

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 12, 2020**

The Skagit County Board of Commissioners met in regular session on Monday, October 12, 2020, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the remotely held proceedings to order at 8:02 a.m.

I. AGENDA:

- a) *8:00 a.m. - 8:30 a.m. Work Session with Public Works Regarding the Presentation of the 2021-2026 Six Year Transportation Improvement Program (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3412 Access Code: 781 753 717 or join by computer: <https://global.gotomeeting.com/join/781753717>).

Chair Wesen introduced Public Works Director Dan Berentson who informed the Commissioners that Transportation Programs Section Manager Forrest Jones would be presenting the 2021-2026 Transportation Improvement Program (TIP). Mr. Jones provided a PowerPoint presentation and an overview of the TIP process. Mr. Jones explained that the TIP was a requirement of the Revised Code of Washington (RCW) for all municipalities within the state of Washington. He noted that the TIP was a perpetual six-year plan that included projects that were regionally significant and federally funded.

Mr. Jones provided a brief explanation of the criteria used for selecting projects for the six-year TIP and briefed the Commissioners on the 49 proposed projects which included 7 new projects, 42 projects that would be carried over from the previous TIP, and noted that 5 projects would be removed from the previous TIP.

The 7 new projects being considered include:

Active Warning Signs
Bulson Road Culvert Replacement
Edens Road
Cedardale Road Culvert Replacement
Starbird Road Culvert Replacement
Garden of Eden Road Culvert Replacement
North Shore Drive Slide Repair (Lake Cavanaugh)

Projects being removed from the proposed TIP include:

Bow Hill Road Reconstruction
Guemes Ferry Terminal Girders Replacement
Hansen Creek Bridge
Josh Wilson Road Phase 1
Skagit River Bridge Modification and Interstate Protection

Mr. Jones shared public comments received, and noted that a public meeting to discuss the TIP would be announced for the public to comment and ask questions. A public hearing is scheduled for November 24th, 2020 prior to a final Resolution for consideration and possible adoption in December.

Link to TIP documents:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10122020/>

Questions, answers, and discussion was held.

The Commissioners thanked Forrest for his work on the 2021-2026 Transportation Improvement Program.

Chair Wesen recessed the proceedings at 8:35 a.m.

- b) *8:30 a.m. - 9:00 a.m. Proclamation Recognizing Flood Awareness Week (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 706 406 685 or join by computer: <https://global.gotomeeting.com/join/706406685>).

Chair Wesen reconvened the proceedings at 8:38 a.m.

Chair Wesen introduced Public Works Director Dan Berentson and Natural Resources Division Manager Mike See who gave an overview of the Flood Awareness Week activities and explained that this year they faced challenges regarding public outreach due to the pandemic and the need for events to take place virtually.

The Commissioners thanked the community partners involved including Seattle City Light, Puget Sound Energy, Drainage Districts, Dike Districts, County staff, cities and towns.

Discussion was held regarding flooding in Skagit County.

Commissioner Janicki read a Proclamation regarding Flood Awareness Week.

Link to meeting materials:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10122020/>

Chair Wesen recessed the proceedings at 8:49 a.m.

- c) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)

- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>).

Chair Wesen reconvened the proceedings at 1:30 p.m.

1. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Senior Planner/Natural Resources Team Supervisor Betsy Stevenson provided information on item 10.

2. CONSENT AGENDA FOR MONDAY, OCTOBER 12, 2020 (items 1 through 21):

A motion was made by Commissioner Dahlstedt to approve

Consent Agenda items 1 through 21, including all items requiring ratification, vouchers and warrants for Monday, October 12, 2020.

Commissioner Janicki seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 5, 2020. **(Approved)**
2. Record of the Proceedings for Tuesday, October 6, 2020. **(Approved)**
3. Record of the Proceedings for Wednesday, October 7, 2020. **(Approved)**
4. Record of the Proceedings for Thursday, October 8, 2020. **(Approved)**
5. Record of the Proceedings for Friday, October 9, 2020. **(Approved)**

- b) ADMINISTRATIVE SERVICES:

6. Resolution to approve awarding funding from the Coronavirus Aid, Relief, and Economic Security Act (CARES), pursuant to Department of Commerce Contract No. Contract No. 20-6541C-029 (Skagit County Contract No. C20200207) to provide \$50 per student payments to the following schools: Anacortes School District (\$134,150), Burlington-Edison School District (\$175,150), Concrete School District (\$25,400), Conway School District (\$23,000), Darrington School District (Skagit County residents \$2,500) La Conner School District (\$30,950), Mount Vernon School District (\$346,400) Sedro-Woolley School District (\$221,100), Immaculate Conception Regional School (\$9,200), Mount Vernon Christian High School (\$14,900) and Skagit Adventist Academy (\$6,250). Total funding awarded shall not exceed \$989,000. **(Resolution No. R20200178)**
 7. Resolution to declare a continued Public Health Emergency and modified purchasing, bidding, and public notice requirements associated with upgrades to conduct video conferencing hearings. **(Resolution No. R20200179)**
- c) FACILITIES MANAGEMENT:
8. Personal Services Agreement with Whatcom Environmental Services, Inc. to provide hazardous material surveys and testing in County buildings at various locations. Compensation shall not exceed \$10,000 plus applicable taxes and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until October 31, 2022. **(Contract No. C20200529)**
- d) OFFICE OF JUVENILE COURT:
9. Interlocal Cooperative Agreement with Swinomish Indian Tribal Community for the provision of Detention Facilities for Tribal Juvenile Offenders. Skagit County shall be compensated \$124 per day per juvenile. The Agreement shall commence on January 1, 2021 and continue through December 31, 2022. **(Contract No. C20200530)**
- e) PLANNING AND DEVELOPMENT SERVICES:
10. Personal Services Agreement with The Watershed Company to provide assistance to review and finalize necessary work products in order for the County and the Towns of Lyman and Hamilton to have a complete Shoreline Master Program adoption package in accordance with Grant Agreement No. SEASMP-1921 SKCoPD-00109 with the Washington State Department of Ecology. Compensation shall not exceed \$121,200. The Agreement shall commence on the date of execution and continue until June 30, 2021. **(Contract No. C20200531)**
- f) PUBLIC HEALTH:
11. Agreement for Temporary Staffing with PeaceHealth for the purpose of providing personnel to assist with testing at the Skagit County COVID-19 drive through testing site at Skagit Valley College under the direction of Public Health staff. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for twelve months. **(Contract No. C20200532)**
 12. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House for the provision of motel vouchers for homeless households that include individuals at the highest risk of complications from COVID-19. Compensation shall not exceed \$75,000. The Agreement is ratified to commence on September 30, 2020, and continue until November 30, 2020. **(Contract No. C20200533)**
 13. Personal Services Agreement with Family Promise of Skagit County for the provision of motel vouchers for homeless households that include individuals at the highest risk of complications from COVID-19. Compensation shall not exceed \$100,000. The Agreement is ratified to commence on September 30, 2020, and continue until November 30, 2020. **(Contract No. C20200534)**

14. Personal Services Agreement with Skagit Domestic Violence and Sexual Assault Services for the provision of motel vouchers for homeless households that include individuals at the highest risk of complications from COVID-19. Compensation shall not exceed \$5,000. The Agreement is ratified to commence on September 30, 2020, and continue until November 30, 2020. **(Contract No. C20200535)**
15. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a master's level school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$70,000. The Agreement shall commence on the date of execution and continue until July 31, 2021. **(Contract No. C20200536)**
16. Interlocal Cooperative Agreement with Concrete School District to fund a master's level school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$70,000. The Agreement shall commence on the date of execution and continue until July 31, 2021. **(Contract No. C20200537)**
17. Interagency Agreement with the Washington State Department of Commerce through the Housing Assistance Unit for the Shelter Program Grant, Contract No. 21-4610C-113 to provide funding for equitable and creative approaches to develop or expand shelter programs and bring unsheltered people inside with the goal of exiting participants to permanent and positive outcomes quickly. Compensation to Skagit County shall not exceed \$684,829. The Agreement is ratified to commence on August 1, 2020, and continue until June 30, 2023. **(Contract No. C20200538)**
18. Amendment No. 2 to Personal Services Agreement No. C20200256 with Community Action of Skagit County for the provision of motel vouchers for homeless households that include an individual at the highest risk of complications from COVID-19. This Amendment extends the term of the Agreement to continue until November 30, 2020, updates the "General Conditions" section, increases compensation by \$205,000 to an amount not to exceed \$480,000, updates Exhibit "C", and adds attachment "E". All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20200189)**

g) PUBLIC WORKS:

19. Vendor Services Agreement with Rozema Boat Works, Inc. for fabrication work to modify the engine cover on the M/V Guemes Ferry. Compensation shall not exceed \$3,380.86. The Agreement is ratified to commence on March 9, 2020, and continue for one year from the date of execution. **(Contract No. C20200539)**
20. Reimbursement Agreement No. GCB 3393 with Washington State Department of Transportation (WSDOT) for the impacts and costs incurred by Skagit County resulting from and during the SR 20 detour route on Skagit County roadways and bridge during the Emergency Repair as described in "Exhibit B" for Cascade River Road and Rockport Cascade Road. Compensation to Skagit County shall not exceed \$30,000. The Agreement shall commence upon mutual execution and continue for 60 days. **(Contract No. C20200540)**
21. Amendment No. 1 to Vendor Services Agreement No. C20200139 with Lakeside Industries, Inc. for the procurement of road maintenance materials such as gravel, rock, specialty and mixed asphalt products listed in Exhibit "A". This Amendment

increases compensation by \$200,000 for a new total compensation amount not to exceed \$1,200,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of March 31, 2021. **(Amendment No. A20200190)**

3. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$291,943.78 (Transmittal No. C-121-20); and
 - b) Warrants numbered 522563 through 522848 from Clearing Fund 696 in the total dollar amount of \$3,997,950.02 (Transmittal No. C-122-20); and
 - c) Payroll warrants numbered 442750 through 443500 in the total dollar amount of \$1,460,694.52 (Transmittal No. P-37-20); and
 - d) Junior District Payroll warrants numbered 825571 through 825633 in the total dollar amount of \$117,696.84 (Transmittal No. P-38-20); and

III. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:35 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board