

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 29, 2018**

The Skagit County Board of Commissioners met in regular session on Tuesday, May 29, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the meeting at 9:30 a.m. and led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services and Parks, Recreation and Fair and Facilities Management Departments

b) 9:30 a.m. - 10:30 a.m. Board of County Commissioners:

Planning and Development Services Director Hal Hart presented a staff memorandum, dated May 25, 2018, and provided background information about the septic parcels. He indicated that Planning and Development Services objected to the annexation request because it was not in compliance with the Revised Code of Washington (RCW) 57.02.040 (criteria for approval of water sewer district activities), Skagit County's Comprehensive Plan, Skagit County Code, Growth Management Act (RCW 36.70A), and Skagit County Sewer District No. 2 Comprehensive Sewer Plan.

Senior Planner Brandon Black provided information about certain homes on Old Highway 99 that were allowed to connect to sewer lines without going through the annexation process. He indicated that a map of these homes could be obtained from the Skagit County Public Health Department.

Chief Civil Deputy Prosecuting Attorney Melinda Miller outlined the procedural order of the annexation request process by stating that the public hearing was the first step in the process and that the Board of County Commissioners were required to make a decision within 60 days from the date of the public hearing of whether or not to approve or opposed the request for annexation.

[Link to Planning and Development Services Memorandum and Request for Annexation:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/05282018)
[ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/05282018.](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/05282018)

1. Public Hearing to Consider Testimony For or Against the Proposed Annexation of Property (Parcels P132491, P114179, and P132490 in the Big Lake Area) into Skagit County Sewer District No. 2

Chair Dahlstedt opened the public hearing at 9:37 a.m.

Roger Kuykendall of Gray & Osborne, Inc., Consulting Engineers, said that they were the engineers for Skagit County Sewer

District No. 2 and that he had prepared the request for annexation documents. He explained that the parcel with the failing septic was adjacent to the Sewer District and that the Sewer District had followed the appropriate steps to consider the proposal. Mr. Kuykendall said that the Sewer District had the capacity to serve their current customers and future customers that were expected to connect to the system in the next 20 years.

Seeing no further public testimony forthcoming, Commissioner Janicki made a motion to close the public hearing at 9:45 a.m. Commissioner Wesen seconded the motion at 9:46 a.m. The vote passed unanimously.

2. Possible Action - Set Date to make a Decision on whether to Approve or Oppose the Annexation of Three (3) Parcels P132491, P114179, and P132490 in the Big Lake Area into Skagit County Sewer District No. 2

A motion was made by Commissioner Janicki to render a decision on the matter on Tuesday, July 10, 2018, at 9:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. Commissioner Wesen seconded the motion.

The vote passed unanimously.

Chair Dahlstedt recessed the proceedings at 9:51 a.m.

c) 10:45 a.m. - 11:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) 11:15 a.m. - 11:30 a.m. Presentation of Certificate of Appreciation for Dr. Keith Wiggers Service on the Skagit County Conservation Futures Advisory Board

Chair Dahlstedt reconvened the proceedings at 11:15 a.m.

Public Works Director Dan Berentson was present to introduce the agenda item.

Watershed Planner Kara Symonds thanked Dr. Keith Wiggers for serving over 20 years on the Skagit County Conservation Futures Program Advisory Board.

Dr. Wiggers spoke about his work on the Skagit County Conservation Futures Program Advisory Board and the importance of the Program.

County Administrator Tim Holloran spoke thanked Mr. Wiggers for his service and recognized him for his work at Skagit Land Trust.

Chair of the Conservation Futures Program Advisory Board Scott DeGraw thanked Dr. Wiggers for his service.

Commissioner Wesen read the Certificate of Appreciation and the Commissioners thanked Mr. Wiggers for his time, dedication and commitment of service on the Skagit County Conservations Futures Advisory Committee.

Chair Dahlstedt recessed the proceedings at 11:27 a.m.

e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Dahlstedt reconvened the proceedings at 11:31 a.m.

1. County and Individual Success Stories

There were no County and Individual Success Stories provided.

2. Public Comment Period

Rob Robertson of Skagit County and a member of Inland Boatman's Union; Reese Williams, Paramedic and a member of the International Association of Firefighters; Ken Winkes of Conway; Dean Shelton of Mount Vernon and Representative of Washington State Council of Firefighters; Janet McKinney of Bow; Austin Porters of Anacortes and Peter Hart, Chief Labor Representative for the Inland Boatmen's Union Representative addressed concerns about the contract negotiations with the Guemes Island Ferry workers.

3. Miscellaneous Announcements

There were no miscellaneous announcements made.

Chair Dahlstedt recessed the proceedings at 11:47 a.m.

f) 1:00 p.m. - 2:30 p.m. Presentations from Economic Development Grant Applicants

Chair Dahlstedt reconvened the proceedings at 1:00 p.m.

Budget and Finance Director Trisha Logue provided an overview of the funding source used to award grants for public infrastructure projects that created, or retained, family wage jobs. The program was established in 1998 and Skagit County would be able to offer the program until August of 2032.

To date, over 100 projects had been awarded funding of \$31.2 million. Funding recommendations were made by an advisory committee to the Skagit County Commissioners after a review of the applications.

As outlined in Resolution No. R20180107, which clarified and established criteria for awarding of Rural County Economic Development Public Facility Grant Funds, the Economic Development Advisory Committee is made up of the Chair of the Board of County Commissioners, one mayor from a large city, one mayor from a small town, one Port District representative, one business community representative, the Skagit County Administrator and the Executive Director of the Economic Development Alliance of Skagit County.

Mayor Joan Cromley, representative for the Town of Hamilton; Kayla Schott-Bresler, representative for Skagit County Public Health; Gilberto Estrada, representative with the Housing Authority of Skagit County and Samuel Rodriguez, representative for the Office of Rural and Farmworker Housing; Cody Hart, representative for the Town of Concrete; Brad Rader, representative with Northwest Washington Fair; Brian Dempsey, representative for the City of Burlington; Mayor Jill Boudreau, representative for the City of Mount Vernon; Mark Freiberger, P.E., representative for the City of Sedro-Woolley; Dan Worra, representative for the Port of Anacortes; Brad Tesch, representative for the Port of Anacortes; Sara Young, representative with the Port of Skagit; Forrest Jones representative for the Skagit County Public Works; Paul Randall-Grutter, representative, for Skagit County Public works; Chad Kruger, representative for Washington State University Northwest Washington Research and Extension Center; Fred Buckenmeyer, representative for the City of Anacortes; Geoff Hawes, representative for the City of Burlington and John Sternlicht, representative for the Economic Development Alliance of Skagit County provided brief presentations about their projects.

Ms. Logue noted that 21 applications totaling approximately \$7.5 million had been received and that the amount budgeted for the award was \$2.8 million. She indicated that a resolution to adopt the Economic Development Advisory Committee's recommendation would be presented for the Board of Skagit County Commissioners' consideration by the end of June.

Chair Dahlstedt announced that the Economic Development Advisory Committee would convene in the Colony Room to discuss funding recommendations.

Link to a summary of the projects:
<ftp://ftp.skagitcounty.net/Budget/Documents/EDPFPA>

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Dahlstedt reconvened the proceedings 10:45 a.m.

Emergency Medical Services Director Jeff Sargent provided additional information about Consent Agenda item no. 4.

County Administrator Tim Holloran provided additional information about Consent Agenda item no. 7.

Behavioral Program Coordinator Sarah Hinman provided additional information about Consent Agenda item no. 10.

V. CONSENT AGENDA FOR TUESDAY, MAY 29, 2018 (items 1 through 14):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 14 including all items requiring ratification, vouchers and warrants, for Tuesday, May 29, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, February 20, 2018. **(Approved)**
2. Record of the Proceedings for Wednesday, February 21, 2018. **(Approved)**
3. Record of the Proceedings for Tuesday, April 17, 2018. **(Approved)**
4. Record of the Proceedings for Monday, May 21, 2018. **(Approved)**

b) EMERGENCY MEDICAL SERVICES:

5. Personal Services Agreement with William Overby dba Cross Island Consulting and Training Services, LLC, to create curriculum using Skagit County Emergency Medical Services Medical Protocols and Operating Manual for adult education instruction for Emergency Medical Technicians (EMT) and Paramedics. Compensation shall not exceed \$40,000 and is based on a fee schedule. The Agreement is ratified to commence on May 14, 2018, and continue until May 13, 2019. **(Contract No. C20180253)**

c) FACILITIES MANAGEMENT:

6. Skagit County to transfer, sell, convey and quit claim waterlines to Public Utility District No. 1 of Skagit County that are located at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon which includes the responsibility, maintenance and repairs of these waterlines. As stated in the Bill of Sale, the value of the waterlines are \$54,105.73. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution. **(Contract No. C20180254)**
7. Amendment No. 2 to Lease Agreement No. C20020308 between Skagit County and the Humane Society of Skagit Valley. This Amendment modifies the Section "A.2" Assignment and Subletting. All other terms and conditions of the original Agreement and

subsequent Amendment shall remain in effect including the Lease Agreement expiration date of December 12, 2040.
(Amendment No. A20180061)

d) HUMAN RESOURCES:

8. Labor Agreement between Skagit County and Skagit County Public Works Local 176-PW, Council #2, AFSCME effective January 1, 2017, through December 31, 2019. **(Contract No. C20180255)**
9. Labor Agreement with the Skagit County Prosecutor, Skagit County, and Skagit County Prosecuting Attorneys' Guild effective January 1, 2017, through December 31, 2019. **(Contract No. C20180256)**

e) PUBLIC HEALTH:

10. Amendment A to Consolidated Homeless Grant Agreement with Washington State Department of Commerce (Grant No. 17-46108-326), Skagit County Agreement No. C20170417, for facilitating the commitment to end homelessness in Skagit County. This Amendment increases compensation to Skagit County from \$1,191,715 to \$1,203,715 in order to prioritize unsheltered households in Skagit County. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2019. **(Amendment No. A20180062)**
11. Amendment No. 2 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment adds to Exhibit "A" Statement of Work for the following programs: Prescription Drug Overdose Prevention for States Expansion Supplement; NEP 191 Shellfish Initiative Fund Y1: Notify Septic System Owners in the Skagit County Marine Recovery Areas about Skagit County's Pollution Identification and Correction (PIC) Program. Compensation to Skagit County is increased from \$350,099 to \$406,782. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination date of December 31, 2020. **(Amendment No. A20180063)**

f) PUBLIC WORKS:

12. Vendor Services Agreement with United Site Services of Nevada, Inc. to furnish and maintain portable toilet units at the Guemes Island Ferry Dock, Ovenell Transfer Station, Sauk Transfer Station, Bonnar's Trading Post, Clear Lake Transfer Station, Bayview Edison, and four County-owned units in the Burlington Yard. Compensation shall not exceed \$24,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for one year from the date of execution. At the sole option and discretion of the County, this Agreement may be extended for up to two years. **(Contract No. C20180257)**
13. Amendment No. 1 to Vendor Services Agreement No. C20160400 with How it Works to provide graphic design services and shipping for 7,500 brochures in the form of three educational publications of full color, double-sided flyers, and double-sided, multiple-fold brochures. This Amendment provides for the replacement of out-of-date material. Due to the implementation of new outreach campaigns, the Solid Waste Division requires a variety of printed material that had not been considered in the original contract. Compensation remains at an amount not to exceed \$10,000 and is based on a fee schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of September 12, 2018. **(Amendment No. A20180064)**

g) SHERIFF:

14. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0308, Skagit County Agreement No. C20180170, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. Skagit County did not experience any expenses prior to the close of the investigation. This Amendment de-obligates projected funding to Skagit County in the amount

of \$2,500. All other terms and conditions of the original Agreement shall remain in effect including the termination date of September 30, 2018. **(Amendment No. A20180065)**

VI. MISCELLANEOUS AGENDA (items 1):

Water Resources Section Manager Mike See provided additional information about Miscellaneous Agenda item no. 1.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item no. 1. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) PUBLIC WORKS:

1. Resolution to call for a public hearing to consider testimony regarding an Ordinance to amend Skagit County Code 6.68 "Clean Water (Shellfish Protection) District", to allow for property tax exemptions for qualifying senior citizens and disabled persons enrolled in the Senior Citizen and Disabled Persons Exemption Program which is administered by the Skagit County Assessor's Office. The public hearing is scheduled to take place on Tuesday, June 12, 2018, at 8:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180110)**

Chair Dahlstedt recessed the proceedings at 11:02 a.m.

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Services Corporation from Clearing Fund 696 in the total dollar amount of \$224,846.52 (Transmittal No. C-78-18); and
 - b) Payroll warrants numbered 400779 through 401499 in the total dollar amount of \$1,317,176.94 (Transmittal No. P-19-18); and
 - c) Junior District Payroll warrants numbered 819383 through 819533 in the total dollar amount of \$261,093.25 (Transmittal No. P-20-18).

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 2:57 p.m.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board