

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 2, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, July 2, 2018, with Chair Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present. Commissioner Ron Wesen excused.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

II. AGENDA:

- a) *8:30 a.m. – 9:30 a.m. Briefing - County Administrator with Planning and Development Services, Public Works, Public Health and Emergency Medical Services Departments

b) PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings at 1:31 p.m. and led the gallery in the salute to the flag.

c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

1. Consent Agenda Items for Further Discussion:

Consent Agenda items were not discussed.

2. Consent Agenda for Monday, July 2, 2018 (items 1 through 12):

A motion was made by Commissioner to approve Consent Agenda items 1 through 12, including all items requiring ratification, vouchers and warrants for Monday, July 2, 2018. Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 25, 2018.
(Approved)
2. Record of the Proceedings for Tuesday, June 26, 2018.
(Approved)
3. Vendor Services Agreement with Skagit Publishing to provide legal printing services. The Agreement shall commence on July 1, 2018, pursuant to Resolution No. R20180074, and continue until June 30, 2019. Compensation shall not exceed \$10.76 per column inch for notices submitted electronically to Skagit Publishing. **(Contract No. C20180318)**
4. Resolution authorizing participation in Payment In Lieu of Taxes Act (PILT Act) class action litigation joining up to 1,956

other counties nationwide to recover additional sums of money resulting from an underpayment to counties from the Department of the Interior. **(Resolution No. R20180128)**

b) ASSIGNED COUNSEL:

5. Amendment No. 1 to Personal Services Agreement No. C20160473 with Jennifer Bouwens, Attorney at Law, to provide consultation and representation for cases considered conflict of interest cases for the Skagit County Public Defender's office and that have been determined to be within the scope of indigent defense. This Amendment increases compensation by \$75,000, for a new total compensation amount not to exceed \$250,000. The term remains the same and shall continue until December 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180085)**
6. Amendment No. 2 to Personal Services Agreement No. C20150511 with Sharon Fields, Attorney at Law, to provide consultation and representation relating to cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. This Amendment increases compensation by \$75,000, for a new total compensation amount not to exceed \$250,000. The term remains the same and shall continue until December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20180086)**

c) EMERGENCY MEDICAL SERVICES:

7. Resolution to eliminate the Emergency Medical Services Petty Cash Fund in the amount of \$100 and Cash Drawer in the amount of \$200. \$300 will be returned to the Skagit County Treasurer's Office. **(Resolution No. R20180129)**

d) INFORMATION SERVICES:

8. Interlocal Cooperative Agreement with Stevens County to allow for the purchase of Tyler Technologies, Inc. Eagle Recorder software using the Request for Proposal let by Skagit County for the same purpose. The Agreement shall commence on the date of execution and shall continue through December 31, 2018. No costs shall be accrued by Skagit County. **(Contract No. C20180319)**
9. Resolution declaring a sole source purchase for additional licenses with the Spillman Public Safety System for a mobile license for Skagit County Emergency Medical Services. **(Resolution No. R20180130)**

e) PUBLIC DEFENDER:

10. Personal Services Agreement with Benito Cervantes to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating

witnesses, services of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Compensation shall not exceed \$675 per case, unless pre-approved in writing by the Public Defender and is based on an hourly rate schedule. The Agreement shall commence on July 9, 2018, and continue until December 31, 2018. **(Contract No. C20180320)**

f) PUBLIC HEALTH:

11. Personal Services Agreement with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. Compensation shall not exceed \$10,000 and is funded by Developmental Disabilities Funding. The Agreement is ratified to commence on July 1, 2018, and continue until June 30, 2019. **(Contract No. C20180321)**
12. Personal Services Agreement with Chinook Enterprises to provide Pathways to Employment and Community Inclusion services to eligible individuals with developmental disabilities. Compensation shall not exceed \$650,000 which is based on an hourly rate schedule and funded by Developmental Disabilities Administration. The Agreement is ratified to commence on July 1, 2018, and continue until June 30, 2019. **(Contract No. C20180322)**

3. Vouchers and Warrants:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 481611 through 482006 from Clearing Fund 696 in the total dollar amount of \$9,990,633.23 (Transmittal No. C-79-18); and
 - b) Warrants numbered 483432 through 483837 from Clearing Fund 696 in the total dollar amount of \$8,074,624.69 (Transmittal No. C-93-18).
- d) *2:30 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of July 2, 2018.

III. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board