

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 5, 2020**

The Skagit County Board of Commissioners met in regular session on Monday, October 5, 2020, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

II. AGENDA:

- a) 10:30 a.m. - 12:00 p.m. Department Budget Meetings (Listen to the meeting by calling: 1 (872) 240-3311 Access Code: 898 799 869 or join by computer: <https://global.gotomeeting.com/join/898799869>)

The purpose of the department budget meeting was for the Prosecuting Attorney and various departments to provide their annual budget requests.

Attendees:

Chair Ron Wesen
Commissioner Kenneth A. Dahlstedt
Commissioner Lisa Janicki
Prosecuting Attorney Rich Weyrich
County Administrator Trisha Logue
Finance Assistant Vicky Gonzalez
Human Resources/Risk Management Director Donnie LaPlante
Prosecuting Attorney's Office Chief Administrator Russ Walker
Members from the public Mary Hudson, Elizabeth Smith and Gary (no last name listed)

Chair Wesen recessed the proceedings at 11:50 a.m.

- b) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- c) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21, or listen to the meeting by calling: 1 (872) 240-3212 Access Code: 944 178 613 or join by computer: <https://global.gotomeeting.com/join/944178613>)

1. Consent Agenda Items for Further Discussion:

Commissioner Janicki noted that item 5 had been pulled and would be considered on a future Consent Agenda.

2. CONSENT AGENDA FOR MONDAY, OCTOBER 5, 2020 (items 1 through 20):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 4 and items 6 through 20 including all items requiring ratification, vouchers and warrants for Monday, October 5, 2020. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 28, 2020. **(Approved)**
2. Record of the Proceedings for Tuesday, September 29, 2020. **(Approved)**
3. Record of the Proceedings for Thursday, October 1, 2020. **(Approved)**

b) ADMINISTRATIVE SERVICES:

4. Amendment A to Interagency Agreement Contract No. 20-6541C-029 (Skagit County Contract No. C20200207) with Washington State Department of Commerce through the Coronavirus Relief Fund for Local Governments, for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19). This Amendment provides additional funding to Skagit County for costs incurred due to COVID-19 and extends the end date from October 31, 2020, to November 30, 2020. Compensation to Skagit County is increased from \$7,106,000 to and amount not to exceed \$9,690,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20200182)**
5. Resolution to approve awarding funding from the Coronavirus Aid, Relief, and Economic Security Act (CARES), pursuant to Department of Commerce Contract No. 20-6541C-029 (Skagit County Contract No. C20200207) to provide \$50 per student payments to the following schools: Anacortes School District (\$134,150), Burlington-Edison School District (\$175,150), Concrete School District (\$25,400), Conway School District (\$23,000), Darrington School District (Skagit County residents \$2,500) La Conner School District (\$30,950), Mount Vernon School District (\$346,400) Sedro-Woolley School District (\$221,100), Immaculate Conception Regional School (\$9,200), Mount Vernon Christian High School (\$14,900) and Skagit Adventist Academy (\$6,250). Total funding awarded shall not exceed \$989,000. **(This item was pulled it will be brought forward on a future Consent Agenda.)**
6. Resolution establishing a childcare grant program to provide funding under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act to support Skagit County childcare and youth enrichment providers. **(Resolution No. R20200175)**
7. Personal Services Agreement with the Opportunity Council to plan Skagit County's Childcare Assistance grant program. The goal of the program is to assist childcare organizations in mitigating the impacts that COVID-19 has caused on their business, thus helping to sustain the childcare sector and availability of childcare in Skagit County. Compensation for eligible expenses incurred between March 1, 2020, and November 30, 2020, is based on a fee schedule and shall not exceed \$33,152. Funding for this contract is provided by section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES). The Agreement is ratified to commence on September 18, 2020, and continue until November 30, 2020. **(Contract No. C20200521)**

c) ASSIGNED COUNSEL:

8. Personal Services Agreement with Paula Plumer, Attorney at Law, to provide indigent defense representation for indigent defendants who have been deemed conflict of interest cases. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Compensation is based on an hourly compensation and reimbursement schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2021, and continue until December 31, 2022. **(Contract No. C20200522)**

d) PARKS AND RECREATION:

9. Resolution to issue a Request for Qualifications for Construction Administration Services for the Pressentin Park Side Channel Restoration and Recreational Improvements Project No. 16-1730C. **(Resolution No. R20200176)**
10. Amendment No. 1 to Personal Services Agreement No. C20200029 with Equinox Research and Consulting International, Inc. to provide

archeological investigation, fieldwork, and reporting for the Skagit Playfields Infield Turf Project in Mount Vernon. The work will provide a cultural resource investigation required for subsequent permitting, grading, drainage and subsurface work for the synthetic infield development on parcels P25006, P25008 and P25012. The contract may include other parcels as needed for cultural resources requirements as they arise. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2021. Compensation remains at an amount to exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20200183)**

e) PLANNING AND DEVELOPMENT SERVICES:

11. Grant Deed of Conservation Easement Natural Resource Land Easement (NRLE) for the Plat of Samish Heights long CaRD land division No. PL13-0067 proposed by BS 80 LLC c/o Pat Stephens (Grantor) to grant, convey, and warrant the conservation easement in perpetuity to Skagit County (Grantee). The proposed Open Space Natural Resource Land (OS-NRL) was completed in accordance with Skagit County Code 14.18.310(5)(b) and will protect 89.15 acres. The protected property Conversation Values include protection of natural resource productivity and protection of prime and important natural resource soils, and uses allowed either outright or by special use permit in the zoning district for the protected property. **(Contract No. C20200523)**
12. Shorelands Shoreline Master Program Agreement No. SEASMP-1921-SKCoPD-00109 with the Washington State Department of Ecology (DOE) to provide funding to complete the periodic review of the Shoreline Master Program (SMP) in accordance with RCW 90.58 and WAC 173-26. Skagit County will be completing the Comprehensive SMP update concurrently and are working with DOE to combine their review of that update with the periodic review of the SMP. Compensation to Skagit County shall not exceed \$123,200 (\$11,200 each for the Towns of Lyman and Hamilton and \$100,800 for Skagit County). The Agreement is ratified to commence on July 1, 2019 and shall continue until June 30, 2021. **(Contract No. C20200524)**

f) PUBLIC HEALTH:

13. Resolution to authorize Skagit County Chair Ron Wesen to electronically sign and submit Amendment No. 17 to Consolidated Contract No. C20180132 to the Washington State Department of Health (DOH Contract No. CLH18259). **(Resolution No. R20200177)**
14. Amendment No. 17 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment adds and amends Statements of Work for public health programs and increases compensation by \$3,518,133 for a new compensation amount to Skagit County not to exceed \$5,608,874. The term remains the same and shall continue through December 30, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20200184)**
15. Amendment No. 4 to Professional Services Contract No. C20180726 for State Opioid Response (SOR) Grant with Washington State Health Care Authority (HCA) through the Division of Behavioral Health and Recovery (DBHR), HCA Contract No. K3218, to provide eligible individuals services and/or recovery services. This Amendment decreases funds by \$100,000 and updates the grant references in Section 3.5 for a new compensation amount to Skagit County not to exceed \$1,059,048. This Amendment is ratified to be effective May 10, 2020, through June 30, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20200185)**

16. Amendment No. 5 to Professional Services Contract No. C20180726 for State Opioid Response (SOR) Grant with Washington State Health Care Authority (HCA) through the Division of Behavioral Health and Recovery (DBHR), HCA Contract No. K3218, to provide eligible individuals services and/or recovery services. This Amendment adds funds in the amount of \$237,600 in federal funding and updates the grant references in Section 3.5 for a new compensation amount to Skagit County not exceed to \$1,159,048. This Amendment corrects the subaward period to commence on December 1, 2018, to September 29, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20200186)**
17. Amendment No. 6 to Professional Services Contract No. C20180726 for State Opioid Response (SOR) Grant with Washington State Health Care Authority (HCA) through the Division of Behavioral Health and Recovery (DBHR), HCA Contract No. K3218, to provide eligible individuals services and/or recovery services. This Amendment corrects Substance Abuse Prevention and Treatment Block Grant (SABG) funding errors, period of performance errors, and updates the Federal Award Identification References in Amendment Nos. 4 and 5. Total funds obligated to Skagit County shall not exceed \$458,948. The period of performance is corrected to start on July 1, 2020, and continue until June 30, 2021. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20200187)**
18. Funding Agreement with Skagit Council Housing to award funds for predevelopment activities associated with planning for a 24 to 30-unit senior housing project located in Mount Vernon. The planned project will serve income-restricted seniors living at or below 50% of the area median income. Compensation is based on reimbursement for eligible costs and shall not exceed \$10,000. The Agreement is ratified to commence on September 30, 2020, and continue until June 30, 2021. **(Contract No. C20200525)**

g) PUBLIC WORKS:

19. Vendor Services Agreement with Sonshine Tree Care, LLC to provide hazardous tree removal services for trees that are outside of the County crews' capabilities due to the size of the tree and the equipment required. The Agreement shall commence on the date of execution and continue for one year. Compensation is based on a fee schedule and shall not exceed \$20,000. **(Contract No. C20200526)**

h) SHERIFF:

20. Amendment No. 1 to Personal Services Agreement No. C20170602 with Gregg Davidson to assist with requested administrative services required by the Skagit County Jail Finance Committee as Chair for the Jail Finance Committee. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2023. Compensation remains unchanged and shall not exceed \$200 per meeting. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20200188)**

3. Miscellaneous Agenda:

County Engineer Paul Randall-Grutter noted that pursuant to the Washington Administrative Code (WAC) chapter 136-16, the County Engineer was required to present the recommendations for the Annual Construction Program (ACP) to the to the county legislative authority on or before the first Monday in October. The annual road program shall include recommendations for all road and bridge construction projects and all road equipment purchases for the ensuing year. The county legislative authority shall consider the recommended program and make any revisions deemed necessary.

Transportation Programs Section Manager Forrest Jones presented recommendations for Skagit County 2021 ACP and noted that the ACP included recommendations for all road and bridge construction projects and all road equipment purchases for the ensuing year. He indicated that the Board of County Commissioners should consider the recommended program and make any revisions deemed necessary and that a resolution to adopt the ACP would be brought forward for the Commissioners' consideration in November.

Link to Recommendations for 2021 Annual Construction Program:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10052020/>

4. **VOUCHERS AND WARRANTS:**

a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$206,358.55 (Transmittal No. C-115-20); and
- b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$57,996.43 (Transmittal No. C-119-20); and
- c) Warrants numbered 522411 through 522562 from Clearing Fund 696 in the total dollar amount of \$2,220,928.06 (Transmittal No. C-120-20).

Chair Wesen recessed the proceedings at 1:40 p.m.

- d) 2:30 p.m. - 4:15 p.m. Department Budget Meetings (Listen to the meeting by calling: 1 (872) 240-3311 Access Code: 898 799 869 or join by computer: <https://global.gotomeeting.com/join/898799869>)

The purpose of the department budget meeting was for the Superior Court Clerk, Assessor and Auditor to provide their annual budget requests.

Attendees:

Chair Ron Wesen
 Commissioner Kenneth A. Dahlstedt
 Commissioner Lisa Janicki
 Superior Court Clerk Melissa Beaton
 Auditor Sandy Perkins
 Assessor David Thomas
 County Administrator Trisha Logue
 Finance Assistant Vicky Gonzalez
 Deputy County Administrator Kayla Schott-Bresler
 Human Resources/Risk Management Director Donnie LaPlante
 Chief Deputy Auditor/Elections Supervisor David Cunningham
 Chief Accountant Laura Franklin
 Members from the public Mary Hudson and Peter Browning

Chair Wesen recessed the proceedings at 3:55 p.m.

III. ADJOURNMENT:

**BOARD OF COUNTY COMMISSIONERS
 SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board