

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 8, 2019**

The Skagit County Board of Commissioners met in regular session on Monday, April 8, 2019, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Central Services (Information Services, Geographic Information Services and Records Management)

b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department

c) PLEDGE OF ALLEGIANCE:

Chair Janicki reconvened the proceedings at 1:30 p.m. and led the gallery in the salute to the flag.

d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

1. Consent Agenda Discussion:

Senior Program Coordinator Renee Corcoran provided additional information on Consent Agenda item 10.

2. Consent Agenda for Monday, April 8, 2019 (items 1 through 17):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 11, and 13 through 17, including all items requiring ratification, vouchers and warrants for Monday, April 8, 2019. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, April 2, 2019. **(Approved)**
2. Record of the Proceedings for Friday, April 5, 2019. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Interlocal Cooperative Agreement with Washington State University (WSU) for the provision of education programs provided by the WSU Cooperative Extension. Compensation from Skagit County shall not exceed \$342,667. The Agreement

is ratified to commence on January 1, 2019, and shall continue through December 31, 2019. **(Contract No. C20190138)**

c) FACILITIES MANAGEMENT:

4. Resolution declaring an emergency and waiving the bidding requirements in order to allow CPI Plumbing and Heating, Inc. to clear and repair a crushed sewer line at the Mount Vernon Community Center. **(Resolution No. R20190069)**
5. Vendor Services Agreement with CPI Plumbing and Heating, Inc. to provide buried sewer line repair at the Mount Vernon Community Center. Compensation shall not exceed \$8,000 and is based on a rate schedule. The Agreement is ratified to commence on March 18, 2019 and shall continue for six months. **(Contract No. C20190139)**
6. Vendor Services Agreement with ATS Automation, Inc. to install building automation system monitoring equipment and uninterruptible power supply to the generator at the Skagit County Community Justice Center in Mount Vernon. Total compensation shall not exceed \$8,663.39. The Agreement shall commence on the date of execution and continue for six months. **(Contract No. C20190140)**

d) HUMAN RESOURCES:

7. Resolution establishing a VEBA Plan for separating, non-represented county employees' sick leave cash out. **(Resolution No. R20190070)**

e) INFORMATION SERVICES:

8. Interlocal Technology Service Agreement with the Upper Skagit Indian Tribe for Spillman Public Safety Support Services. Compensation to Skagit County is estimated to be \$10,000 and will be based on actual expenses. The Agreement shall commence on the date of execution and continue through December 31, 2019. **(Contract No. C20190141)**

f) PROSECUTING ATTORNEY:

9. Amendment A to Grant Agreement No. C20180351 with the Department of Commerce through the Office of Crime Victims Advocacy Community Services and Housing Division for the SFY 2019 Victim/Witness Assistance Grant to support Victim/Witness Activities. This Amendment updates the Grantee name from Skagit County Prosecuting Attorney to Skagit, County of, and, updates the DUNS number. Compensation remains the same and shall not exceed \$66,300. The term remains the same and shall continue until June 30, 2019. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20190049)**

g) PUBLIC HEALTH:

10. Memorandum of Understanding with the Community Covenant Church of Clear Lake for the purpose of coordinating efforts by both parties to provide meals to senior citizens at a congregate setting. The Agreement is ratified to commence on January 1,

2019, and continue through December 31, 2019. **(Contract No. C20190142)**

11. Amendment No. 1 to Personal Services Agreement No. C20180397 with Washington Vocational Services to provide system navigation services to young adults through the Bridges Program, and provide short-term employment supports for students who exit the Division of Vocational Rehabilitation (DVR), who have met the eligibility requirements of the Bridges Program. This Amendment increases compensation by \$3,000 to facilitate services for the increased amount of students in enrolled in the program. Total compensation shall not exceed \$18,000 which is funded through Washington State Developmental Disability funds. The term remains the same and shall continue until August 31, 2019. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20190050)**
12. Washington State Department of Commerce Grant Application in the amount of \$1.4 million for a Washington State Consolidated Homeless Grant from July 1, 2019 through June 30, 2021. Funding from the grant would provide homeless services and would be subcontracted to various non-profits through the Skagit County Low-Income Housing and Homeless Services allocation process. **(Item removed from Consent to be considered at a later date)**
13. Resolution to ratify a Master Service Agreement with North Sound Accountable Communities of Health for funding in the amount of \$175,400 for their Delivery System Reform Incentive Payment (DSRIP) program that supports key strategies that align with Public Health's mandates and strategic priorities. The Agreement is ratified to commence on July 2, 2018, and continues through December 31, 2021. **(Resolution No. R20190071)**
14. Master Service Agreement with North Sound Accountable Communities of Health for funding in the amount of \$175,400 for their Delivery System Reform Incentive Payment (DSRIP) program that supports key strategies that align with Public Health's mandates and strategic priorities. The Agreement commenced on July 2, 2018, and shall continue through December 31, 2021. **(Contract No. C20190143)**
15. Addendum to Master Service Agreement with North Sound Accountable Communities of Health for funding in the amount of \$175,400 for their Delivery System Reform Incentive Payment (DSRIP) program that supports key strategies that align with Public Health's mandates and strategic priorities. This Addendum outlines the Scope of Work in Project-Specific tasks attached in Exhibit "A". The Addendum is ratified to commence on January 1, 2019. The term remains the same and shall continue through December 31, 2021. All other terms and conditions of the Master Service Agreement shall remain in effect. **(Amendment No. A20190051)**

h) PUBLIC WORKS:

16. Personal Services Agreement with BERK Consulting to assist with an operations and survey study and grant writing support.

Compensation shall not exceed \$100,000 and is based on an hourly fee schedule. The Agreement is ratified to commence on February 1, 2019, and shall continue until January 31, 2021. **(Contract No. C20190144)**

i) SHERIFF:

17. Homeland Security Grant Program Agreement with the Washington State Military Department, Grant Agreement number E19-194, to allow the Sheriff's Office to accept a Federal Grant Award in the amount of \$100,000 for homeland security efforts. The Agreement is ratified to commence on September 1, 2018, and shall continue through March 31, 2021. **(Contract No. C20190145)**

3. Vouchers and Warrants:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$170,536.30 (Transmittal No. C-47-19); and
- b) Warrants numbered 498392 through 498654 from Clearing Fund 696 in the total dollar amount of \$4,365,340.60 (Transmittal No. C-48-19).
- e) \*2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled during the week of April 8, 2019.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:34 p.m.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board