

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 5, 2019**

The Skagit County Board of Commissioners met in regular session on Monday, August 5, 2019, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Public Health and Emergency Medical Services Departments

b) PLEDGE OF ALLEGIANCE:

Chair Janicki reconvened the proceedings at 1:30 p.m. and led the gallery in the salute to the flag.

c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

1. Consent Agenda Items for Further Discussion:

Environmental Health Specialist Britt Pfaff-Dunton provided additional information about Consent Agenda item 13.

Public Works Director Dan Berentson provided additional information about Consent Agenda item 15.

2. CONSENT AGENDA FOR MONDAY, AUGUST 5, 2019 (items 1 through 15):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 15, including all items requiring ratification, vouchers and warrants for Monday, August 5, 2019. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 29, 2019. **(Approved)**
2. Record of the Proceedings for Wednesday July 31, 2019. **(Approved)**

b) AUDITOR:

3. Interlocal Cooperative Agreement with North Sound Behavioral Health Organization, LLC (BHO) which details the terms and conditions of the Skagit County Auditor's office to provide accounting services and for the Skagit County Information Services department to provide financial system support services. BHO shall pay the County a monthly amount not to exceed \$3,500, retroactive to January 1, 2019, via Intergovernmental Transfer (IGT). The Agreement is ratified to commence on January 1, 2019, and shall continue until June 30, 2020. **(Contract No. C20190333)**

c) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Burlington to award \$430,000 of Economic Development/Public Facilities Project grant funds to support the arterial connection of Burlington Boulevard with South Walnut Street. This Agreement shall be effective on July 1, 2019, pursuant to Resolution No. R20190120 and continue until December 31, 2020. **(Contract No. C20190334)**
5. Amendment No. 1 to Interlocal Cooperative Agreement No. C20180342 with the City of Sedro-Woolley to award \$500,000 of Economic Development/Public Facilities Project grant funds to support the State Route 20 West Lane Widening & Safety Improvements. This Amendment extends the expiration date of the Agreement from October 31, 2019, to December 31, 2020, due to delays in design work on the project. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$500,000. **(Amendment No. A20190122)**

d) FACILITIES MANAGEMENT:

6. Amendment No. 1 to Interagency Agreement with Washington State Department of Enterprise Services (DES) DES IAA No. K5576, Skagit County Contract No. C20180523, to provide future energy/utility conservation project management services to Skagit County and to authorize the development of the energy services proposal in a cost-effective, efficient manner. This Amendment authorizes DES to furnish the necessary project management services for the Mount Vernon Annex Building HVAC (heating, ventilating, and air conditioning) and electrical improvements outlined in the Willdan Abacus Energy Services proposal, dated July 3, 2019. DES shall procure the necessary project management services through the Energy Services Company (ESCO) Program. Compensation shall not exceed \$58,300 and is based on fee schedule. The Amendment shall commence on the date of execution and continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20190123)**
7. Amendment No. 2 to Interagency Agreement with Washington State Department of Enterprise Services (DES) DES IAA No. K5576, Skagit County Contract No. C20180523, to provide future energy/utility conservation project management services to Skagit County and to authorize the development of the energy services proposal in a cost-effective, efficient manner. This Amendment provides DES with funding approval in the amount of \$1,564,306.01 for the project as outlined in the Funding Approval Detail page of the Amendment. The Amendment shall commence on the date of execution and continue until December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20190124)**

e) INFORMATION SERVICES:

8. Master Licensing Agreement with Accela, Inc. to provide on-premise software license, maintenance, support and use of the Permits Plus software. Compensation shall not exceed \$57,221.90. The Agreement shall commence on the date of execution and continue until June 30, 2020. **(Contract No. C20190335)**

f) PUBLIC HEALTH:

9. Resolution of the Board of Skagit County Commissioners declaring the intent of the Board to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019). The tax will be credited against the sales taxes collected and, therefore, will not result in higher sales and use taxes within the County and will represent an additional source of funding to address housing needs in the County. **(Resolution No. R20190132)**

10. Amendment No. 1 to Funding Agreement No. C20190176 with Anacortes Family Center for the acquisition of property located at 1019 26th Street in Anacortes for the development of multifamily affordable housing. This Amendment extends the date that all funds must be expended from June 30, 2019, to August 31, 2019. All other terms and conditions of the original Agreement shall remain in effect. Compensation remains at an amount not to exceed \$450,000. **(Amendment No. A20190125)**
11. Amendment No. 9 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment adds Statement of Work for several DOH programs: Operation and Maintenance Inspection of On-site Sewage (OSS) Assistance to Low-Income Households; Define required Perinatal Hepatitis B Activities; Promotion of Immunizations to Improve Vaccination Rates; Implementation of OSS Local Management Plan (LMP); Prescription Drug Overdose Prevention and Public Crisis Response to Opioid Overdoses Prevention in States (OPIS) and provide funds for Recreational Shellfish Activities and Zoonotic Disease Program – Weekly Mosquito Surveillance for West Nile Virus. Compensation to Skagit County is increased from \$745,475 to an amount not to exceed \$921,429. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the termination of December 31, 2020. **(Amendment No. A20190126)**
12. Resolution to call for a public hearing to consider testimony regarding a final report on the Community Development Block Grant (CDBG) Program General Purpose Grant that provides grants to low- and moderate-income homebuyers to help reduce the cost of buying homes. The public hearing is scheduled to take place on Tuesday, August 20, 2019, at 9:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room. **(Resolution No. R20190133)**
13. Solid Waste Management Local Solid Waste Financial Assistance Agreement No. SWMLSWFA-2019-SkCoHD-00091 with the State of Washington Department of Ecology (DOE) to provide funding to enforce solid waste codes and monitor solid waste facilities for compliance throughout Skagit County. DOE shall provide 75% (\$81,535.50) in grant funding to Skagit County and Skagit County shall contribute 25% (\$27,178.50) for a total amount not to exceed \$108,714. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2021. **(Contract No. C20190336)**

g) PUBLIC WORKS:

14. Interagency Agreement with Washington State Department of Agriculture, Contract No. K2832 and Skagit County Noxious Weed Control Board to provide funding for a project to control invasive knotweed species on Grandy Creek, Skagit River and Samish River and associated tributaries within Skagit County. Compensation to Skagit County shall not exceed \$25,000. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2021. **(Contract No. C20190337)**
15. Amendment No. 1 to Vendor Services Agreement No. C20180066 with UniFirst to provide, clean, and repair coveralls, rags, shop towels and entry rugs for the County Shop and Road Operations Administration Building. This Amendment increases compensation from \$10,000 to an amount not to exceed \$15,000, due to the need for additional services. All other terms and conditions of the original Agreement shall remain in effect including the termination date of January 29, 2020. **(Amendment No. A20190127)**

3. Miscellaneous Agenda Items for Further Discussion:

Commissioner Wesen recused himself from voting on Miscellaneous Agenda items 1 through 3 because he was on the Community Action of Skagit County Board of Directors and they would be recipients of funding under the HOME Investment Partnerships Program.

4. MISCELLANEOUS AGENDA (items 1 through 3):

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda items 1 through 3. Chair Janicki seconded the motion.

The vote passed unanimously.

a) PUBLIC HEALTH:

1. Grant Contract with the Washington State Department of Commerce through the Community Development Block Grant (CDBG) Program for public services through Community Action of Skagit County for low- and moderate-income persons in Skagit County, Contract No. 19-62210-012. Compensation to Skagit County shall not exceed \$64,296. Skagit County will make \$60,796 in CDBG Public Services Grant funds available to Community Action of Skagit County and the County will receive up to \$3,500 for eligible general administration costs. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020. **(Contract No. C20190338)**
2. Subrecipient Agreement with Community Action of Skagit County to administer the Community Development Block Grant (CDBG) Program services for the East County Critical Needs and Homeless Services Project pursuant to CDBG award Contract No. 19-62210-012. The Agreement is ratified to commence on July 1, 2019, and remains in effect for the time during which the Subrecipient remains in control of the CDBG funds. Skagit County will pass through to Community Action of Skagit County an amount not to exceed \$60,796 in CDBG funds for eligible incurred costs and expenses for the project. **(Contract No. C20190339)**
3. Resolution to call for a public hearing to consider testimony regarding the final report on the Community Development Block Grant Program Economic Opportunity Grant that provided micro-enterprise assistance to income-eligible farmers during the period August 27, 2015 through June 30, 2019. The public hearing is scheduled to take place on Tuesday, August 20, 2019, at 9:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room. **(Resolution No. R20190134)**

5. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$55,475.13 (Transmittal No. C-98-19); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$408,153.91 (Transmittal No. C-99-19); and
  - c) Warrants numbered 504297 through 504609 from Clearing Fund 696 in the total dollar amount of \$1,966,117 (Transmittal No. C-100-19).

d) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions for the week of August 5, 2019.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:41 p.m.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

---

Lisa Janicki, Chair

---

Ron Wesen, Commissioner

---

Kenneth A. Dahlstedt, Commissioner

ATTEST:

---

Clerk of the Board