

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 5, 2021**

The Skagit County Board of Commissioners met in regular session on Monday, April 5, 2021, with Chair Lisa Janicki, Commissioner Peter Browning, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Janicki called the telephonic proceedings to order at 8:46 a.m.

II. AGENDA:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Public Works, Planning and Development Services, Public Health, and Emergency Medical Services (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)

The purpose of the briefing was for Public Works, Planning and Development Services, Public Health, and Emergency Medical Services departments to provide a weekly update.

Attendees:

Chair Lisa Janicki
Commissioner Peter Browning
Commissioner Ron Wesen
County Administrator Trisha Logue
Deputy County Administrator Kayla Schott-Bresler
Public Works Director Dan Berentson
County Engineer Paul Randall-Grutter
Planning and Development Services Director Hal Hart
Public Health Director Jennifer Johnson
Emergency Medical Services Director Josh Pelonio
Communications Coordinator Laura Han
Member of the Public Harvey Moyer
Member of the Public Patrick Donnelly

Link to briefing documents:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/04052021/>

Chair Janicki recessed the proceedings at 9:48 a.m.

- b) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- c) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)

Chair Janicki reconvened the proceedings at 1:30 p.m.

1. PLEDGE OF ALLEGIANCE:

Chair Janicki led the attendees in the salute to the flag.

2. CONSENT AGENDA FOR MONDAY, APRIL 5, 2021 (items 1 through 8):

A motion was made by Commissioner Browning to approve Consent Agenda items 1 through 8, including all items requiring ratification, vouchers and warrants for Monday, April 5, 2021. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 29, 2021. **(Approved)**

b) ASSIGNED COUNSEL:

2. Personal Services Agreement with Annalee Foster, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Total compensation is based on a rate schedule and shall not exceed \$100,000 for the term of the Agreement. The Agreement shall commence on April 19, 2021, and continue until December 31, 2022. **(Contract No. C20210169)**

c) GEOGRAPHIC INFORMATION SERVICES:

3. Interlocal Digital Imagery Agreement with the City of Anacortes to establish a cost sharing partnership for Pictometry digital aerial imagery services. Compensation to Skagit County shall not exceed \$10,000 plus tax for the flights, and \$96 per year for 2 Pictometry Connect Explorer licenses which may change for 2022 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$10,096 plus tax. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20210170)**

d) HUMAN RESOURCES:

4. Memorandum of Understanding (MOU) Amendment No. 1 to Collective Bargaining Agreement No. C20200353 with the Skagit County Deputy Sheriff's Guild. The purpose of this Amendment is to replace the current MOU regarding the policy and procedure for the appointment of Corporals. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20210062)**

e) PARKS, RECREATION AND FAIR:

5. Vendor Services Agreement with Gateway Septic Service, LLC to provide inspection, pumping and maintenance of septic systems in Skagit County park locations, as mandated by the Skagit County Health Department. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20210171)**

f) PUBLIC WORKS:

6. Resolution to award the bid and appropriate funds for the Public Works 2021 Landscaping Maintenance Project to AtWork Commercial Enterprise, LLC for an amount not to exceed \$26,145. **(Resolution No. R20210063)**
7. Amendment No. 5 to Local Agency Professional Services Consultant Agreement No. C20170472 with Northwest Hydraulic Consultants to perform engineering, design, and planning services aimed at providing flood relief in the Skagit River delta and Samish River floodplain. This Amendment updates Section V. Payment with revised Prime Consultant Computations and Sub-Consultant Computations that also include a GeoEngineer's rate schedule. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20210063)**

g) SHERIFF:

8. Amendment No. 1 to Memorandum of Agreement No. C20110455 with Town of La Conner to provide the use of generator equipment, identified as a Honda Diesel Generator, Model EB 12D. The County-owned equipment shall provide back-up electrical services during emergencies or other periods of disruption of normal electrical availability to shared office space occupied by the Sheriff's office and the Town of La Conner. This Amendment extends the term of the Agreement from June 27, 2021 to June 30, 2031. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20210064)**

3. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$65,031.65 (Transmittal No. C-42-21); and
 - b) Warrants numbered 528915 through 529174 from Clearing Fund 696 in the total dollar amount of \$3,179,742.14 (Transmittal No. C-43-21).

4. MISCELLANEOUS AGENDA (1 item):

Commissioner Wesen announced that he was on the Board for Community Action of Skagit County and recused himself from voting on Miscellaneous Agenda item 1.

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 1. Chair Janicki seconded the motion.

The vote passed unanimously.

a) PUBLIC HEALTH:

1. Resolution to call for a public hearing regarding the HOME Investment Partnership Program. The public hearing is scheduled to take place on Tuesday, April 27, 2021, at 1:00 p.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by phone: 1 (408) 650-3123 Access Code: 632 327 501. **(Resolution No. R20210064)**

d) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There was no executive session scheduled for Monday, April 5, 2021.

IV. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:35 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Peter Browning, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board