

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 26, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, March 26, 2018, with Commissioner Lisa Janicki, and Commissioner Ron Wesen present. Chair Kenneth A. Dahlstedt excused.

I. CALL TO ORDER:

Commissioner Wesen called the proceedings to order at 8:30 a.m. and excused Chair Dahlstedt.

II. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks, Recreation and Fairgrounds; and Facilities
- b) \*9:30 a.m. - 10:00 a.m. Work Session Regarding Opportunity Zones

Commissioner Lisa Janicki and Commissioner Ron Wesen attended a work session on Monday, March 26, 2018. Commissioner Wesen called the proceedings to order at 9:36 a.m.

Other Attendees:

County Administrator Tim Holloran

Planning and Development Services Director Hal Hart

Planning and Development Services Assistant Director Ryan Walters

Economic Development Association of Skagit County (EDASC) Director of Business Development and Global Competitiveness Sean Connell

EDASC CEO John Sternlicht

Chair Ken Dahlstedt attended the meeting by telephone

Commissioner Wesen recessed the proceedings at 9:56 a.m.

*A recording of the work session can be obtained by contacting the Skagit County Commissioners' Office.*

c) PLEDGE OF ALLEGIANCE:

Commissioner Janicki led the gallery in the salute to the flag.

d) 10:30 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

- 1. Consent Agenda Items for Further Discussion:

Information was provided and discussion was held on:

Consent Agenda item no. 5 by Building Official Jack Moore;

Consent Agenda item no. 9 by Public Health Analyst Julie de Losada; and

Consent Agenda item no. 16 by Transportation Section Manager Forrest Jones.

2. Consent Agenda for Monday, March 26, 2018 (items 1 through 19):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 19, including all items requiring ratification, vouchers and warrants for Monday, March 26, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 19, 2018. **(Approved)**
2. Record of the Proceedings for Tuesday, March 20, 2018. **(Approved)**
3. Resolution to appoint members to the Low Income Housing and Homeless Services Allocations Committee for the 2018 - 2019 year. **(Resolution No. R20180065)**

b) EMERGENCY MEDICAL SERVICES:

4. Personal Services Agreement with Renata Hoyle Maybruck to provide a variety of project management services for the EMS Department. Compensation shall not exceed \$100,000 for the term of the Agreement is based on an hourly rate schedule. The Agreement shall commence upon the date of execution and continue for one year. **(Contract No. C20180160)**

c) PLANNING AND DEVELOPMENT SERVICES:

5. Interlocal Cooperative Agreement with the Town of Concrete for the provision of Fire Marshal Services including fire investigations, fire code review, and fire code inspection. Compensation to Skagit County is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20180161)**
6. Interlocal Cooperative Agreement with the Town of La Conner for the provision of Fire Marshal Services including fire investigations, fire code review, and fire code inspection. Compensation to Skagit County is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20180162)**
7. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of Fire Marshal Services including fire investigations, fire code review, and fire code inspection. Compensation is not expected since each party provides mutual aid to the other. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20180163)**

d) PUBLIC DEFENDER:

8. Personal Services Agreement with Melanie Ann Stum to provide legal defense services to persons detained under

the Involuntary Treatment Act at Skagit Valley Hospital or North Sound Evaluation and Treatment Center. Compensation shall not exceed \$6,000 per month and is based on an hourly rate. Total compensation for the two year Agreement shall not exceed \$150,000. The Agreement is ratified to commence on December 1, 2017, and shall continue through December 31, 2019. **(Contract No. C20180164)**

e) PUBLIC HEALTH:

9. Personal Services Agreement with Sources of Strength for the purpose of training and supporting up to 3 Sources of Strength Leader Teams with Skagit County middle/high schools for the prevention of suicide and promoting connections between peers and caring adults. Compensation for the identified scope of services shall not exceed \$15,000. The Agreement is ratified to commence on March 15, 2018, and shall continue until June 30, 2019. **(Contract No. C20180165)**
10. Amendment No. 1 to Personal Services Agreement No. C20170431 with Catholic Community Services to provide financial assistance to individuals and families who are homeless and in need of short-term assistance. This Amendment reallocates state HARPS (Home Affordable Refinance Program) housing funds provided for by Agreement No. C20180063 and increases compensation to Catholic Community Services by \$8,000, for a total of \$18,000, for the provision of additional housing for individuals in need. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180034)**
11. Personal Services Agreement with Duncan West to assist Skagit County Public Health analyze and overlay various local, regional and state opioid metrics and impacts in Skagit County for the Skagit County Community-wide Opioid Plan and Call to Action. Compensation shall not exceed \$8,500 and is based on an hourly rate schedule. The Agreement shall commence on April 1, 2018, and continue until August 31, 2018. **(Contract No. C20180166)**

f) PUBLIC WORKS:

12. Resolution for the approval of maps, plans, and specifications and calling for bids for the Samish Island Road Slide Repair Project #30910-3. The bid opening is scheduled to take place on Monday, April 16, 2018, at 2:30 p.m. or as soon as possible thereafter in the Commissioners' Hearing Room. **(Resolution No. R20180066)**
13. Resolution for the approval of maps, plans, and specifications and calling for bids for the 2018 HMA Overlay Project #ESHMA18-1. The bid opening is scheduled to take place on Monday, April 16, 2018, at 2:45 p.m. or as soon as possible thereafter in the Commissioners' Hearing Room. **(Resolution No. R20180067)**
14. Resolution for a Request For Qualifications for Professional Engineering Design Services as part of the Francis Road Section 1, (milepost 5.05 to milepost 5.66) Project #ES79000-8. The closing date for submittal of statements of qualifications is due at 4:00 p.m. on April 18, 2018. **(Resolution No. R20180068)**
15. Resolution to call for a public hearing for the consideration of vacating a portion of county right-of-way known as Galbreath Road, County Road #63190. The public hearing is scheduled to take place on Tuesday, April 24, 2018, at 8:30 a.m. or as soon as possible thereafter in the Commissioners' Hearing Room. **(Resolution No. R20180069)**
16. Drainage and Slope Easement between Jacqueline R. Stegner, Surviving Settlor, Stegner Family Trust and Skagit County for the purpose of constructing a retaining wall and drainage infrastructure to stabilize the road base and allow for the completion of the Samish Island Road Slide Repair Project #ES30910-3. The Easement shall commence on the date of execution and continues in perpetuity. **(Contract No. C20180167)**

17. Vendor Services Agreement with Beaverlake Quarry to provide gravel and rock products as listed in Exhibit "A" for the maintenance of County roads and right-of-ways. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019. **(Contract No. C20180168)**
18. Resolution to call for a public hearing to consider a vessel replacement surcharge, rescind resolution R20150261, and establish a new Skagit County ferry fare schedule. The public hearing is scheduled to take place on Tuesday, April 17, 2018, at 9:00 a.m. or as soon as possible thereafter in the Commissioners' Hearing Room. **(Resolution No. R20180070)**

g) SUPERIOR COURT:

19. Amendment No. 1 to Memorandum of Understanding (MOU) No. C20140467 between the Washington State Patrol (WSP), Identification and Criminal History Section, WSP Contract No. C130736GSC, and Skagit County Superior Court to ensure the protection of criminal history record information between the WSP, Skagit County Superior Court, and the Federal Bureau of Investigation (FBI). This MOU provides guidance for the creation, viewing, modification, transmission, dissemination, storage and destruction of criminal history record information data. This Amendment replaces the Security Policy Exhibit B. The Amendment is ratified to commence on October 10, 2017, and extends the term through October 10, 2022. All other terms and conditions of the MOU are in full force and effect. **(Amendment No. A20180035)**

3. Vouchers and Warrants:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 478103 through 478104 from Clearing Fund 696 in the total dollar amount of \$7,700.77 (Transmittal No. C-47-18); and
  - b) Warrants numbered 478105 through 478600 from Clearing Fund 696 in the total dollar amount of \$6,880,269.06 (Transmittal No. C-48-18); and
  - c) Warrants numbered 478601 through 478601 from Clearing Fund 696 in the total dollar amount of \$9,000.00 (Transmittal No. C-51-18); and
  - d) Payroll warrants numbered 397896 through 398615 in the total dollar amount of \$1,294,123.42 (Transmittal No. P-11-18); and
  - e) Junior District Payroll warrants numbered 818821 through 818968 in the total dollar amount of \$272,065.99 (Transmittal No. P-12-18).

4. Miscellaneous Agenda (item 1 through 4):

a) ADMINISTRATIVE SERVICES:

1. Letter to CEO John Sternlicht of the Economic Development Alliance of Skagit County regarding designation of Opportunity Zones.

County Administrator Tim Holloran discussed the need to nominate two Opportunity Zones under the federal Tax Cuts and Jobs Act of 2017. Discussion was held regarding the potential tracts that the Commissioners could choose to nominate.

A motion was made by Commissioner Wesen to approve a letter for signature nominating two choices in the Mount Vernon area. Commissioner Janicki seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

A link to the letter can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/03262018/>

b) **SHERIFF:**

2. Memorandum of Understanding between the U.S. Border Patrol (USBP) and the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) for the purpose of defining the relationship, scope and procedures for the USBP participation in SCIDEU. Each party shall be responsible for its own costs incurred as a result of this Agreement. The Agreement shall commence on the date of execution and continue until terminated. **(Contract No. C20180169)**
3. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0308 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$2,500. The Agreement is ratified to commence on January 1, 2018, and shall continue until September 30, 2018. **(Contract No. C20180170)**
4. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0324 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$2,500. The Agreement is ratified to commence on January 1, 2018, and shall continue until September 30, 2018. **(Contract No. C20180171)**

Sheriff Will Reichardt and the Commissioners discussed the three miscellaneous items.

A motion was made by Commissioner Wesen to approve all three miscellaneous items. Commissioner Janicki seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

- e) \*2:00 p.m. Port of Skagit Board of Commissioners Meeting (Port of Skagit Administration Office, Hearing Room, 15400 Airport Drive, Burlington)
- f) \*5:30 p.m. Area Awards Banquet by Soroptimist Clubs (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

III. ADJOURNMENT:

Commissioner Janicki adjourned the proceedings at 11:03 a.m.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board