

The Skagit County Board of Commissioners met in regular session on Monday, May 21, 2018, with Chair Kenneth A. Dahlstedt and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m. and excused Commissioner Wesen's absence.

II. AGENDA:

- a) *8:30 a.m. - 9:15 a.m. Briefing - County Commissioners with Public Health
- b) *9:15 a.m. - 9:40 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *9:40 a.m. - 9:45 a.m. Presentation: County Road Administration Board (CRAB) Certificate of Good Practice to Skagit County Engineer

Chair Dahlstedt reconvened the proceedings at 9:40 a.m.

Director Berentson and County Engineer Paul Randall-Grutter explained that the Certificate of Good Practice was issued by the Washington State County Road Administration Board and transmitted to the State Treasurer each year. The certificate was issued annually on behalf of counties that were found to be in reasonable compliance with provisions of law relating to County Road Administration and standards of good practice.

Chair Dahlstedt presented the Certificate of Good Practice to Mr. Randall-Grutter.

- d) *9:45 a.m. - 10:15 a.m. Monthly Briefing - County Commissioners with Department of Emergency Management
- e) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week May 21, 2018.

III. CONSENT AGENDA FOR MONDAY, MAY 21, 2018 (items 1 through 25):

Chair Dahlstedt reconvened the proceedings at 9:20 a.m. and explained that the proceedings were being audio recorded due to equipment upgrades being made in the Skagit County Commissioners' Hearing Room.

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 25, including all items requiring ratification, vouchers and warrants for Monday, May 21, 2018. Chair Dahlstedt seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Friday, March 9, 2018. **(Approved)**
- 2. Record of the Proceedings for Monday, May 7, 2018. **(Approved)**
- 3. Record of the Proceedings for Tuesday, May 8, 2018. **(Approved)**
- 4. Record of the Proceedings for Monday, May 14, 2018. **(Approved)**
- 5. Record of the Proceedings for Tuesday, May 15, 2018. **(Approved)**
- 6. Resolution to call for a public hearing to consider testimony regarding a Notice of Intention to annex three (3) parcels P132491, P114179, and P132490 into Skagit County Sewer District No. 2 in the Big Lake area. The public hearing is scheduled to take place on Tuesday, May 29, 2018, at 9:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180109)**

b) EMERGENCY MEDICAL SERVICES:

7. Personal Services Agreement with Vital Compressions, LLC to provide Basic Life Support Training (BLS). Compensation is based on a per class fee schedule and shall not exceed \$10,100. The Agreement is ratified to commence on March 31, 2018, and continue until March 31, 2019. **(Contract No. C20180235)**

c) FACILITIES MANAGEMENT:

8. Vendor Services Agreement with Blue Marine, LLC to re-seal and stripe parking areas around the Sagers Building located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$6,500 plus any applicable sales tax and is based on fee schedule. The Agreement shall commence on the date of execution and continue for six months from the date of execution. **(Contract No. C20180236)**
9. Amendment No. 1 to Lease Agreement No. C20180144 with Warren J. Gilbert Jr., Trustee of the Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 707 South Second Street in Mount Vernon. Skagit County will pay the base rent amount of \$2,479 per month with a 3% increase each year. This Amendment changes the date of commencement and occupancy of premises to May 21, 2018, and the new expiration date is May 20, 2023. The option to renew the lease remains for two (2) period of five (5) years each. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20180053)**
10. Personal Services Agreement with Surety Pest Control to perform pest control services at the Technology Services Building, exterior perimeter, located at 1700 East College Way in Mount Vernon; Public Safety Building, located at 600 South 3rd Street in Mount Vernon and any additional sites as requested Skagit County Facilities Management Department. Compensation for the three-year contract shall not exceed \$4,500. The Agreement is ratified to commence on May 1, 2018, and continue until April 30, 2021. **(Contract No. C20180237)**

d) PARKS, RECREATION AND FAIR:

11. Vendor Services Agreement with Guyline Construction, Inc. to remove and replace an old fence located at the south border of Clear Lake Park, located at 12925 South Front Street in Clear Lake. Compensation shall not exceed \$10,669.21 which includes all applicable sales taxes and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for one year from the date of execution. **(Contract No. C20180238)**
12. Trail Easement granted by Stephen B. Reynolds and Jillian C. Reynolds for a permanent, perpetual and non-exclusive trail easement located on Parcel No. P24614 for the Centennial Trail Corridor. No compensation was expended for this easement. **(Contract No. C20180239)**

e) PUBLIC HEALTH:

13. Amendment No. 1 to Personal Services Agreement No. C20180099 with Pioneer Human Services to provide a full time Mental Health Professional services to adult inmates with mental illness to facilitate safe transition services and coordinate their return to the community. This Amendment extends the term of Agreement from June 30, 2018, to December 31, 2018; revises GL expenditure codes; amends Exhibit "B" Scope; and compensation from \$67,500 to \$112,500 to accommodate the contract extension. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180054)**
14. Amendment No. 1 to Interagency Agreement with North Sound Behavioral Health Organization, LLC, Contract #NORTH SOUND BHO-SKAGIT CO-JAIL SERVICES-16-18, Skagit County Contract No. C20160217, to provide support services through personnel for the Skagit County Jail Transition Program. This Amendment extends the Agreement through June 30, 2018, and increases compensation to Skagit County from \$95,440.08 to \$107,370.09 for an additional three months of funding. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180055)**
15. Waste 2 Resources Local Solid Waste Financial Assistance Agreement with the State of Washington Department of Ecology (DOE) Agreement No. W2RLSWFA-1719-SkCoHD-00109 to enforce solid waste codes and regulations, monitor solid waste facilities for compliance, and provide technical assistance. Anticipated results of the work include approximately 24 inspections of permitted facilities, and investigation and resolution of

about 300 solid waste complaints or concerns. The grant is funded with 75% from DOE in the amount of \$84,131, and 25% from Skagit County in the amount of \$28,043.67. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2019. **(Contract No. C20180240)**

f) PUBLIC WORKS:

16. Waste 2 Resources Local Solid Waste Financial Assistance Agreement with the State of Washington Department of Ecology (DOE) Agreement No. W2RLSWFA-1719-SkCoPW-00074 to increase countywide knowledge of recycling services, waste prevention, and impacts of solid and hazardous waste, and to operate a facility to provide proper disposal options for hazardous waste. Over the two-year Agreement period, an estimated 390 tons of waste will be either prevented, recycled, composted, or properly diverted from landfill by over 20,000 participating residents and businesses. The grant is funded with 75% from DOE in the amount of \$156,817.64, and 25% from Skagit County in the amount of \$52,272.55. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2019. **(Contract No. C20180241)**
17. Vendor Services Agreement with CPC Materials dba Skagit Ready-Mix to provide gravel and concrete products for road and right-of-way maintenance. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2019. **(Contract No. C20180242)**
18. Amendment No. 1 to Personal Services Agreement No. C20170309 with Innovative Environments, LLC, to support the Public Works Department in the management and administration of the Forestry Program. Tasks include preparing agendas, attending meetings, written minutes, reports and/or summaries related to the Forestry Advisory Board (FAB); timber; fish; wildlife; funding for Secure Rural Schools and Payment in Lieu of Taxes (PILT); trust lands; federal lands, and legislation. The Amendment increases compensation from \$73,000 to \$76,725 for services related to drafting new rule language for Washington Administrative (WAC) 222; typing fish versus non-fish stream; Board Manual guidance on forest practice issues and work on small forest landowner template for guidance on environmental layout. All other terms and conditions of the original Agreement remain unchanged including the termination date of June 30, 2018. **(Amendment No. A20180056)**
19. Rural Arterial Program Agreement with the County Road Administration Board (CRAB), Project No. 2918-01, for the Josh Wilson Road Phase 1 Project, Road No. 33000. Compensation to Skagit County shall not exceed \$87,221. The Agreement is ratified to commence on May 11, 2018, and continue until December 31, 2028. **(Contract No. C20180243)**
20. Amendment No. 3 to Personal Services Agreement No. C20170134 with Aspect Consulting, LLC to provide geotechnical engineering support related to the shoulder slide repair along Samish Island Road #30910, specifically with respect to design of the new storm drain catch basin, outfall, and diffuser section on the steep slope below the wall. This Amendment authorizes Aspect Consulting, LLC to complete bid ready plans and specifications and provide construction support services. Compensation is increased by an additional \$10,184 for a new compensation amount not exceed \$36,821. The Agreement term is extended to expire on December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20180057)**
21. Amendment No. 2 to Personal Services Agreement No. C20140375 with Dalton, Olmsted & Fuglevand, Inc. to provide environmental expertise to assist with issues regarding the former Whitmarsh (March Point) Landfill. This Amendment extends the term of the Agreement from June 30, 2018, to June 30, 2020, to accommodate continued ongoing environmental consulting related to the former Whitmarsh Landfill site. Compensation remains at an amount not to exceed \$20,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180058)**
22. Amendment No. 1 to Vendor Services Agreement No. C20160281 with Cummins Inc. to provide engine control components incorporated into the ferry main engines and related materials and technical support to inspect and repair the engines for the Guemes Ferry, M/V Guemes, as authorized by and pursuant to the terms of Sole Source Resolution No. R20160153, dated May 31, 2016. This Amendment extends the Agreement for an additional one (1) year, pursuant to Section 5 of the Agreement. The new Agreement expiration date is May 22,

2019. All other terms and conditions of the Agreement remains unchanged including the compensation amount to exceed \$75,000. **(Amendment No. A20180059)**

g) SHERIFF:

23. Reimbursement Agreement with Puget Sound Energy (PSE), Inc. to PSE Outline Agreement No. 4600012536 to provide additional law enforcement coverage within the Lower Baker River Project areas. Compensation shall not exceed \$5,580 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until September 30, 2018. **(Contract No. C20180244)**
24. Amendment No. 1 to Purchased Services Agreement No. C20180033 with the Humane Society of Skagit Valley to provide kennels for animals on a seven (7) day per week basis for care and feeding of all animals brought in by County representatives. This Amendment removes all references to “cats”. Compensation is based on a fee schedule and remains at an amount not to exceed \$60,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018. **(Amendment No. A20180060)**
25. Independent Contractor Agreement with United General District #304 - Community Health Outreach Programs - Education Citation Pilot Program (ECP) for the purpose of executing Law Enforcement Partnership to implement strategies and activities to reduce underage drinking and to participate in the National Prescription Drug Take Back Day event at the Concrete Community Center. Compensation shall not exceed \$4,350. The Agreement is ratified to commence on March 1, 2018, and continue until August 31, 2018. **(Contract No. C20180245)**

IV. MISCELLANEOUS AGENDA (item 1):

After a brief discussion, a motion was made by Commissioner Janicki to approve Miscellaneous Agenda item No. 1. Chair Dahlstedt seconded the motion. The vote passed unanimously.

a) SHERIFF:

1. Reimbursement Agreement for Law Enforcement Security between Skagit County Sheriff and Skagit Speedway for the presence of sheriff deputies for the events occurring at the Speedway. The Speedway shall reimburse the County per an hourly rate schedule. The Agreement is ratified to commence on April 20, 2018, and expire on September 30, 2018. **(Contract No. C20180246)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 481089 through 481089 from Clearing Fund 696 in the total dollar amount of \$200 (Transmittal No. C-76-18); and
 - b) Warrants numbered 481090 through 481610 from Clearing Fund 696 in the total dollar amount of \$3,675,793.42 (Transmittal No. C-77-18).

VI. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 10:30 a.m.

Please note that an audio recording of the proceedings can be obtained by contacting the Skagit County Commissioners' office.

SKAGIT COUNTY, WASHINGTON

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board