

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 5, 2024**

The Skagit County Board of Commissioners met in regular session on Monday, February 5, 2024, with Chair Peter Browning, and Commissioner Lisa Janicki present. Commissioner Ron Wesen excused.

I. CALL TO ORDER:

Chair Browning called the proceedings to order at 10:01 a.m.

II. AGENDA:

- a) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs

The purpose of the meeting was for Gordon Thomas Honeywell Governmental Affairs consultants to discuss updates from the legislative session.

Attendees:

Chair Peter Browning
Commissioner Lisa Janicki
Commissioner Ron Wesen
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Josh Weiss, Gordon Thomas Honeywell Governmental Affairs Consultant
Annika Vaughn, Gordon Thomas Honeywell Governmental Affairs Consultant
Chief Civil Deputy Prosecuting Attorney Erik Pedersen
Communications Manager Jenn Rogers

Chair Browning recessed the proceedings at 10:30 a.m.

- b) *11:00 a.m. Pledge of Allegiance

Chair Browning reconvened the proceedings at 11:00 a.m. and led the gallery in the salute to the flag. He excused Commissioner Wesen who was attending another meeting.

- c) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to the agenda item)

The Commissioners commented on Consent Agenda items 7, 10, 16, and 25.

Patrick Donnelly of Sedro-Woolley commented on Consent Agenda item 10.

2. CONSENT AGENDA FOR MONDAY, FEBRUARY 5, 2024 (items 1 through 26):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 9, and 11 through 26, including all items requiring ratification, vouchers and warrants for Monday, February 5, 2024. Chair Browning seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 29, 2024. **(Approved)**
2. Record of the Proceedings for Thursday, February 1, 2024. **(Approved)**
3. Record of the Proceedings for Friday, February 2, 2024. **(Approved)**

4. Resolution to call for bids for County Legal Printing for 2024 through 2025. The bid opening is scheduled to take place on Monday, March 4, 2024, at 11:45 a.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20240021)**
- b) ADMINISTRATIVE SERVICES:
 5. Separation/Settlement Agreement and release between Skagit County, Mark Rinas, and Skagit County Corrections Deputy Guild. **(Contract No. C20240075)**
- c) ASSIGNED COUNCIL:
 6. Personal Services Agreement with Legal Counsel for Youth and Children to provide indigent defense representation to cases referred from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$100,000 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024. **(Contract No. C20240076)**
- d) AUDITOR:
 7. VoteWA Data Sharing Agreement with the Washington Office of the Secretary of State, Elections Division to provide data electronically to modernize, streamline, and improve the elections process through the development and implementation of a statewide modern Elections Management Project for the State of Washington. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and will renew automatically each year until terminated. **(Contract No. C20240077)**
- e) BUDGET AND FINANCE:
 8. Funding Agreement with Concrete Chamber of Commerce to award \$29,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024. **(Contract No. C20240078)**
 9. Funding Agreement with Washington State University Foundation (Breadlab) to award \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024. **(Contract No. C20240079)**
 10. Funding Agreement with Skagit Wood Network, LLC to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024. **(Postponed and will be considered at future Consent Agenda)**
 11. Amendment No. 1 to Interlocal Cooperative Agreement No. C20210307 with the City of Sedro-Woolley to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support SR9/Township Street & John Liner/McGarigle Road Intersection Project. This Amendment extends the term of the Agreement from March 31, 2024 to March 31, 2026. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20240027)**
- f) EMERGENCY MANAGEMENT:

12. Amendment No. 1 to Snohomish County Grant Agreement No. C20230173, No. E23-117-Skagit, with the Washington State Military Department and the U.S. Department of Homeland Security (DHS) for Fiscal Year (FY) 2022 to provide Homeland Security Grant Program (22HSGP) funding to Skagit County to fund efforts to achieve the National Preparedness Goal of a secure and resilient nation. This Amendment extends the term of the Agreement from March 31, 2024 to November 30, 2024 to complete the purchase of a vehicle for the Skagit County Sheriff's Office. Funding remains the same and shall not exceed \$84,941. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20240028)**
13. Grant Agreement No. E22-097-Skagit with the Washington State Military Department and the U.S. Department of Homeland Security for emergency management funding for reimbursement of expenses relating to the Emergency Operations Center preparedness, maintaining the amateur radio network, and for communications and anti-terrorism preparedness. Compensation to Skagit County shall not exceed \$31,993. The Agreement is ratified to commence on September 1, 2021 and continue until May 31, 2024. **(Contract No. C20240080)**
14. Emergency Management Performance Grant Agreement No. E24-295 with the Washington State Military Department and the U.S. Department of Homeland Security for emergency management funding to provide Federal funds to assist governments in preparing for all hazards through sustainment and enhancement of the programs described in the Work Plan. Compensation to Skagit County shall not exceed \$71,150. The Agreement is ratified to commence on June 1, 2023 and continue until September 30, 2024. **(Contract No. C20240081)**

g) FACILITIES MANAGEMENT:

15. Amendment No. 1 to AIA B103 Architect Agreement No. C20230298 with SRG Partnership, Inc. to provide design, bid specifications, and construction administration services for a new Crisis Stabilization Center in Sedro-Woolley. This Amendment increases compensation by \$145,000 in basic design services for the larger planned facility size. Total compensation shall not exceed \$2,103,148. The term remains the same and shall continue until project completion. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20240029)**
16. Standard AIA Form of Agreement with Dawson Construction LLC to remove the rooftop jail structure from the courthouse while preserving mechanical spaces and parapet braces prior to reroofing. Compensation was awarded by Resolution No. R20230273 and shall not exceed \$2,298,000 plus applicable sales tax. The Agreement shall commence on the date of execution and shall continue until project completion. **(Contract No. C20240082)**
17. Vendor Services Agreement with D.K. Systems, Inc. to provide HVAC Zoning Repair at the Public Health Department located at 301 Valley Mall Way, Suite 110 in Mount Vernon. Compensation shall not exceed \$15,000 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2024. **(Contract No. C20240083)**

h) INFORMATION SERVICES:

18. Interlocal Cooperative Agreement with Skagit Council of Governments to provide technology support services. Charges for products and services provided by the County will be based on actual costs incurred by the County and will be billed to Skagit Council of Governments. The Agreement shall commence on the date of execution and continue until December 31, 2027. **(Contract No. C20240084)**

i) OFFICE OF JUVENILE COURT:

19. Personal Services Agreement with The Language Exchange, Inc. to provide interpreters in all languages for hearings and trials as requested by Skagit County Superior Court and Skagit County District Court. Compensation shall not exceed \$250,000 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2024, and continue until December 31, 2024. **(Contract No. C20240085)**

j) PUBLIC HEALTH:

20. Interlocal Cooperative Agreement with City of Mount Vernon to facilitate a senior services program at the Mount Vernon Senior Center. Compensation to Skagit County shall not exceed \$63,805. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024. **(Contract No. C20240086)**

k) PUBLIC WORKS:

21. Construction Contract Agreement with Combined Construction, Inc. for the Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002). Compensation was awarded by Resolution No. R20240011 and shall not exceed \$474,215. The Agreement shall commence on the date of execution and continue until project acceptance. **(Contract No. C20240087)**
22. Resolution to authorize the closure of Maupin Road No. 43810 to all through traffic at milepost 1.278 to conduct road repairs and replace a failed culvert. The closure will commence on or about February 21, 2024 and is scheduled to last two days or until adequate repairs are completed as determined by the County Engineer. **(Resolution No. R20240022)**
23. Resolution authorizing the approval of maps, plans, specifications and calling for bids for the Little Fisher Creek Restoration Project #WA402234. The bid opening is scheduled to take place on Monday, March 11, 2024, at 2:30 p.m. or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20240023)**
24. Resolution calling for a public hearing and providing Notice of Expiration of Terms of Office for the Skagit County Noxious Weed Control Board. The public hearing is scheduled to take place on Tuesday, February 27, 2024 at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20240024)**
25. Amendment No. 1 to Recycling Services Agreement No. C20190190 with Waste Management of Washington, Inc. to provide for the receipt, processing, and marketing of recyclables and the disposal of residue. This Amendment extends the term of the Agreement by nine months and will end on September 30, 2024. Compensation remains the same and is based on a base rate of \$157.95 per ton and is subject to annual rate adjustments and contamination surcharges. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20240030)**

l) TREASURER:

26. Resolution to approve a listing of 2023 property tax refunds processed by the Skagit County Treasurer's Office. **(Resolution No. R20240025)**

3. **VOUCHERS AND WARRANTS:**

a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) Warrants numbered 575724 through 575959 from Clearing Fund 696 in the total dollar amount of \$2,802,994.83 (Transmittal No. C-25-24).

d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Browning reconvened the proceedings at 11.30 a.m.

1. **Public Comment Period**

Larita Humble of Lake Cavanaugh provided comments regarding the importance of having better access to their remote neighborhood.

Patrick Donnelly of Sedro-Woolley had questions about an elk overpass.

Ed Johnson of Skagit County commented about growth and human sprawl in Skagit County, a 9.4% increase in his rent at President Apartments and instead of renewing his lease he would choose to be homeless, and he discussed inviting Representative Rick Larsen to the March 13 meeting between the Commissioners and the Housing Authority of Skagit County.

Steve Orsini of Guemes Island commented on C23-1, the history of well drilling on Guemes Island, and the importance of performing hydrological review prior to well drilling. He requested a response to a letter sent approximately January 10, 2024 from Kyle Loring. He discussed the importance of receiving information about new wells from Washington State Department of Ecology, and he suggested that the Department of Health be involved in the approval of wells.

Jeff Burdock of Guemes Island discussed problems with uncontrolled well drilling, water availability, and sea water intrusion. He discussed increased water usage due to homes being used more full time as vacation rentals. He suggested letters be sent to well drilling companies notifying them of the suggested requirement from C23-1 for a hydrological review and to protect the aquifer from further sea water intrusion.

2. **County and Individual Success Stories and Miscellaneous**

No success stories were shared and there was no further discussion.

e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC

f) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions held on Monday, February 5, 2024.

III. **ADJOURNMENT:**

Chair Browning adjourned the proceedings at 11:57 a.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

SKAGIT COUNTY, WASHINGTON

Peter Browning, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board