

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 30, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, April 30, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 2:00 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings and led the gallery in the salute to the flag.

III. AGENDA:

a) 2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

1. Consent Agenda Items for Further Discussion:

EMS Director Jeff Sargent provided additional information on Consent Agenda item no.3.

2. Consent Agenda for Monday, April 30, 2018 (items 1 through 18):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 18, including all items requiring ratification, vouchers and warrants for Monday, April 30, 2018. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 23, 2018. **(Approved)**

2. Record of the Proceedings for Tuesday, April 24, 2018. **(Approved)**

b) EMERGENCY MEDICAL SERVICES:

3. Amendment No. 1 to Client Agreement No. C20170507 with TargetSolutions Learning, LLC to provide online training platform licenses for customized website, administration tools, and applications for 380 Emergency Medical Services responders. This Amendment increases compensation for the addition of users, and, for the addition of a new Basic CPR/First Aid Package for users. The total annual license fee is increased from \$19,395 to \$34,880. The term of the Agreement remains the same and shall continue until November 29, 2020. All other terms and conditions of the original Agreements shall remain in effect. **(Amendment No. A20180042)**

c) HUMAN RESOURCES:

4. Personal Services Agreement with Sullivan Road Insurance to provide benefit brokerage services for Skagit County. Annual compensation shall not exceed \$82,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019. **(Contract No. C20180211)**

d) INFORMATION SERVICES:

5. Master Agreement with InsightFormation, Inc. for Strategic Management software that will support the Public Health Department with planning, goal setting, and outcomes measurements. Compensation shall not exceed \$35,100 for the first year and an annual expense in the amount of \$11,600 which will be paid through Public Health. The Agreement shall commence on the date of execution and continue until terminated. **(Contract No. C20180212)**
6. Vendor Services Agreement with RFI Communications and Security Systems to configure and replace failed items that were found in December during preventative maintenance. Compensation shall not exceed \$2,500. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20180213)**

e) OFFICE OF JUVENILE COURT:

7. Amendment No. 1 to Personal Services Agreement No. C20170351 with Pacific Northwest Guardian Ad Litem, LLC to coordinate a Court-Appointed Special Advocate (CASA) program and provide CASA services for children who are subject to an action in Juvenile Court under the Revised Code of Washington, Title 13. This Amendment updates Exhibit B, Compensation to reflect changes made for meal and travel reimbursements to the U.S. General Services Administration per diem rate for cost of meals. Compensation remains the same and shall not exceed \$60,500 per year which is grant funded. The term remains the same and shall continue until June 30, 2019. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20180043)**

f) PUBLIC HEALTH:

8. Interlocal Cooperative Agreement with the City of Mount Vernon to provide funding for staffing and programs for the operation of the Senior Services Program, which includes providing congregate and delivered meals to Mount Vernon residents. Compensation to Skagit County shall not exceed a total of \$53,856. The Agreement is ratified to commence January 1, 2018, and shall continue through December 31, 2018. **(Contract No. C20180214)**
9. Amendment No. 2 to Contract with Washington State Health Care Authority (HCA) Contract No. K1416, Skagit County Contract No. C20150101, to support Medicaid related outreach and linkage activities performed by Local Health Jurisdictions (LHJ) to Washington State residents who live within its jurisdiction. This Amendment amends Section 2.4 Contract Manager Contact Information, replaces Section 6 Statements of Work, and replaces Section 7 Timely Filing. The term remains the same and shall continue to December 31, 2018. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20180044)**
10. Personal Services Agreement with Catholic Community Services to provide Access to Recovery (ATR) eligible recoverees voucher(s) for Substance Use Disorder treatment services and/or recovery services. Compensation shall not exceed \$140,000 and is funded by state funds. The Agreement shall commence on May 1, 2018, and continue until December 31, 2018. **(Contract No. C20180215)**

11. Amendment No. 1 to Interlocal Agreement No. C20170373 with North Sound Behavioral Health Organization LLC (NSBHO) for professional services to ensure that tax revenue from the sale of marijuana and cannabis products is used for healthcare, research and substance use disorder prevention. NSBHO received a no-cost extension from the Department of Social and Health Services which is being passed on to Skagit County. This Amendment ratifies the term which shall continue through June 30, 2018. Compensation remains the same and shall not exceed \$245,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180045)**
12. Amendment No. 2 to County Program Agreement No. 1763-96103, Skagit County Contract No. C20170368, with the Washington State Department of Social and Health Services Division of Developmental Disabilities to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. This Amendment increases compensation to Skagit County by \$3,709 for a new compensation amount not to exceed \$1,876,362 which is funded with developmental disabilities funding. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2018. **(Amendment No. A20180046)**
13. Amendment No. 1 to Personal Services Agreement No. C20170443 with Phoenix Recovery Services to provide financial assistance to individuals and families who are homeless and in need of short-term assistance. This Amendment increases compensation from \$13,400 to \$23,400 due to an additional funding award made available by the North Sound Behavioral Health Organization. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180047)**
14. Amendment No. 2 to Personal Services Agreement No. C20170431 with Catholic Community Services to provide financial assistance to individuals and families who are homeless and in need of short-term assistance. This Amendment increases compensation from \$18,000 to \$38,000 due to an additional funding award made available by the North Sound Behavioral Health Organization. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20180048)**

g) PUBLIC WORKS:

15. Resolution to award the bid and appropriate funds for the 2018 HMA Overlay Project #ESHMA18-1 to Lakeside Industries, Inc. in the amount of \$398,450.50. **(Resolution No. R20180090)**
16. Resolution to authorize the submittal of an application to the Recreation and Conservation Funding Board for grant funding assistance from the Salmon Recovery Funding Board grants. The grant funding will be used for the Skiyou Rock Removal Feasibility and Design No. 18-1487, Sauk Tributary Culvert Replacement Design #18-1491, and Cedar Grove Fish Passage Improvement No. 18-1490. **(Resolution No. R20180091)**
17. Resolution to authorize the submittal of an application to the Recreation and Conservation Funding Board for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) as provided for in Chapter 79A.15 and 79A.25 of the Revised Code of Washington (RCW), Washington Administrative Code (WAC) 286 and other applicable authorities. The grant funding will be used for the following projects: Bell Farm, Nelson-Lewis Farm, Olson Farm, and the Skagit River Maple Farm. **(Resolution No. R20180092)**
18. Amendment No. 1 to Vendor Services Agreement No. C20170427 with Larry's Auto & Truck Parts, Inc. to provide towing and disposal of abandoned vehicles. This Amendment increases compensation by \$2,250 for a total of \$4,500 due to an increase in additional towing and disposal of abandoned vehicles. The term remains the same and

shall continue through July 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180049)**

3. Vouchers and Warrants:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,837.30 (Transmittal No. C-65-18); and
  - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$74,382.52 (Transmittal No. C-66-18); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Serviced Corporation from Clearing Fund 696 in the total dollar amount of \$108,319.81 (Transmittal No. C-67-18); and
  - d) Warrants numbered 480065 through 480460 from Clearing Fund 696 in the total dollar amount of \$7,897,000.34 (Transmittal No. C-69-18).

Chair Dahlstedt recessed the proceedings at 2:08 p.m.

b) 2:30 p.m. - 3:30 p.m. Planning and Development Services - Hal Hart, Director:

1. Presentation/Possible Action: Big Lake Water Mitigation Plan Memorandum of Understanding with Department of Ecology

Chair Dahlstedt reconvened the proceedings at 2:30 p.m. and introduced Hal Hart.

Mr. Hart announced that staff from Planning and Development Services had been working with staff from the Washington State Department of Ecology and that they had worked together on a proposed water bank concept in the Nookachamps/Big Lake area.

Department of Ecology (DOE) Section Manager Ria Berns provided an overview of the proposed water bank in the Big Lake area and discussed the Memorandum of Understanding (MOU). The water bank would provide water for up to 96 homes: 17 homes that had been in limbo would be provided unmetered water. 79 homes that applied for new construction in the mitigation area would be provided metered water.

Ms. Berns said that these water rights had been held in trust by DOE since 2013 when they had purchased senior water rights from the Big Lake Water Association when they connected to the Public Utility District for the provision of water.

Ms. Berns understood that the proposed plan did not entirely solve Skagit County's concerns about the provision of water for the agricultural community and homeowners throughout the county. She said that DOE continued to work towards solutions in each basin throughout Skagit County.

Discussion was held on the some of the details of the Big Lake Mitigation Plan.

The Commissioners stated that they wanted some time to be able to review the plan before taking action. They also expressed

wanting to provide notice to affected property owners.

The proposed MOU, Mitigation Plan, and map of the Big Lake Water Bank Mitigation Area can be found here:  
<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/04302018/>

c) \*3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were held on Monday, April 30, 2018.

d) \*5:00 p.m. - 6:30 p.m. Law Day & Liberty Bell Dinner (Eaglemont Golf Course, 4800 Eaglemont Drive, Mount Vernon)

IV. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 3:24 p.m.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board