

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 6, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, August 6, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

II. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services, Public Health and Emergency Medical Services

b) PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings at 1:31 p.m. and led the gallery in the salute to the flag.

c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

1. Consent Agenda Items for Further Discussion:

Superior Court and Juvenile Court Administrator Lisa Tremblay provided additional information about Consent Agenda item numbers 6 and 7 and clarified the term of item number 6.

Parks, Recreation and Fair Director Brian Adams provided additional information about Consent Agenda item number 10.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent Agenda item number 15.

2. Consent Agenda for Monday, August 6, 2018 (items 1 through 15):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 15, including all items requiring ratification, vouchers and warrants for Monday, August 6, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 30, 2018. **(Approved)**

b) FACILITIES MANAGEMENT:

2. Vendor Services Agreement with Vertiv Services to install a variable speed fan and temperature sensor probes to increase the efficiency of the heating, ventilation, and air conditioning (HVAC) unit at the Data Center located at 2915 East College Way in Mount Vernon. Compensation shall not exceed \$12,500 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for three months from the date of execution. **(Contract No. C20180377)**
- c) HUMAN RESOURCES:
3. Collective Bargaining Agreement between Skagit County and Teamsters Local #231 representing Juvenile Corrections employees. The Agreement is effective January 1, 2017, through December 31, 2019. **(Contract No. C20180378)**
- d) INFORMATION SERVICES:
4. Service Agreement with RFI Communications & Security Systems to perform maintenance on doors, intrusion panels, hardwired duress buttons, wireless receivers, and system control processors at various locations owned by Skagit County to ensure that access control and duress systems are operating correctly and efficiently. Compensation for the entire term of the Agreement shall not exceed \$17,435 and is based on a standard time, material and service labor rate schedule. The Agreement is ratified to commence on June 1, 2018, and continue for two (2) years. **(Contract No. C20180379)**
 5. Purchase Reimbursement Agreement No. PRA19001 between Washington State Administrative Office of the Courts (AOC) and Skagit County District Court to provide funds for the reimbursement of costs associated with the purchase of three (3) printers and three (3) laptops. AOC will reimburse up to \$225 for each printer, and \$1,050 for each laptop, or the actual cost, whichever is lower. The Agreement shall commence on the date of execution and continue until February 28, 2019. **(Contract No. C20180380)**
- e) LAW LIBRARY:
6. Contract Agreement with West, a Thomson Reuters business to provide Westlaw services on two (2) patron computers located in the Law Library. This Contract replaces Contract No. C20160006. The Contract shall commence on August 11, 2018, and continue until August 11, 2023. Compensation shall not exceed \$162,453. **(Contract No. C20180381)**
- f) OFFICE OF JUVENILE COURT:
7. Interagency Agreement No. IAA19071 with the Washington State Administrative Office of the Courts (AOC) to process Truancy, At Risk Youth (ARY) and Child in Need of Services (CHINS) for BECCA programs and services pursuant to the Revised Code of Washington (RCW) chapter 13.32A. Compensation to Skagit County shall not exceed \$281,203. The Agreement is ratified to commence on July 1, 2018, and continues until June 30, 2019. **(Contract No. C20180382)**
 8. Agreement No. IAA19108 with the Washington State Administrative Office of the Courts (AOC) to increase the number of children served by court-appointed special advocates (CASAs) in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards. Reimbursement to Skagit County shall not exceed \$64,534 and is based on cost guidelines for CASA reimbursements. The Agreement is ratified to commence on July 1, 2018, and shall continue until June 30, 2019. **(Contract No. C20180383)**
- g) PARKS, RECREATION AND FAIR:

9. Vendor Services Agreement with Paradise Amusements, Inc., to provide, manage and maintain a carnival consisting of rides and gaming booths. Paradise Amusements, Inc., will compensate Skagit County 25% of gross ticket sales. The Agreement shall commence on the date of execution and continue for one year from the date of execution. **(Contract No. C20180384)**
 10. Interlocal Cooperative Agreement with Skagit Valley College (SVC) to enter into further phased development efforts for the Skagit Playfields soccer facilities. The County and SVC will simultaneously pursue wetland mitigation and related planning activities for their respective adjacent properties located east of the main SVC campus for eventual mutual use as Soccer and Lacrosse playfields. Each party shall be responsible for its own portion of Project costs. Such Project costs to be incurred by the County are currently estimated to be approximately \$500,000. The Agreement shall be effective on the date of mutual execution, and will expire on December 31, 2021. **(Contract No. C20180385)**
- h) PROSECUTING ATTORNEY:
11. Personal Service Contract with the Washington State Criminal Justice Training Commission (WSCJTC) to secure the expertise of Rosemary Kaholokula with facilitating practice interviews to assist the WSCJTC during sessions of course #5357 held during the contract period. The Agreement is ratified to commence on July 25, 2018, and continue until June 30, 2019. Compensation to Skagit County shall not exceed \$7,200. **(Contract No. C20180386)**
- i) PUBLIC HEALTH:
12. Amendment No. 1 to Community Mental Health Block Grant (MHBG) Contract with North Sound Behavioral Health Organization, LLC, Contract #NORTH SOUND BHO-SKAGIT COUNTY-MHBG-17-18, Skagit County Contract No. C20170395, to provide a peer-run drop-in center to offer recovery oriented psychosocial, recreational, and peer support needs through the Skagit REACH Center. This Amendment extends the term from June 30, 2018, to December 31, 2018, and adds funding in the amount \$48,450 to accommodate the extension of the Agreement. The new funding amount to Skagit County shall not exceed \$145,349. **(Amendment No. A20180098)**
 13. Amendment No. 2 to Interagency Agreement with North Sound Behavioral Health Organization, LLC, Contract #NORTH SOUND BHO-SKAGIT CO-JAIL SERVICES-16-18, Skagit County Contract No. C20160217, to provide support services through personnel for the Skagit County Jail Transition Program. This Amendment extends term of the Agreement from June 30, 2018, to December 31, 2018, and adds funding in the amount of \$23,860.02 to accommodate the extension of the Agreement. The new funding amount to Skagit County shall not exceed \$131,230.11. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180099)**
- j) PUBLIC WORKS:
14. Resolution to call for a public hearing to consider testimony regarding an Ordinance to amend Chapter 12.19 of Skagit County Code. The proposed revision to Skagit County Code 12.19 is to include language authorizing the County to apply the Senior/Disabled Program property tax exemptions to Drainage Utility Program special assessment per RCW 36.89.080(1)(e). The public hearing is scheduled to take place on Tuesday, August 21, 2018, at 9:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180140)**
 15. Resolution for the Declaration of Emergency for repairs to the Guemes Island Ferry outdrives. **(Resolution No.**

R20180141)

3. Vouchers and Warrants:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Services Corporation from Clearing Fund 696 in the total dollar amount of \$33,239.38 (Transmittal No. C-111-18); and
 - b) Warrants numbered 485235 through 485482 from Clearing Fund 696 in the total dollar amount of \$4,735,306.61 (Transmittal No. C-112-18); and
 - c) Warrants numbered 485483 through 485500 from Clearing Fund 696 in the total dollar amount of \$84,993.21 (Transmittal No. C-113-18).

4. Miscellaneous Agenda (items 1 and 2):

Commissioner Wesen announced that since he was the Community Action of Skagit County Board Chair, he would be recusing himself from taking action on both miscellaneous items.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda items 1 and 2. Chair Dahlstedt seconded the motion.

The vote passed unanimously.

a) PUBLIC HEALTH:

1. Amendment No. 1 to Subrecipient Agreement No. C20180140 with Community Action of Skagit County to carry out projects under the Washington State Community Development Block Grant (CDBG) Program for the Skagit CDBG Microenterprise Assistance for On-Farm Infrastructure Project in compliance with all applicable local, state and federal laws, regulations and policies. This Amendment extends the term by six (6) months, ending June 30, 2019, due to the extension granted by the Department of Commerce. Compensation to Community Action remains the same and shall not exceed \$600,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180100)**
2. Amendment No. 1 HOME Program Agreement No. C20170181 with Home Trust of Skagit to designate Home Trust of Skagit as a Subrecipient to use HOME Funds to provide downpayment assistance to qualified homebuyers in furtherance of its goal to increase access to housing for individuals and families who are prepared for homeownership. This Amendment revises and replaces PART I, Specific Terms and Conditions, Exhibit "A" Policies and Procedures, and Exhibit "C" Scope of Work to conform to the HOME regulations. Compensation remains the same and shall not exceed \$60,000. The term remains the same and shall continue until June 30, 2021. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180101)**

d) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of the is Notice)

No executive sessions were scheduled for the week of August 6, 2018.

III. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:54 p.m.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board