

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, SEPTEMBER 12, 2023**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 12, 2023, with Chair Ron Wesen, and Commissioner Lisa Janicki present. Commissioner Peter Browning absent.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 9:15 a.m. and excused Commissioner Browning's absence.

II. AGENDA:

a) 8:30 a.m. - 9:30 a.m. Law & Justice Council Meeting (Sheriff's Office Training Room, 600 South 3rd Street, Mount Vernon)

b) \*8:30 a.m. Pledge of Allegiance

Chair Wesen led the attendees in the salute to the flag.

c) \*8:30 a.m. - 9:30 a.m. Public Works - Grace Kane, Director:

The Clerk had announced that due to a meeting conflict and lack of quorum the public hearing scheduled for 8:30 a.m. would begin at 9:15 a.m.

1. Public Hearing/Possible Action: To Consider Testimony Regarding the Sale or Disposal of County Surplus Property Consisting of Vehicles and Equipment

Chair Wesen introduced Public Works Director Grace Kane and Equipment & Facilities Division Manager Jason Bloodgood.

Mr. Bloodgood reviewed the disposal process to surplus vehicles and property and answered questions about items on the auction list.

Chair Wesen opened the public hearing at 9:25 a.m. Seeing no one present to provide testimony, Commissioner Janicki made a motion to close the public hearing which was seconded by Chair Wesen. The vote passed unanimously. Commissioner Browning's absence was excused.

Public Works staff informed the Commissioners that a Resolution authorizing the disposal of County surplus property would come before them under a future Consent Agenda.

Link to Auction List:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/09112023.zip>

2. Miscellaneous

There were no miscellaneous items.

Chair Wesen recessed the proceedings at 9:27 a.m.

d) \*9:30 a.m. - 10:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

Chair Wesen reconvened the proceedings at 9:30 a.m.

1. Public Comment (Specifically related to the agenda item)

No public comment was provided.

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

The Commissioners discussed Consent Agenda items 8, 12 and 13.

3. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 12, 2023 (items 1 through 16):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 16 including all items requiring ratification, vouchers and warrants for Tuesday, September 12, 2023. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Peter Browning's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, September 5, 2023. **(Approved)**
2. Record of the Proceedings for Thursday, September 7, 2023. **(Approved)**
3. Resolution amending Skagit County Resolution Nos. R20190155, R20210159 and R20220125 and appointing members to the Skagit County Criminal Justice Treatment Account Committee. **(Resolution No. R20230178)**

b) BUDGET AND FINANCE:

4. Resolution to call for a public hearing to consider testimony regarding amending the 2023 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, September 26, 2023, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone:  
<https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. **(Resolution No. R20230179)**

c) EMERGENCY MEDICAL SERVICES:

5. Amendment No. 3 to Master Subscription and License Agreement No. C20210219 with ESO Solutions, Inc. to provide an electronic patient care reporting platform utilized by all licensed ambulance and aid services in Skagit County. This Amendment increases annual compensation from \$7,346.30 to an amount not to exceed \$7,566.76 for the 12-month term ending September 10, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20230188)**

d) FACILITIES MANAGEMENT:

6. Personal Services Agreement with Pertee Inc. to provide consulting services to complete all necessary NEPA documentation for the Washington State Department of Commerce federal Community Development Block Grant (CDBG) funding for the Concrete Community Center Revitalization Project. Compensation is based on a rate schedule and shall not exceed \$11,000. The Agreement shall commence on the date of execution and continue until December 31, 2023. **(Contract No. C20230409)**

e) PARKS, RECREATION AND FAIR:

7. Personal Services Agreement with Washington Trails Association (WTA) to provide trail maintenance volunteers, tools, and crew leaders to provide training in the techniques of trail maintenance and construction for ten (10) work events at Sharpe Park, Tursi Trail, Big Rock Park, and other Skagit County Parks as assigned. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement shall commence on the date

of execution and continue until December 31, 2024. **(Contract No. C20230410)**

8. Personal Services Agreement with Geotest Services, Inc. to provide compaction testing, submittal review, and the review/approval of all value engineering for the Skagit Playfields project and other park projects as assigned. Compensation is based on a rate schedule and shall not exceed \$20,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2024. **(Contract No. C20230411)**
9. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services including anticipated annual maintenance activities for the annual Skagit County Fair, located at the Skagit County Fairgrounds in Mount Vernon. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20230412)**
10. Vendor Services Agreement with Cinema Septic, LLC to provide inspection, pumping and maintenance of septic systems at Skagit County Park locations. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20230413)**

f) PUBLIC HEALTH:

11. Personal Services Agreement with Pioneer Human Services to provide clinically managed, non-medical, sub-acute, withdrawal management services at the Skagit Community Detox facility located in Burlington. Compensation shall not exceed \$31,000. The Agreement shall commence on the date of execution and continue until December 31, 2023. **(Contract No. C20230414)**

g) PUBLIC WORKS:

12. Resolution for approval of contract provisions, plans, specifications and calling for bids for the Guemes Island Electric Ferry Project #ESMVGUE-1. The bid opening is scheduled to take place on December 4, 2023, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. **(Resolution No. R20230180)**
13. Contract with Waste Management Disposal Services of Oregon, Inc., a Delaware corporation (WM) for Acceptable Solid Waste Transport and Disposal Services within Skagit County. The Agreement shall commence on October 1, 2023 and continue for ten (10) years with an option for renewal. **(Contract No. C20230415)**
14. Amendment No. 2 to Vendor Services Agreement No. C20220206 with Atwork! Commercial Enterprises, LLC for the provision of vegetation management of riparian restoration sites, stormwater detention facilities, drainage easements and rights of way, and one closed landfill site in Skagit County. This Amendment increases compensation from \$140,761.27 to an amount not to exceed \$154,669.27. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20230189)**

h) SHERIFF:

15. Amendment No. 1 to Interlocal Agreement No. C20210134 with Snohomish County for jail services pursuant to Chapter 39.34 RCW and Chapter 70.48

RCW. This Amendment updates the booking fees and extends the Agreement from December 31, 2023 to December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20230190)**

i) SUPERIOR COURT:

16. Memorandum of Understanding (MOU) with Washington State Patrol (WSP Contract No. K18504) to set the policy to ensure the protection of criminal history record information between the WSP, Skagit County Superior Court, and the Federal Bureau of Investigation. This MOU provides guidance for the creation, viewing, modification, transmission, dissemination, storage and destruction of criminal history record information data. There is no monetary consideration associated with this MOU. The MOU shall commence on the date of the last signature and continue for five years. **(Contract No. C20230416)**

4. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 568570 through 568841 from Clearing Fund 696 in the total dollar amount of \$3,051,766.37 (Transmittal No. C-142-23); and
  - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$15,122.30 (Transmittal No. C-143-23); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$337,715.55 (Transmittal No. C-144-23); and
  - d) Payroll warrants numbered 496418 through 497195 in the total dollar amount of \$1,957,368.07 (Transmittal No. P-33-23); and
  - e) Junior District Payroll warrants numbered 831603 through 831680 in the total dollar amount of \$159,812.95 (Transmittal No. P-34-23).

Chair Wesen recessed the proceedings at 9:33 a.m.

e) \*10:00 a.m. - 11:00 a.m. WSU Skagit County Extension Quarterly Update

Chair Wesen reconvened the proceedings at 10:00 a.m. and introduced WSU Skagit County Extension Director Don McMoran.

Mr. McMoran provided a brief overview and introduced Entomologist Dr. Charles Coslor. Dr. Coslor shared a 2023 summary of the Skagit County Horticultural Pest Control Board and thanked active members Harley Soltes, Bryan Sakuma and Griffin Berger and reviewed invasive insects, trapping protocol and results.

Mr. McMoran thanked the Commissioners for their continued support of this program and the region's farmers' pest concerns.

Translator Erica Tello shared details about her background, education and experience working with farmers. Ms. Tello provided information about her work with Kate Smith on the Food Systems Sustainable Agriculture Education engagement with farmers and connecting them with resources to help meet their farming needs.

The Commissioners thanked Ms. Tello for her work to remove barriers for local farmers.

WSU Skagit County Extension Intern Piper Raupp shared an experience report that included information about her attendance at the Building Bridges for Collective Action Conference, budget and grant meetings, home visits, bug trapping with an Entomologist, running the Skagit County Fair booth and development of a newsletter.

Mr. McMoran provided information about Agricultural and Natural Resources Programming updates, a National Young Farmer of the Year Congress, the 2023 workshop season, grant funding, on-going endeavors and suicide prevention month.

Extension County Relations Coordinator Kenitra Keeney provided information about Diversity, Equity, and Inclusion and civil rights.

Chair Wesen recessed the proceedings at 10:51 a.m.

Link to PowerPoint Presentation:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/09112023.zip>

f) \*11:00 a.m. - 11:30 a.m. Planning and Development Services – Jack Moore, Director:

Chair Wesen reconvened the proceedings at 11:01 a.m. and introduced Planning and Development Services Director Jack Moore.

1. Discussion/Possible Action: An Ordinance Regarding Conservation Futures Advisory Board Representative

Mr. Moore provided background information about the Skagit County Conservation Futures Advisory Board (CFAB) and reviewed the process of the proposed change to Skagit County Code regarding CFAB Ex-Officio member representation which included a public hearing on August 28, 2023, and a public comment period that had closed on August 31, 2023. Mr. Moore noted that no comments had been received on the proposal.

The Commissioners discussed a minor change in language on the proposed Ordinance.

Mr. Moore said that the requested change would be made, and the proposed Ordinance would be re-routed for Commissioners' signatures following legal review.

Relevant documents and code changes can be found at:

<https://skagitcounty.net/Departments/PlanningAndPermit/CFAB.htm>

A motion was made by Commissioner Janicki to approve an Ordinance adopting amendments to Skagit County Code 3.18.050, designating a Skagit County staff member as the Ex-Officio member of the Skagit County Conservation Futures Advisory Board with the following amendment: Skagit County shall appoint a staff member to serve as the program advisory board coordinator who ~~County Finance Director and the County Planning Director~~ shall serve as a nonvoting ex-officio members of this board. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Peter Browning's absence was excused

Chair Wesen recessed the proceedings at 11:11 a.m.

Link to PowerPoint Presentation:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/09112023.zip>

g) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:30 a.m.

1. Public Comment Period

Larita Humble of Lake Cavanaugh provided comments regarding speed boats and the erosion of the road bank on North Shore Drive.

Ed Johnson provided comments regarding fishing, litter, computers and cellular phones, beavers and water rescue efforts.

2. County and Individual Success Stories

No success stories were shared.

3. Miscellaneous

The Commissioners discussed Leadership Skagit professional development, a Skagit Transit Wellness Fair, a NAS Whidbey event and a Hospice of Northwest Auction.

h) 12:00 p.m. - 1:00 p.m. County Connects: Employee Meet & Greet

III. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 11:43 a.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Ron Wesen, Chair

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Lisa Janicki, Commissioner

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Peter Browning, Commissioner

ATTEST:

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Clerk of the Board