

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 23, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, April 23, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

II. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services and Parks, Recreation and Fair and Facilities Management Departments
- b) \*10:00 a.m. - 10:30 a.m. Monthly Briefing with Department of Emergency Management (DEM)
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of Notice)  
  
There were no executive sessions held on the week of April 23, 2018.
- e) \*6:00 p.m. Informational Public Meeting - Lafayette Road Improvements (Raspberry Ridge) Project #ES61400-1 (Burlington Public Library, 820 Washington Avenue, Burlington)

III. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings at 1:30 p.m. and led the gallery in the salute to the flag.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Parks, Recreation and Fair Director Brian Adams provided additional information about Consent Agenda item nos. 7, 8 and 9.

V. CONSENT AGENDA FOR MONDAY, APRIL 23, 2018 (items 1 through 12):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 12 including all items requiring ratification, vouchers and warrants for Monday, April 23, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 16, 2018. **(Approved)**

b) DEPARTMENT OF EMERGENCY MANAGEMENT:

2. Interlocal Cooperative Agreement with the City of Mount Vernon, pursuant to RCW 39.34, to provide emergency response, recovery, planning, training, exercises, and outreach and preparedness services to the City through Skagit County's Department of Emergency Management. Annual compensation to Skagit County is based on a fee split between Skagit County and each Municipality. The Annual Fee rate for the Municipality shall be calculated by adding the Municipality's population as a percentage of the Total Incorporated Assessed Value and dividing by two (2) multiplied by forty percent (40%). This yields the percentage of the annual expense budget to be billed by the County (Annual Fee). The Agreement shall commence upon the date of execution and remain in effect through December 31, 2018, with an option to extend the Agreement for one additional two-year term. **(Contract No. C20180203)**

3. Interlocal Cooperative Agreement with the City of Sedro-Woolley, pursuant to RCW 39.34, to provide emergency response, recovery, planning, training, exercises, and outreach and preparedness services to the City through Skagit County's Department of Emergency Management. Annual compensation to Skagit County is based on a fee split between Skagit County and each Municipality. The Annual Fee rate for the Municipality shall be calculated by adding the Municipality's population as a percentage of the Total Incorporated Assessed Value and dividing by two (2) multiplied by forty percent (40%). This yields the percentage of the annual expense budget to be billed by the County (Annual Fee). The Agreement shall commence upon the date of execution and remain in effect through December 31, 2018, with an option to extend the Agreement for one additional two-year term. **(Contract No. C20180204)**

c) EMERGENCY MEDICAL SERVICES:

4. Amendment No. 1 to Personal Services Agreement No. C20180160 with Renata Hoyle Maybruck to provide a variety of project management services for the EMS Department. This Amendment reflects the name change of the contractor from Renata Hoyle Maybruck to RHM Consulting, Inc. Compensation remains the same and shall not exceed \$100,000 for the term of the Agreement, which is based on an hourly rate schedule. All other terms and conditions remain in effect including the termination date of March 25, 2019. **(Amendment No. A20180041)**

d) HUMAN RESOURCES:

5. Collective Bargaining Agreement between Skagit County and Professional and Technical Employees (PTE), Local #17: Department of Emergency Management (DEM), Public Health, Planning I, Geographic Information Services (GIS)/Planning II, and Senior Center Coordinators. The Agreement shall commence on the date of adoption and continue through December 31, 2019. **(Contract No. C20180205)**

6. Collective Bargaining Agreement between Skagit County and Teamsters Union, Local 231 representing employees in District and Superior Courts, Clerk, Assessor, Treasurer, Auditor, Records Management, Parks and Recreation and Facilities Management. The Agreement is ratified to commence on January 1, 2017, and continue through December 31, 2019. **(Contract No. C20180206)**

e) PARKS, RECREATION AND FAIR:

7. Resolution to authorize the submittal of an application to the Recreation and Conservation Funding Board for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) Local Park project funds as provided for in Chapter 79A.15 and 79A.25 of the Revised Code of Washington (RCW), Washington Administrative Code (WAC) 286 and other applicable authorities. The grant funding will be used for the Skagit Valley Playfield - Artificial Turf Infields Project No.18-1531. **(Resolution No. R20180085)**

8. Resolution to authorize the submittal of an application to the Recreation and Conservation Funding Board for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) Local Parks project funds as provided for in Chapter 79.105.150 and 79A.25 of the Revised Code of Washington (RCW), Washington Administrative Code (WAC) 286 and other applicable authorities. The grant funding will be used for the Northern State Recreation Area (NSRA) Veterans Trailhead Project No.18-1609. **(Resolution No. R20180086)**
9. Utility Easement with Puget Sound Energy, Inc. for the placement of an underground electrical line across an Abandoned Railroad Right of Way on Parcel No. P42768. This easement conveys to Puget Sound Energy a nonexclusive perpetual easement for installing and maintaining electrical utility systems. This easement is permanent and shall be recorded with the Skagit County Auditor. No monetary consideration is being paid. **(Contract No. C20180207)**

f) PUBLIC HEALTH:

10. Resolution to call for a public hearing to consider testimony regarding the submittal of an application for a general purpose Community Development Block Grant (CDBG) funding for affordable housing projects that principally benefit low- and moderate-income persons. The public hearing is scheduled to take place on Tuesday, May 15, 2018, at 11:00 a.m., or as soon thereafter as possible, in the Skagit County Commissioners Hearing Room. **(Resolution No. R20180087)**
11. Resolution to terminate the appointments of Norman Johnson and Pam Reff to serve as a Designated Mental Health Professional (DMHP) and Designated Crisis Responder (DCR) effective immediately. Norman Johnson and Pam Reff are no longer employed with Compass Health as a DMHP or DCR, the certified provider of mental health emergency services in Skagit County. **(Resolution No. R20180088)**

g) TREASURER:

12. Interlocal Agreement with the Housing Authority of Skagit County (Authority) to provide investment services. The Authority shall reimburse the Treasurer for the costs of safekeeping fees and wire transfer costs. This Agreement shall be ratified to commence on effective March 25, 2018, through March 24, 2021. **(Contract No. C20180208)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$128,876.12 (Transmittal No. C-61-18); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$243,859.01 (Transmittal No. C-62-18); and
  - c) Warrants numbered 479635 through 480023 from Clearing Fund 696 in the total dollar amount of \$3,107,090.23 (Transmittal No. C-63-18).

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:42 a.m.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board