:

Chair Lisa Janicki  
Commissioner Ron Wesen  
Commissioner Peter Browning  
County Administrator Trisha Logue  
Josh Weiss, Gordon Thomas Honeywell Governmental Affairs Consultant  
Communications Manager Jenn Rogers

Chair Janicki recessed the proceedings at 10:56 a.m.

e) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

Chair Janicki reconvened the proceedings at 11:00 a.m.

1. Public Comment (Specifically related to the agenda item)

The Commissioners announced that Consent Agenda item 22 would be removed from Consent and moved to Miscellaneous Agenda for additional discussion.

The Commissioners commented on Consent Agenda items 5, 7, 10, 14, and 17.

No one from the public provided comments on the Consent Agenda.

2. CONSENT AGENDA FOR MONDAY, APRIL 7, 2025 (items 1 through 28):

A motion was made by Commissioner Browning to approve Consent Agenda Items 1 through 21, and 23 through 28, including all items requiring ratification, vouchers and warrants for Monday, April 7, 2025. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 31, 2025. **(Approved)**
2. Record of the Proceedings for Wednesday, April 2, 2025. **(Approved)**
3. Record of the Proceedings for Friday, April 4, 2025. **(Approved)**

4. Resolution to award the bid for Skagit County Legal Printing from 2025-2026 to Skagit Publishing in the amount of \$10.76 per column inch. The bid opening was held on Monday, March 10, 2025 at 1:15 p.m. in the Skagit County Commissioners Hearing Room. **(Resolution No. R20250086)**

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with Tenfold Health LLC to assist the County with efforts to improve governance of the Housing Authority of Skagit County. Compensation is based on a rate schedule and shall not exceed \$50,000. The Agreement is ratified to commence on March 1, 2025 and shall continue until December 31, 2025. **(Contract No. C20250167)**

c) ASSIGNED COUNSEL:

6. Personal Services Agreement with Glorioso Manigbas, Attorney at Law to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$250,000. The Agreement is ratified to commence on March 1, 2025 and continue until December 31, 2026. **(Contract No. C20250168)**

d) FACILITIES MANAGEMENT:

7. Personal Services Agreement with Perteet, Inc. to provide consulting services to complete the environmental evaluation of the former GTE Building located at 508 South 2nd Street in Mount Vernon, Parcel No. P52080. Compensation is based on a rate schedule and shall not exceed \$12,000. The Agreement shall commence on the date of execution and continue until June 1, 2025. **(Contract No. C20250169)**
8. Vendor Services Agreement with Evergreen Moving Systems, Inc. to provide all labor, materials, and equipment for moving services. Compensation is based on a rate schedule and shall not exceed \$35,000. The Agreement shall commence on July 3, 2025 and continue for two years. **(Contract No. C20250170)**
9. Vendor Services Agreement with Absolute Plumbing to repair a damaged sewer system at the Mount Vernon Senior Center located at 1401 Cleveland Street in Mount Vernon. Compensation shall not exceed \$12,185.60. The Agreement is ratified to commence on April 1, 2025 and shall continue until June 1, 2025. **(Contract No. C20250171)**
10. Resolution awarding the bid for the Skagit County Concrete Community Center Tenant Improvement Project to Axthelm Construction in the amount of \$919,034.57. The bid opening was held on March 25, 2025 at 12:00 p.m. **(Resolution No. R20250087)**
11. Amendment No. 3 to Personal Services Agreement No. C20230178 with Carletti Architects P.S. to provide architectural design services for multiple small projects. This Amendment extends the term of the Agreement through December 31, 2025 and increases compensation by \$10,000. Total compensation shall not exceed \$85,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250068)**
12. Amendment No. 2 to Standard AIA B103 Architect Agreement No. C20240133 with Carletti Architects P.S. to provide design services for the Skagit County Administration Building 3rd Floor Remodel Project located at 700 South 2nd Street in Mount Vernon. This Amendment increases compensation by \$54,965 for additional design services required for requested changes to drawings and specifications after permitting. Total

compensation shall not exceed \$393,983. The term remains the same and shall continue until project completion in 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250069)**

13. Amendment No. 1 to Vendor Services Agreement No. C20240207 with Salish Backflow Testing to provide annual backflow preventor testing and required maintenance. This Amendment extends the term of the Agreement one additional year to continue until June 5, 2026. Compensation remains the same and shall not exceed \$40,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250070)**

e) INFORMATION SERVICES:

14. Amendment No. 2 to Agreement No. C20230075 with Pictometry International Corp. dba EagleView for the purchase and licensing of Pictometry aerial imagery products. There will be three (3) aerial photography flights that will occur in 2023, 2025, and 2027. The project is funded by nine (9) agencies and Skagit County. Future flights are dependent on funding from partner agencies. This Amendment increases compensation by \$22,160 for additional imagery services requested by partner agencies Seattle City Light and City of Mount Vernon. Total compensation shall not exceed \$515,000. The term remains the same and shall continue until December 31, 2028. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250071)**
15. Change Order No. 2 to Professional Services Agreement and Statement of Work No. C20240196 with Cayenta, a division of N. Harris Computer Corporation to upgrade and convert software to Cayenta v9.2 and Oracle to SQL Server. This Change Order amends the Statement of Work to reflect the requested changes to the schedule and provides for the conversion of data from 1996-2010 into the test environment. Compensation is increased from \$436,750 to \$444,950. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement and Prior Amendment remain in effect. **(Amendment No. A20250072)**
16. Master Services Agreement with Fifth Asset Inc., dba DebtBook to provide onboarding, implementation and support services for the software subscription. Compensation shall not exceed \$34,500 plus applicable sales tax. The Agreement is ratified to commence on October 14, 2024 and shall continue until October 13, 2027. **(Contract No. C20250172)**

f) PARKS AND RECREATION:

17. Amendment No. 1 to Vendor Services Agreement No. C20240506 with Northwest Playground Equipment, Inc. to provide and install playground equipment at Skagit Valley Playfields. This Amendment increases compensation from \$179,703.08 to \$183,741.46 for the additional expenses associated with unforeseen site conditions. The term remains the same and shall continue until October 14, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250073)**

g) PUBLIC HEALTH:

18. Interlocal Agreement with Skagit Valley College's Skagit/Island Head Start, Contract No. ILA-2425-168, to provide nutrition support services. Compensation to Skagit County shall not exceed \$2,550. The Agreement is ratified to commence on February 1, 2025 and shall continue until August 31, 2025. **(Contract No. C20250173)**

19. Amendment No. 2 to Subrecipient Agreement No. C20240403 with Catholic Community Services of Western Washington to implement a program to provide recovery services to individuals with a substance use disorder or who have history of substance use problems through a grant from Washington State Health Care Authority (HCA Contract No. K6105, Skagit County Contract No. C20220326). This Amendment updates the Scope of Work to provide additional funds to Skagit County in the amount of \$28,000 for recovery support services. Total compensation shall not exceed \$174,000. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250074)**

h) PUBLIC WORKS:

20. Amendment No. 1 to Interlocal Cooperative Agreement No. C20230511 with the City of Mount Vernon for the County to provide reimbursable services to the City for the stormwater source control program intended to satisfy the requirements of the City's National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. This Amendment updates the source control site inventory from 289 sites to 260 sites, effective March 20, 2025. Compensation to Skagit County remains the same and shall not exceed \$44,660.42. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250075)**
21. Amendment No. 2 to Construction Contract Agreement No. C20240603 with Olson Environmental for the Nookachamps Creek Riparian Restoration Project #WA120333-1-46. This Amendment increases compensation from \$88,801.99 to an amount not to exceed \$91,063.81 for the purchase and installation of additional live stakes and trees. The term remains the same and shall continue until November 25, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250076)**
- ~~22. Resolution awarding the contract for the 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2 to Strider Construction Co, Inc. in the amount of \$10,042,060. The bid opening was held on Monday, February 10, 2025 at 2:00 p.m. (Item moved to Miscellaneous Agenda)~~
23. Personal Services Agreement with Kimley-Horn & Associates, Inc. for the provision of Right-of-Way Acquisitions/Relocation Services on an as-needed, task assignment basis for non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20250174)**
24. Grant Sub-Award Agreement with Salish Sea School for Forage Fish Monitoring services for the Skagit County Marine Resources Committee (MRC). Compensation shall not exceed \$9,700 and is funded by the Washington State Department of Ecology Grant, Contract No. C20230479, under Task 4. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2025. **(Contract No. C20250175)**
25. Vendor Services Agreement with Simply Yards Landscape and Design for Guemes Ferry Parking Lot Landscaping Maintenance as outlined in Exhibit "A" Scope of Services. Compensation shall not exceed \$6,593.32. The Agreement shall commence on the date of execution and continue until October 31, 2025. **(Contract No. C20250176)**
26. Personal Services Agreement with KBA, Inc. for the provision of Construction Management and Construction Inspection Services on an as-needed, task assignment basis for non-federally funded capital projects.

Compensation is based on a rate schedule and shall not exceed \$125,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20250177)**

27. Personal Services Agreement with David Evans and Associates, Inc. for the provision of Land Surveying and Mapping and Hydrographic Survey and Mapping Services on an as-needed, task assignment basis for non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20250178)**

i) SUPERIOR COURT:

28. Interagency Agreement with Washington State Administrative Office of the Courts (AOC), Agreement No. IAA25713, for financial assistance from the Family Treatment Court Federal Grant to Skagit County Superior Court to provide economic support to parents and families involved in Family Treatment Court. Reimbursement to Skagit County shall not exceed \$5,000. The Agreement is ratified to commence on March 1, 2025 and shall continue until September 30, 2025. **(Contract No. C20250179)**

3. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$8,750.69 (Transmittal No. C-72-25); and
  - b) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$64,725.99 (Transmittal No. C-73-25); and
  - c) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$2,500.00 (Transmittal No. C-74-25); and
  - d) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$82,293.75 (Transmittal No. C-75-25); and
  - e) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$22,470.80 (Transmittal No. C-76-25); and
  - f) Warrants numbered 597714 through 598461 from Clearing Fund 696 in the total dollar amount of \$2,608,131.07 (Transmittal No. C-77-25).

4. MISCELLANEOUS AGENDA (items 1 through 5):

Civil Deputy Prosecuting Attorney Frederick Haist provided additional information on Miscellaneous Agenda item 5.

A motion was made by Commissioner Browning to approve to approve Miscellaneous Agenda item 5. Commissioner Wesen seconded the motion.

The vote passed unanimously.

Facilities Management Director Ken Hansen provided additional information on Miscellaneous Agenda item 1.

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 1. Commissioner Wesen seconded the motion.

The vote passed unanimously.

The Commissioners discussed Miscellaneous Agenda item 2.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item 2. Commissioner Browning seconded the motion.

The vote passed unanimously.

The Commissioners discussed Miscellaneous Agenda item 3. Commissioner Wesen would be recusing from voting on Miscellaneous Agenda item 3 since he was on the Community Action Board.

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 3. Chair Janicki seconded the motion.

The vote passed unanimously.

Acting County Engineer Tom Weller provided additional information on the pulled Consent Agenda item 22, now Miscellaneous Agenda item 4, the Resolution awarding the contract for the 2025 March's Point (Whitmarsh) Landfill Remediation Project to Strider Construction Co. Inc. He discussed how bids received on February 10, 2025 were reviewed for the required documentation and how the lowest responsive bidder was determined. He cited Washington State RCW's that Skagit County had to follow when evaluating bids. He reviewed why Northwest Construction, Inc. and Glacier Environmental Services, Inc. were determined to be non-responsive bidders and that it was determined that Strider Construction Co. Inc. was the lowest responsive bidder.

Jason from Northwest Construction and Lauren Golembiewski from Glacier Environmental Services discussed the bids they had submitted and provided information for Skagit County's reconsideration of the bid award.

Jim from Strider Construction discussed the bid they had submitted and provided information why Skagit County should not reconsider bid award.

Discussion was held with Civil Prosecuting Attorney Steve Fallquist about the bid award dispute process.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item 4. Commissioner Browning seconded the motion.

The vote passed unanimously.

a) FACILITIES MANAGEMENT:

1. Real Estate Purchase and Sale Agreement with RPI Mt. Vernon, LLC for property located at 508 South 2nd Street in Mount Vernon, Parcel No. P52080. Compensation shall not exceed \$1,230,000. The Agreement shall commence on April 7, 2025. **(Contract No. C20250180)**

## b) INFORMATION SERVICES:

2. Vendor Services Agreement with CML Security for the repair and/or replacement of video cameras, and other equipment identified in the Scope of Work, at the Skagit County Community Justice Center. Compensation shall not exceed \$130,000. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20250181)**

## c) PUBLIC HEALTH:

3. Amendment No. 1 to Subaward Agreement No. C20240650 with Opportunity Council to provide Tenant Based Rental Assistance (TBRA) in Whatcom County with Federal HOME Funding through the Skagit HOME Consortium. This Amendment corrects the GL Code, Scope of Work, and total funding award from \$69,697.66 to \$97,197.19. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250077)**

## d) PUBLIC WORKS:

4. Resolution awarding the contract for the 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2 to Strider Construction Co, Inc. in the amount of \$10,042,060. The bid opening was held on Monday, February 10, 2025 at 2:00 p.m. **(Resolution No. R20250088)**

## e) PROSECUTING ATTORNEY:

5. Ordinance adopting revisions to Skagit County Code concerning the number of District Court Judges and the provision of legal services for defense of officers, employees or volunteers. **(Ordinance No. O20250003)**

Chair Janicki recessed the proceedings at 11:33 a.m.

f) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Janicki reconvened the proceedings at 11:35 a.m.

## 1. Public Comment Period

Larita Humble of Lake Cavanaugh discussed fiber installation, continued issues with the closure of North Shore Drive, and if Lake Cavanaugh would be receiving recycling services.

## 2. County and Individual Success Stories

No stories were shared.

## 3. Miscellaneous (announcements, letters, etc.)

The Commissioners discussed social events they had attended and would be attending, and the letters that had been signed the week prior.

## g) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC

h) 3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of April 7, 2025.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 11:45 a.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Peter Browning, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board