

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 9, 2024**

The Skagit County Board of Commissioners met in regular session on Monday, December 9, 2024, with Chair Peter Browning, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Browning called the proceedings to order at 8:45 a.m.

II. AGENDA:

a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health

The purpose of the briefing was for Planning and Development Services, Facilities Management, and Public Health to provide an update.

Attendees:

Chair Peter Browning
Commissioner Lisa Janicki
Commissioner Ron Wesen
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Planning and Development Services Director Jack Moore
Facilities Management Director Ken Hansen
Human Resources/Risk Management Director Bonnie Beddall
Public Health Director Keith Higman
Member of the public Patrick Donnelly

Chair Browning recessed the proceedings at 9:25 a.m.

Link to briefings:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works

Chair Browning reconvened the proceedings at 10:00 a.m.

The purpose of the briefing was for Public Works to provide an update.

Attendees:

Chair Peter Browning
Commissioner Lisa Janicki
Commissioner Ron Wesen
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Public Works Director Grace Kane
Assistant Public Works Director Mike See
Human Resources/Risk Management Director Bonnie Beddall
Solid Waste Division Manager Margo Gillaspay
Natural Resources Division Manager Jenn Johnson
Members of the public Larita Humble and Patrick Donnelly

Chair Browning recessed the proceedings at 10:25 a.m.

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

c) *10:30 a.m. Pledge of Allegiance

Chair Browning reconvened the proceedings at 10:30 a.m. and led the attendees in the salute to the flag.

d) *10:30 a.m. - 11:00 a.m. Presentation by Skagit Council of Governments Executive Director Kevin Murphy - Skagit Council of Governments (SCOG) Comprehensive Economic Strategy Community Stakeholder (CEDS) Group

Skagit Council of Governments' Executive Director Kevin Murphy provided an overview of the timeline and process of the Skagit Council of Governments Comprehensive Economic Development Strategy (CEDS) and introduced Community Attributes Inc. President & CEO Chris Mefford.

Mr. Mefford provided a PowerPoint presentation regarding stakeholder engagement, landscape assessment, draft vision, goals, and the steps needed to adopt the plan. It was noted that in total, 188 individuals and 21 companies across Skagit County had participated in the CEDS planning process and document.

The five goals of the CEDS:

Goal 1. Workforce and Talent Development
Goal 2. Growth and Diversification
Goal 3. Equitable Small Business Support
Goal 4. Livability and Quality of Life
Goal 5. Infrastructure and Planning

It was noted that SCOG, Skagit County, Port of Skagit, and Economic Development Alliance of Skagit County (EDASC) would provide collaborative leadership and stewardship of the CEDs and that EDASC would manage the countywide efforts to track the progress and facilitate on-going review of the CEDS.

Next steps:
December 18, 2024 the SCOG Board of Directors would consider adopting the CEDS Plan.
2025 launch the CEDS Governance Steering Committee, track progress, review, celebrate, refine, and set new priorities.

Discussion ensued about the representatives of CEDS Steering Committee, agriculture, forestry, and sea level rise.

Chair Browning recessed the proceedings at 11:03 a.m.

Link to PowerPoint presentation:
<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

e) *11:00 a.m. - 11:15 a.m. Public Works - Grace Kane, Director:

Chair Browning reconvened the proceedings at 11:05 a.m.

1. Discussion/Possible Action - Adoption of the Six-Year Transportation Improvement Program (TIP) 2025-2030

Transportation Programs Section Division Manager Forrest Jones presented a PowerPoint presentation and noted that the Revised Code of Washington (RCW) 36.81.131 required that the County hold a public hearing prior to the adoption of the County Budget. The public hearing was held on November 25, 2024 at 11:00 a.m. He noted that the Planning Commission had recommended approval of the 2025-2030 Capital Facilities Plan and 2025-2030 Six-Year Transportation Improvement Program by reference in its recorded motion on October 29, 2024.

He said that the TIP was a perpetual Six-Year Plan that included projects that were regionally significant and funded by federal and state governments.

Discussion ensued about funding sources from the state and federal governments, new projects to add to the TIP, existing projects that would remain on the TIP, completed projects, and, comments received from the public.

Link to PowerPoint presentation:
<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

A motion was made by Commissioner Janicki to approve the Adoption of the Six-Year Transportation Improvement Program (TIP) 2025-2030 (**Resolution No. R20240257**) Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Miscellaneous

None provided.

Chair Browning recessed the proceedings at 11:15 a.m.

f) *11:15 a.m. - 11:30 a.m. Planning and Development Services - Jack Moore, Director:

Chair Browning reconvened the proceedings at 11:18 a.m.

1. Discussion/Possible Action - Adoption of the 2025 - 2030 Capital Facilities Plan

Senior Planner Tara Satushek provided a PowerPoint presentation about the Capital Facilities Plan. She said the Revised Code of Washington (RCW) 36.70A.070 (3) required that a Comprehensive Plan include a capital facilities planning element that provided an inventory of publicly owned capital facilities, forecast of future needs, identification of the location and capacity of expanded or new facilities, a six-year financing plan for additional projects necessary to support development, and a requirement to reevaluate the plan use element if the financing falls short of meeting existing needs.

The Washington Administrative Code (WAC) 365-196-415(2) recommended that a jurisdiction periodically review and update its inventory, at least at every periodic comprehensive plan update, and update its six-year financing plan at least biennially.

Discussion ensued about how the Capital Facilities Plan was a technical appendix to the Skagit County Comprehensive Plan.

Link to PowerPoint presentation:
<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

A motion was made by Commissioner Wesen to approve adopting the proposed 2025-2030 Capital Facilities Plan as a technical appendix to the Skagit County Comprehensive Plan. (**Ordinance No. O20240009**) Commissioner Janicki seconded the motion.

The vote passed unanimously.

2. Miscellaneous

None provided.

Chair Browning recessed the proceedings 11:28 a.m.

g) *11:30 a.m. - 12:00 p.m. Budget and Finance - Trisha Logue, Director:

Chair Browning reconvened the proceedings at 11:32 a.m.

Budget and Finance Director Trisha Logue presented the 2025 Skagit County Budget and 2025 Tax Levies.

The Commissioners discussed each Resolution, expressed appreciation that the Skagit County Budget process aligned with the Skagit County 2022 - 2032 Strategic Plan.

1. Discussion/Possible Action - Adoption of the 2025 Skagit County Budget and 2025 Tax Levies

a. Resolution Adopting the 2025 Skagit County Budget

A motion was made by Commissioner Wesen to approve the Resolution Adopting the 2025 Skagit County Budget. **(Resolution No. R20240258)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- b. Resolution Authorizing the Levying of Taxes in the Amount of 2024 Refunds

A motion was made by Commissioner Janicki to approve the Resolution Authorizing the Levying of Taxes in the Amount of 2024 Refunds **(Resolution No. R20240259)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- c. Resolution Authorizing the Property Tax Limit Factor for the 2025 General Levy

A motion was made by Commissioner Wesen to approve the Resolution Authorizing the Property Tax Limit Factor for the 2025 General Levy **(Resolution No. R20240260)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- d. Resolution Authorizing the Property Tax Limit Factor for the 2025 Road Levy

A motion was made by Commissioner Janicki to approve the Resolution Authorizing the Property Tax Limit Factor for the 2025 Road Levy **(Resolution No. R20240261)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- e. Resolution Authorizing the Property Tax Limit Factor for the 2025 Conservation Futures Levy

A motion was made by Commissioner Wesen to approve the Resolution Authorizing the Property Tax Limit Factor for the 2025 Conservation Futures Levy **(Resolution No. R20240262)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- f. Resolution Authorizing the Property Tax Levy for the 2025 General Levy

A motion was made by Commissioner Janicki to approve the Resolution Authorizing the Property Tax Levy for the 2025 General Levy **(Resolution No. R20240263)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- g. Resolution Authorizing the Property Tax Levy for the 2025 Road Levy

A motion was made by Commissioner Wesen to approve the Resolution Authorizing the Property Tax Levy for the 2025 Road Levy **(Resolution No. R20240264)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- h. Resolution Authorizing the Property Tax Levy for the 2025 Conservation Futures Levy

A motion was made by Commissioner Janicki to approve the Resolution Authorizing the Property Tax Levy for the 2025 Conservation Futures Levy **(Resolution No. R20240265)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- i. Resolution Authorizing the Property Tax Levy for the 2025 Emergency Medical Services Levy

A motion was made by Commissioner Wesen to approve the Resolution Authorizing the Property Tax Levy for the 2025 Emergency Medical Services Levy **(Resolution No. R20240266)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- j. Resolution Authorizing a Diversion of \$1.35 Million from the Road Levy to the General Levy for Traffic Law Enforcement

A motion was made by Commissioner Janicki to approve the Resolution Authorizing a Diversion of \$1.35 Million from the Road Levy to the General Levy for Traffic Law Enforcement **(Resolution No. R20240267)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

Chair Browning recessed the proceedings at 11:43 a.m.

- h) *1:00 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

Chair Browning reconvened the proceedings at 1:00 p.m.

1. Public Comment (Specifically related to agenda item)

None provided

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

The Commissioners discussed Consent Agenda items 2, 3, 4, 5, 6, 14, 20, 22, 23, 25, and noted that Consent Agenda item 7 had been removed. It will be considered on a future date.

3. CONSENT AGENDA FOR MONDAY, DECEMBER 9, 2024 (items 1 through 25):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 6, and 8 through 25 including all items requiring ratification, vouchers, and warrants, for Monday, December 9, 2024. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, Monday, December 2, 2024. **(Approved)**

b) ASSIGNED COUNSEL:

2. Personal Services Agreement with Law Office of P. Jayson Thibodaux, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240632)**
3. Personal Services Agreement with Law Office of P. Jayson Thibodaux, PLLC to provide indigent defense representation for Guardianship cases to clients referred by Superior Court or approved by the Presiding Judge for Assigned Counsel. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2025 and continue until December 26, 2026. **(Contract No. C20240633)**

c) BUDGET AND FINANCE:

4. Funding Agreement with Northwest Agriculture Business Center to award \$21,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 for Skagit Farm Tours and Tasting. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20240634)**
5. Resolution to call for a public hearing to consider testimony regarding amending the 2024 Skagit County Budget. The public hearing is scheduled to take place on Monday, December 23, 2024, at 11:45 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20240268)**

d) EMERGENCY MEDICAL SERVICES:

6. Amendment No. 2 to Interlocal Cooperative Agreement No. C20180498 with the City of Mount Vernon through its Fire Department for the provision of Basic Life Support (BLS) Ongoing Training and Evaluation Program (OTEP) training in the "Mount Vernon Fire Department Training Hub" that includes training Fire Districts 2, 3, 7, 9 and 15 a minimum of 12 times per year for 2018 through 2024. This Amendment extends the term of the Agreement from December 31, 2024 to June 30, 2025. The estimated compensation amount remains the same and shall not exceed \$38,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20240265)**

e) HUMAN RESOURCES:

- ~~7. Amendment No. 1 to Benefit Specification Form Agreement No. C20240438 with Costco Health Solutions for management of Skagit County's pharmacy benefit plan. This Amendment increases the High-Deductible Health Plan (HDHP) deductible to \$1,650 for individuals and \$3,300 for families to match the 2025 IRS minimums. The Amendment shall commence on the date of execution and continue until terminated. All other terms and conditions of the original Agreement shall remain in effect. **(This item was pulled, it will be considered at a future date.)**~~
8. Administrative Services Agreement with Healthcare Management Administrators, Inc. (HMA) to provide claims processing and other ministerial services for the Skagit County employee/dependents health plan. Compensation is based on a fee schedule. The Agreement shall commence on January 1, 2025 and continue through December 31, 2025 and will be renewed annually. **(Contract No. C20240635)**

f) PARKS, RECREATION AND FAIR:

9. Resolution awarding the bid for Skagit County Parks - CXT at Howard Miller Steelhead Park project to Moeco LLC in the amount of \$66,338. The bid opening occurred on Tuesday, November 19, 2024. **(Resolution No. R20240269)**

g) PUBLIC DEFENDER:

10. Personal Services Agreement with Shauna Snyder dba Skepton Investigations to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation is based on a fee schedule and shall not exceed \$156,000. Total compensation for the two-year term of the Agreement shall not exceed \$312,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240636)**
11. Personal Services Agreement with Adam Putnam, dba Putnam Investigations LLC to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation is based on a fee schedule and shall not exceed \$156,000. Total compensation for the two-year term of the Agreement shall not exceed \$312,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240637)**
12. Personal Services Agreement with Michelle Lawler, dba OMC Investigations to provide process service for the Skagit County Public Defender as requested. Compensation is based on a rate schedule and shall not exceed \$5,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240638)**
13. Personal Services Agreement with Michelle Lawler, dba OMC Investigations to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or

transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation is based on a fee schedule shall and not exceed \$156,000. Total compensation for the two-year term of the Agreement shall not exceed \$312,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240639)**

h) PUBLIC WORKS:

14. Vendor Services Agreement with NC Power Systems Co. to provide for the purchase and assembly of three (3) marine diesel engine packages for the vehicle and passenger ferry M/V Guemes. Compensation pursuant to bid award Resolution No. R20240228 shall not exceed \$526,866.75. The Agreement shall commence on the date of execution and continue for one (1) year. **(Contract No. C20240640)**
15. Personal Services Agreement with Northwest Real Estate Valuation, LLC to prepare property evaluations, appraisal reviews, and other tasks as assigned for the Farmland Legacy Program or other programs as needed. Compensation is based on an hourly rate schedule and shall not exceed \$80,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20240641)**
16. Resolution authorizing Chair Peter Browning to electronically sign the submission of Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00131, to provide funding in the amount of \$500,000 for the Lorenzan Creek Final Design and Restoration Project. **(Resolution No. R20240270)**
17. Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00131, to provide funding in the amount of \$500,000 for the Lorenzan Creek Final Design and Restoration Project. The goal of this project is to permanently improve and protect water quality by removing any potential to pollute on the County site and to advance restoration of Lorenzan Creek. The Agreement is ratified to commence on July 1, 2024 and shall continue until June 30, 2027. **(Contract No. C20240642)**
18. Right of Entry Agreement with Marilyn Wells Derig, Diane W. Musgrave and John A. Musgrave to allow Skagit County access to survey the property for the Mill Creek project. The property is located on Parcel number P43125, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for one (1) year. **(Contract No. C20240643)**
19. Amendment No. 1 to Vendor Services Agreement No. C20230197 with SSI Shredding Systems, Inc. to provide compactor maintenance, inspection and repair on the compactor located at the Skagit County Transfer and Recycling Station, 14104 Overnell Road in Mount Vernon. This Amendment extends the term of the Agreement for one (1) additional year from May 1, 2025 to May 1, 2026 and increases compensation from \$60,000 to an amount not to exceed \$160,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20240266)**
20. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation District Consortium LLC to allow the County to work with the Consortium on a reimbursable basis for assistance to be provided by the Consortium to the County related to coordinating Drainage and Irrigation District issues and matters. Compensation is based on reimbursement for the work and services performed and shall not exceed \$100,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20240644)**
21. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Coffman Engineers, Inc. to prepare the PS&E including design of the projects, preparation of project plans and specifications in surveying and topographic mapping, geotechnical design, and cultural resources investigation for eleven (11) Skagit County Fish Passage Improvement Projects - Culvert Bundle. Compensation shall not exceed \$1,894,565.16. The Agreement shall commence on the date of execution and continue until December 31, 2026. **(Contract No. C20240645)**

i) SHERIFF:

22. Amendment No. 6 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia, and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025. Compensation remains the same and shall not to exceed \$50,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20240267)**
23. Master Services and Purchasing Agreement with Axon Enterprise, Inc. to provide sixty-six (66) Axon Officer Safety Plan 10 Plu Bundles including body worn cameras and tasers, and related course and instructor services as per Washington State Contract No. #05720. Compensation is based on a fee schedule and shall not exceed \$1,142,449.09 plus sales taxes for the five (5) year term of the Agreement. The Agreement shall commence on the date of execution and continue until all subscriptions have expired or terminated. **(Contract No. C20240646)**
24. Hold Harmless Agreement and Right of Entry with Tesoro Refining & Marketing Company LLC (TRMC) Agreement No. CW74337 to allow the Skagit County Sheriff's Office access to enter onto a portion of TRMC owned real property. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until February 22, 2029. **(Contract No. C20240647)**
25. Master Services and Purchasing Agreement with Axon Enterprise, Inc. to provide twenty (20) Axon body worn cameras, and related course and instructor services as per Washington State Contract #05720. Compensation is based on a fee schedule and shall not exceed \$139,849.80 plus sales taxes for the five (5) year term of the Agreement. The Agreement shall commence on the date of execution and continue until all subscriptions have expired or terminated. **(Contract No. C20240648)**

5. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$316,192.38 (Transmittal No. C-312-24); and
 - b) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$13,555.90(Transmittal No. C-313-24); and

- c) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$1,724.79 (Transmittal No. C-314-24); and
- d) Warrants numbered 591335 through 591648 from Clearing Fund 696 in the total dollar amount of \$1,824,434.30 (Transmittal No. C-319-24); and
- e) Warrants numbered 591649 through 591667 from Clearing Fund 696 in the total dollar amount of \$215,794 (Transmittal No. C-320-24); and
- f) Warrants numbered 591668 through 591685 from Clearing Fund 696 in the total dollar amount of \$26,848.54 (Transmittal No. C-321-24); and
- g) Payroll warrants numbered 519951 through 520740 in the total dollar amount of \$2,254,276.73 (Transmittal No. P-45-24); and
- h) Junior District Payroll warrants numbered 834430 through 834581 in the total dollar amount of \$198,672.59 (Transmittal P-46-24).

6. MISCELLANEOUS AGENDA ITEMS FOR FURTHER DISCUSSION:

Commissioner Wesen recused himself from voting on Miscellaneous Agenda items 1 and 2 because he was on the Board of Directors for Community Action of Skagit County.

7. MISCELLANEOUS AGENDA (items 1 and 2):

a) PUBLIC HEALTH:

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item 1. Chair Browning seconded the motion.

The vote passed unanimously.

- 1. Subaward Agreement with Community Action of Skagit County to provide Tenant Based Rental Assistance (TBRA) in Skagit County with Federal HOME Funding through the Skagit HOME Consortium. Funding will be provided in the amount of \$117,770.98. The Agreement is ratified to commence on December 1, 2024 and continue until December 31, 2026. **(Contract No. C20240649)**

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item 2. Chair Browning seconded the motion.

The vote passed unanimously.

- 2. Subaward Agreement with Opportunity Council to provide Tenant Based Rental Assistance (TBRA) in Whatcom County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$97,197.19. The Agreement is ratified to commence on December 1, 2024 and continue until December 31, 2026. **(Contract No. C20240650)**

Chair Browning recessed the proceedings at 1:08 p.m.

i) ***1:30 p.m. - 2:15 p.m. Planning and Development Services - Jack Moore, Director:**

Chair Browning reconvened the proceedings at 1:30 p.m.

- 1. Review 2024 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendment Recommendations from the Planning Commission

Senior Planner Robby Eckroth provided a PowerPoint presentation and noted that the Washington State Growth Management Act (GMA) allowed the County to amend its Comprehensive Plan and land use/zoning map annually, with a few exceptions, through an annual docket process. Mr. Eckroth said that the County received four (4) timely petitions for consideration through the annual Comprehensive Plan, Map, and Development Regulation Docket, and that three (3) of the four (4) petitions were placed on the established docket. Another four (4) petitions were proposed by the County.

Mr. Eckroth summarized the docket process and the Planning Commission's Recorded Motion. He noted that the Planning Commission had held a public hearing on October 29 2024, and that they had deliberated on the docket proposals on November 19, 2024.

It was noted that Planning and Development Services had analyzed the docketed proposals under the State Environmental Policy Act (SEPA) for consistency with the existing Comprehensive Plan, the adopted land use/zoning map, and the unified development regulations.

Petitioner Applications:

LR24-01 Deception Pass State Park Rezone - submitted by Washington State Parks and Recreation Commission. The Planning Commission recommended approval.

LR24-02 Bayview Ridge Light Industrial Zone Buffer Amendment - submitted by John Bouslog. The Planning Commission recommended denial.

LR24-03 Cedardale Road, SMV LLC Rezone - submitted by Peter Condyles on behalf of SMV LLC. The Planning Commission recommended approval.

LR24-04 Airport Environs Overlay Amendments - submitted by the Port of Skagit. The Planning Commission recommended approval.

County Initiated Proposals:

24-1* Countywide Planning Policies Update Adopt amended countywide planning policies recommended by the GMA Steering Committee. The Planning Commission recommended approval.

C24-2 Fences Creation of a new section in SCC 14.16 – Zoning to regulate fencing. The new section would prohibit razor wire fencing in all zones that allow single-family residences. The Planning Commission recommended approval.

C24-3 Storage of Unlicensed and/or Inoperable Vehicles Amendment Removes use allowing storage of unlicensed and/or inoperable vehicles from all zones except the Urban Reserve Commercial-Industrial (URC-I). The Planning Commission recommended approval.

C24-4 General Code Language Clean Up Correct the height limit restriction of the Guemes Island Overlay in SCC 14.16.360(7)(b)(i) to only apply to proposed development in flood hazard areas and eliminate duplicate language in SCC 14.18.300(1)-(4). The Planning Commission recommended approval.

Options for Board of County Commissioners' Action:

Adopt the petition as proposed.
Adopt proposal with modifications.
Decline to adopt the proposal.
Remand the issue back to the Department and Planning Commission for further study.
Defer action on docket proposal.

Next Steps:

Tuesday, December 16, 2024 at 2:00 p.m. - Board of County Commissioners deliberations and possible action.

Discussion ensued about buffer zone limits, and shortage of industrial zoned land.

Additional information is provided at the 2024 Comprehensive Plan Amendments website located at: <https://www.skagitcounty.net/2024CPA>.

Link to PowerPoint presentation:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

2. Miscellaneous

None provided.

Chair Browning recessed the proceedings at 2:08 p.m.

j) 2:30 p.m. - 3:30 p.m. Work Session with Risk Management

Chair Browning reconvened the proceedings at 2:32 p.m.

The purpose of the work session was to review updates to the Accident Prevention Program.

Attendees:

Chair Peter Browning
Commissioner Lisa Janicki
Commissioner Ron Wesen
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Human Resources/Risk Management Director Bonnie Beddall
Risk Management and Safety Manager Mary Houben
Safety Technician Brian Masonholder
Civil Deputy Prosecuting Attorney Frederick Haist

Link to Accident Prevention Program:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12092024.zip>

Chair Browning recessed the proceedings at 3:10 p.m.

k) 3:30 p.m. - 4:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))

1. Call Public Meeting to Order

Chair Browning reconvened the proceedings at 3:30 p.m. and announced that they would be entering into an executive session until 4:30 p.m.

Chair Peter Browning, Commissioner Lisa Janicki, and Commissioner Ron Wesen were present. The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Richard Weyrich, Chief Civil Deputy Prosecuting Attorney Erik Pedersen, Senior Civil Deputy Prosecuting Attorney Melinda Miller, and Senior Civil Deputy Prosecuting Attorney Steve Fallquist. Others present: County Administrator Trisha Logue, Deputy County Administrator Jennifer Johnson, Facilities Management Director Ken Hansen, Public Health Director Keith Higman, Director of Strategic Initiatives Monica Negrila, and Public Health Analyst George Kosovich.

2. Executive Session

The executive session began at 3:30 p.m. and ended at 4:17 p.m.

3. Reconvene Public Meeting for the Sole Purpose of Adjournment

Chair Browning reconvened the proceedings at 4:17 p.m. and announced that no action had taken place.

III. ADJOURNMENT:

Chair Browning adjourned the proceedings at 4:17 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Peter Browning, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board